

# Minutes for October 26, 2023

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 23-1095** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.  
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Sheriff Lutz and John Deal came to discuss the 2024 Budget with the Commissioners.

- 2.97% overall increase from 2023
  - Aramark increased contract
  - Replacing 50+ tasers
  - Replacing phone system

The Sheriff requested the following:

**RESOLUTION 23-1105** declare an Executive Session at 10:20 a.m. for the purpose of discussing Union Negotiations of the Muskingum County Sheriff's Office. This session ended about 11:15 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-1096** approve the Supplemental Appropriation of Funds within fund number 088, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator, for the Muskingum County Center For Seniors ARPA Award.

**Supplemental Appropriations:**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
088-103-503022	ARPA Pass Thru Grants (Center for Seniors Award)	\$15,575.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1097** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Municipal Court Judge Insurance	001-243-502004	\$1,154.07

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

# Minutes for October 26, 2023

**RESOLUTION 23-1098** approve the Supplemental Appropriation of Funds within Fund Number 120, for the Muskingum County Engineer's Office, as requested by Mark Eicher, County Engineer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer Out	120-368-510002	\$52,760.85

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1099** fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, Engineer, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
120-368-510002	001-000-414002	\$52,760.85
Mus-CR723 PID97968	County General Fund	

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1100** approve the Supplemental Appropriation of Funds within Fund Number 130, for the Muskingum County EMA, as requested by Tiffany Beardsley, Administrative Assistant.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
EMA Supplies	130-461-503001	\$ 600.00
Salaries	130-461-501002	\$4,000.00
PERS	130-461-502003	\$ 560.00
Medicare	130-461-502001	\$ 58.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1101** approve the line item transfer of monies within Fund Number 002 as requested by Stephanie Spencer, Chief Administrator, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
002-503-502003-PERS	002-503-501002-Employee Salaries	\$108.53

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1102** approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	131-000-414002	\$329,993.00
014-373-510003	141-000-414002	\$317,089.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

# Minutes for October 26, 2023

**RESOLUTION 23-1103** authorize Pam Davis, HR Manager and Mark Zanghi, Assistant Prosecuting Attorney to attend the FDAR Seminar ( Labor & Employment Updates) on November 29, 2023 at the Quest Conference Center in Westerville, Ohio. Estimated cost: \$300.00  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1104** approve the line item transfer of monies within Fund Number 162 as requested by Brenda Tyson, Director of Business, Center for Seniors, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
162-696-501002-Employee Salaries	162-696-504001-Contract Services	\$60,000.00
162-696-502004-Insurance	162-696-504001-Contract Services	\$65,000.00
162-696-504386-Rentals	162-696-504001-Contract Services	\$60,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1106** approve to grant bonuses, to show appreciation, for the 106 Employees under the Commissioners' Appointing Authority. All Departments' Budgets can accommodate the bonuses for their Department. Bonuses will be granted as follows:

83 Full-time Employees	@	\$ 550.00 each
16 Part-time Employees	@	\$ 300.00 each
<u>7 Probationary Employees</u>	<u>@</u>	<u>\$ 175.00 each</u>
Total		\$51,675.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Matt Sheridan from Mid-East Career called Eric to inform him of a Workforce Advisory Meeting at the Center January 17
  - Commissioner Cameron asked Eric to have Matt Sheridan or Tanner Kilpatrick from Mid-East to contact Dick McClelland about the CDL Training program at Mid-East
- Third Quarter ARPA report has been submitted
  - Total Obligations: \$10,735,220.65
  - Total Expenditures: \$10,517,429.40
- Eric presented a draft of the Township Meeting Agenda for tonight
- Eric reported on the Building Programing meeting

**RESOLUTION 23-1107** declare an Executive Session at 12:00 Noon. for the purpose of discussing Real Estate Matters of the Muskingum County Commissioners. This session ended about 12:15 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

## Minutes for October 26, 2023

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The Clerk reported that she took a call during lunch from Amy at CGI Video. Amy advised that the Commissioners' contract has expired and unless renewed the video would be removed from the County website.

There was discussion regarding DLZ's offer to accompany the Commissioners and Sheriff to Atlanta to view the facility that makes the jail "pods".

Commissioner Bell reported on the Solid Waste Finance Committee Meeting she attended.

Kyle Dunn, Community Development Director, came to discuss the 2024 Budget for CDBG.

Commissioner Crooks moved to approve the minutes of the October 16, 2023 session.  
Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the October 19, 2023 session.  
Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.


The Engineer's office sent an estimate for work on North Moose Eye and Maplebrook Roads.  
The Commissioners' discussed this with Mark Eicher, Engineer.

There was discussion regarding the Convention Facilities Board appointment.

With no further business being before the Board, the meeting was adjourned at approximately 4:01 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*