

# Minutes for October 27, 2022

Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Beth Iden

**RES 22-1065** Meeting was called to order at 10:40 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.  
Vote was Crooks, not present, arrived at 10:50 a.m.; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Cameron.  
Vote was Crooks, not present; Porter, aye; Cameron, aye. Motion carried.

Commissioner Crooks and Commissioner Cameron attended the Day Break Rotary meeting, Center for Seniors board meeting and the Open House for the Pearl House this morning before session.

Commissioner Cameron reported that Senator Tim Shaffer would like to stop in this afternoon to discuss Meigs Township.

John Furek came to observe session at 10:45 a.m.

Commissioner Cameron said that Mark Zanghi, Assistant Prosecutor, will come in this afternoon to have the Commissioners sign a MOU lease for a property owned by Dwight Taylor.

Commissioner Crooks arrived at 10:50 a.m.

The following legislation was now considered:

**RESOLUTION 22-1066** PROVIDING FOR THE ISSUANCE AND SALE OF TAXABLE SANITARY SEWER SYSTEM REVENUE NOTES IN THE PRINCIPAL AMOUNT OF \$3,427,300, IN ANTICIPATION OF THE ISSUANCE OF SANITARY SEWER SYSTEM REVENUE BONDS, TO RETIRE AN OUTSTANDING NOTE OF THE COUNTY WHICH WAS ISSUED TO REFUND PRIOR OBLIGATIONS OF THE COUNTY WHICH WERE ISSUED TO PAY COSTS OF IMPROVEMENTS OF THE MUSKINGUM COUNTY GENERAL SEWER DISTRICT.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

**RESOLUTION 22-1067** approve the line item transfer of monies within Fund Number 001 as requested by Vicki Vallee, Finance Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-244-507001-other expenses	001-244-504021-Process Svc. Fees	\$400.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

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**RESOLUTION 22-1068** approve the line item transfer of monies within Fund Number 069 as requested by Tom Smith, MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
069-692-507001-CSEA Other	069-692-502013-CSEA Registrations	\$8,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

**RESOLUTION 22-1069** approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Job & Family Services, as requested by Tom Smith, Fiscal Supervisor.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
WIOA Adult	011-692-504408	\$11,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

**RESOLUTION 22-1070** approve the line item transfer of monies within Fund Number 011 as requested by Tom Smith, Fiscal Supervisor of MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
011-692-504409-WIOA dislocated worker	011-692-504408-WIOA Adult	\$7,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

**RESOLUTION 22-1071** accepts Official Amended Certificate Number thirty-two (32) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated October 20, 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

**RESOLUTION 22-1072** approve the line item transfer & Fund to Fund of monies within Fund Number 099 as requested by Vicki Vallee, Finance Manager for Juvenile, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
Employee Salaries 099-444-501002	Transfer Out 099-444-510002	\$31,553.86
Reclaim Diversion-Medicare 099-444-502001DVRSN	099-444-510002	\$ 101.61
MI Probation-Medicare 099-444-502001REENT	099-444-510002	\$ 49.10
Comm.Svc/Restitution-Medicare 099-444-502001RESTS	099-444-510002	\$ 74.60
QA/Statistical Analyst-Medicare 099-444-502001STATS	099-444-510002	\$ 500.00
Reclaim Diversion-PERS 099-444-502003DVRSN	099-444-510002	\$ 158.10

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MI Probation-PERS 099-444-502003REENT	099-444-510002	\$ 278.25
Comm.Svc/Restitution-PERS 099-444-502003RESTS	099-444-510002	\$ 675.68
QA/Statistical Analyst-PERS 099-444-502003STATS	099-444-510002	\$ 4,000.00
Reclaim Diversion-Insurance 099-444-502004DVRSN	099-444-510002	\$ 4,070.94
MI Probation-Insurance 099-444-502004REENT	099-444-510002	\$ 107.56
Comm.Svc/Restitution-Insurance 099-444-502004RESTS	099-444-510002	\$ 8,297.54
QA/Statistical Analyst-Insurance 099-444-502004STATS	099-444-510002	\$10,070.00
Reclaim Diversion-W/Comp. 099-444-502009RECLM	099-444-510002	\$ 186.62
MI Probation-W/Comp. 099-444-502009REENT	099-444-510002	\$ 225.19
Comm.Svc./Restitution-W/Comp. 099-444-502009RESTS	099-444-510002	\$ 570.00
QA/Statistical Analyst-W.Comp 099-444-502009STATS	099-444-510002	\$ 510.00
Grant Admin.-Training 099-444-504113	099-444-510002	\$ 1,504.21
Restitution-Youth Wages 099-444-504178	099-444-510002	\$ 7,186.36
Aftercare Contract Svc. 099-444-504302	099-444-510002	\$ 600.00
Juveniles Workers Comp. 099-444-502010	099-444-510002	\$ 266.17
Assess/Counseling 099-444-504308	099-444-510002	\$44,765.79

**FUND-TO-FUND TRANSFER:**

<u>FROM</u>	<u>TO</u>	<u>AMOUN</u>
099-444-510002- Transfer Out	064-000-414002- Transfer In	\$150,337.48

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye

Motion carried.

**RESOLUTION 22-1073** hereby sign the Bed Rental Agreement for ONE (1) bed and one (1) additional (floating) beds between the County of Muskingum, Ohio and the County of Coshocton, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective

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January 01, 2023 thereof by all parties hereto and shall run until and through December 31, 2023. (see attached)

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1074** hereby sign the Bed Rental Agreement for two (2) bed and one (1) additional (floating) beds between the County of Muskingum, Ohio and the County of Guernsey, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2023 thereof by all parties hereto and shall run until and through December 31, 2023. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1075** hereby sign the Bed Rental Agreement for three (3) bed and two (2) additional (floating) beds between the County of Muskingum, Ohio and the County of Knox, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2023 thereof by all parties hereto and shall run until and through December 31, 2023. (see attached)

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1076** acknowledge the resignation Nichole Schwartzmiller, Office Manager, Building Department, effective 11.04.2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1077** acknowledge the promotion of Michael Tacker to Office Manager, Muskingum County Building Department. Starting at the rate of \$16.00 per hour and eligible for \$.50 per hour increase after 180 day probationary period. Promotion will be effective 11.07.2022.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1078** approve the posting of the position of Clerk/Permit Technician, Building Department. Starting salary rate \$13.00-\$14.00/per hour, 40 hour work week. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1079** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Salaries	001-242-501002	\$15,150.00
PERS	001-242-502003	\$ 130.00
Insurance	001-242-502004	\$ 7,500.00

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Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye

Motion carried.

**RESOLUTION 22-1080** approve the line item transfer of monies within Fund Number 034 as requested by Crystal Brokaw, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
034-442-501002-Salaries	034-442-502004-Insurance	\$2,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye

Motion carried.

**RESOLUTION 22-1081** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Certification of Categorical Exclusion Project ( Tenant Based Rental Assistance & Homebuyer Assistance projects) Requested by Kyle Dunn, Director of Community Development. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye

Motion carried.

Stan Lucas, Sewer Department Supervisor, came to session to present his proposed 2023 Budget.

Commissioner Crooks answered questions from John Furek regarding the Land Bank.

Kacey gave the Commissioners a phone message from Larry Sims regarding a CORSA claim rejection. Mark Eicher, Engineer, will be called.

The Commissioners adjourned for lunch to attend the Department Head meeting and resume session at 1:30 p.m.

Senator Tim Shaffer came to session to update the Commissioners on property purchased by ODNR for a park. Senator Shaffer said he will be redistricted as of Dec. 31, 2022 and Al Landis will be our new State Senator as of Jan. 2023

- Counties affected by the purchases are Muskingum, Morgan and Noble
- The State will pay "In Lieu of Taxes" to offset the real estate taxes that will no longer be collected for Meigs Township and Blue Rock Township
- The distribution of monies will be once a year starting June 2022
- Senator Shaffer recommended the Commissioners contact the State Representatives every 2 years (odd year) to make sure the "In Lieu of Taxes" is reflected in the budget

Mark Zanghi, Assistant Prosecutor, brought the MOU Lease (Dwight Taylor property) for the Commissioners to sign.

Commissioner Cameron asked Mark Zanghi about a question from Jason Baughman, Building Department. They will be attending a 2 day conference on Nov. 7<sup>th</sup> and 8<sup>th</sup>, then will also have Nov. 11<sup>th</sup> off for Veterans Day. Jason would like to keep the office open on Nov. 11<sup>th</sup>. Mark suggested having an employee work that day and the remainder taking it as a Floating Day.

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Kenzie Hill, Benefits Specialist, came to session to discuss the upcoming insurance meeting on October 31, 2022

Don Madden, Water Projects Director, and Eric Reed, ARPA Compliance Officer came to session.

The following legislation was now considered:

**RESOLUTION 22-1082** declare an Executive Session at 2:15 p.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Water Department. This session ended about 2:27 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Don Madden discussed The Wilds is working on having water line extended from Herron Rd to Zion Ridge Rd. The Wilds would like it extended to the top of Zion Ridge Rd.

- The project was funded by EDA (Economic Development Association) and The Wilds have to be the owner of the waterline and pump station for a period of 20 years, before it can be turned over to the County
- The Wilds do not have a public water number nor a certified operator in order to operate it, the easements are in the County name, the plans and PTI are issued to the County
- OMEGA is aware, because they issue the money and they will work on getting something resolved
- The Wilds do not want to be responsible for the water
- Residents have signed easements for what they believe is water provided by the County

Eric Reed updated the Commissioners on the following:

- \$500 million Appalachian Community Grant webinar
  - 1<sup>st</sup> round of \$50 million for development will be available November 2022
  - Information can be found online under HB 377
  - All projects have to be ARPA eligible
- Updates on the ARPA report
- MARCS Radios
  - Invoice submitted on Nov. 26, 2022 from J.D. Johnson, Falls Township, for their radio upgrades
- Avondale
  - Has not heard anything on the lighting project, yet.
  - HUD HVAC grant is still being worked on

There was discussion on the grandstand.

- Commissioner Porter asked if it was a fair board decision to not have backs on the bleachers
- It was communicated to Eric by the grounds committee, Jerry Miller, that they were not interested in having backs put on due to space

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- A board member told Eric it had not been voted on
- Commissioner Porter is in favor of putting the backs on bleachers if the fair board votes on that to be done
- Commissioner Cameron said it's hard to know if things have to be approved by the grounds committee or if it's decided by the whole board
- Commissioner Porter would like for Eric to go to the next board meeting and hear from all of them if they would consider backs on the bleachers
- Commissioner Cameron would also like Eric to ask about the bathrooms
- Eric has questions of who is supposed to be in charge of Clean Face

Discussion on fair board election of board members.

Commissioner Crooks asked if there were any topics the Commissioners would like to bring up at the Elected Officials and Department Head meeting on Monday, Oct. 31, 2022

Commissioner Crooks relayed a phone call message from Kathy Davis regarding a Health Department inspection and other issues.

Discussion on a Resolution from the Adoption Center.

The following legislation was now considered:

**RESOLUTION 22-1083** approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

We are requesting an operating transfer from the General Fund to the Dog and Kennel Fund in the amount of \$60,000 to cover operating costs. The current cash balance in Fund 002 is \$6,885.75. The 2022 increases in operating costs are due to a part-time employee moving to full-time, the hiring of an additional part-time employee, and a significant increase in vet expenses associated with exams and vaccines. Funds of \$139,823.80 are available in 001-999-510002

## **FUND TRANSFER OF MONIES**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
001-999-510002-General Fund	002-000-414002-Dog & Kennel Fund	\$60,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, nay; Cameron, aye Motion carried.

Commissioner Cameron reported to Commissioner Porter that Dr. Butterfield, called about renaming Fletcher Rd to Mary Rose Ln.

The following legislation was now considered:

**RESOLUTION 22-1084** approve the Muskingum County Engineer to rename Fletcher Rd to Mary Rose Ln., Newton Township.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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The clerk gave the email response from Kyle Petty, Ohio Public Defenders. It was regarding the survey the Commissioners completed on the Appointed Counsels.

Commissioner Crooks called Jason Baughman, Building Department, regarding his request to be open on Veterans Day due to him and his inspectors being out of town for a conference on Monday, Nov. 7<sup>th</sup> and Tuesday, Nov. 8<sup>th</sup>. This will keep his office staffed 3 days that week. They will use a Floating Day in place of Veterans Day at a later time. The Building Department will be open on Veterans Day.

Don Madden came to session.

The following legislation was now considered:

**RESOLUTION 22-1085** hereby agree to a Real Estate purchase of the Fairview Pump Station Site property located on Fairview Road for the Muskingum County Water Department. The current owner is Gary Appleman and will be purchased for \$2,500.00.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the October 20, 2022 session with changes, seconded by Commissioner Porter.


Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

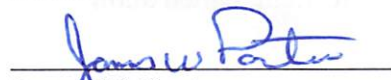
Commissioner Cameron moved to approve the minutes of the October 24, 2022 session with changes, seconded by Commissioner Crooks.

Vote was Crooks, aye; Porter, abstain; Cameron, aye. Motion carried.

Commissioner Porter had a comment on RESOLUTION 22-1064 dated 10.24.2022. He stated that it was his choice not to be here, but if he was, he would have opposed that. Paying Mr. Roberts \$3,000 a month, the Land Bank probably would have had funds to do that. My opinion. Commissioner Cameron responded that it was discussed in a previous session and thought all agreed, since it was simply an advance, that would be paid back.

With no further business being before the Board, the meeting was adjourned at approximately 3:30 p.m. on the motion of Commissioner Crooks and the second of Commissioner Porter.

  
Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*