# Minutes for Monday, October 26, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

**RES 26-0966** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Prouty and the second of Commissioner Cameron
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Chris Crook came in to give updates on blight properties & bids for the following demo/cleanup: Lakeview & Friendship Drive.

Kade Haddox came in to give updates on parking lots

- Soldiers & Sailors lot was striped and numbered
- Signs should be completed for the employee lots in the next few days

Danny Brenneman came in to give updates on TANF Funds, there are funds still available but the requests for funds have decreased. Commissioners had discussion regarding the roof and HVAC at MCJFS on Woodlawn and they wanted to let Danny know they are still evaluating those projects.

The following legislation was now considered:

**RES 26-0967** WHEREAS, Muskingum County, is applying for PY 2026 Community Development Allocation funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD);
WHEREAS, the County is requesting $248,000 in CDBG, funds for CD Allocation approved activities;
WHEREAS, Muskingum County understands the authority for the entire Grant, as well as, sole responsibility for regulatory compliance and the terms of the grant agreement;
WHEREAS, Muskingum County wishes to update and amend the Community Development Allocation application to include South Zanesville Road Repair.
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Muskingum County, Ohio:
Section 1: The Muskingum County Commissioners authorize the submission of the PY 2026 CD Allocation Application Amendment and addition of "South Zanesville Road Repair" project through the State of Ohio's SALESFORCE website.
Section 2: Muskingum County Commissioners accepts the role, responsibility and authority of being Grantee of the CD Allocation Application.
Section 3: The Muskingum County Commissioners authorize participation and submission of the PY 2026 Community Development Allocation Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission.
Section 4: That Muskingum County Commissioners hereby understand and agree that participation in said Program will require compliance with program guidelines and assurances.
Section 5: That Muskingum County Commissioners hereby commits itself to provide any local share of funding, described in the Application, if necessary
Section 6: This Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency.

Section 7: This Resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said partnership agreement and CD Application.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RES 26-0968** approve the line item transfer of appropriations within Fund Number 008 as requested by Stephanie Spencer, Chief Administrator, as follows:

**Appropriation Transfer**

| From | To | Amount |
|---|---|---|
| 008-103-504141 | 008-103-504402 | $1,626.00 |
| CORSA Insurance | Vehicle Repair/Maint | |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RES 26-0969** approve the Supplemental Appropriation of Funds within Fund Number 099 & 368 & Line Item Transfer, for the Muskingum County Commissioners Office, as requested by Kacey Stackhouse, Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

| Description | Account Code | Amount |
|---|---|---|
| Transfer Out | 001-999-510002 | $21,026.00 |
| Contract Services | 009-368-504001 | $21,026.00 |

**FUND TO FUND TRANSFER**

| From | To | Amount |
|---|---|---|
| 001-999-510002-Transfer Out | 009-000-414002-Transfer In | $21,026.00 |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RES 26-0970** approve the Supplemental Appropriation of Funds within Fund Number 104, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

| Description | Account Code | Amount |
|---|---|---|
| Issuance Costs-Bonds | 104-801-510012 | $370,000.00 |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RES 26-0971** approve the Supplemental Appropriation of Funds within Fund Number 063, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

| Description | Account Code | Amount |
|---|---|---|
| Salaries | 063-242-501002 | $8,240.04 |
| PERS | 063-242-502003 | $1,153.60 |
| Medicare | 063-242-502001 | $120.00 |
| Insurance | 063-242-502004 | $4.00 |
| Program Expenses | 063-242-504024 | $10,000.00 |
| | **Total:** | **$19,517.64** |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RES 26-0972** approve the Supplemental Appropriation of Funds within Fund Number 092, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

| Description | Account Code | Amount |
|---|---|---|
| Salaries | 092-242-501002 | $7,600.00 |
| PERS | 092-242-502003 | $1,064.00 |
| Medicare | 092-242-502001 | $105.00 |
| Insurance | 092-242-502004 | $1,000.00 |
| Program Expenses | 092-242-504024 | $10,000.00 |
| | **Total:** | **$19,769.00** |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

A resident came in to speak about parking issues at the Board of Elections and Center for Seniors. The Commissioners acknowledge the parking issues and will work on solutions, however the Commissioners are limited on solutions but have given several options to Kate Paul at the Center for Seniors with the City willing to help with the closures downtown.

Pam Davis, Mackenzie Hill, and Nikki Gibson came in to discuss rates for benefits. There was also discussion regarding QCP and Benefits Premium Holidays. The Commissioners were also given a copy of survey results from employees regarding virtual coverage.

**RES 26-0973** approve an additional Benefits Premium Holiday for employees and departments for the month of December 2026.
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RES 26-0974** approve two Benefit Premium Holidays for employees and departments for June & December 2027.
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners received an email from Kate Paul, Director of The Center regarding wage adjustments for employees that were approved by The Center Board. The Commissioners acknowledge the increases.

The Commissioners called Mark Eicher regarding the Arrow Point access road and input on the letter for the Arrow Point residents. He agrees with the letter and wonders if the Falls Township Trustees should be notified as well. (Informational letter to property owners in area will be sent soon)

There was discussion regarding the courtroom renovations.

**RES 26-0975** approve the award of bid to Lepi Enterprises Inc. in the amount of $2,739,000.00 for courtroom renovations.
WHEREAS, it is the intent for Common Pleas operations to be conducted within current governmental facilities.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:20 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Melissa J. Bell

Drake L. Prouty

Cindy S. Cameron