# Minutes for Thursday, October 29, 2026

Commissioners Present: Bell, Cameron
Staff Present: Kacey Stackhouse
Commissioner Prouty was Absent

**RES 26-0976** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell
Vote was Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

The following legislation was now considered:

**RES 26-0977** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Water Pollution Control Loan Fund for the Home Sewage Treatment System (HSTS) 2025 Project, as requested by Kyle Dunn, Director.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0978** approve the employment of Devon Conrad, as full-time Housekeeping Attendant. The offer will be contingent upon successfully completing the pre-employment screenings.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0979** approve the Transfer of Appropriations within Fund Number 007, for Muskingum County Job & Family Services, as requested by Daniel B. Brenneman, Director MCJFS.

**TRANSFER OF APPROPRIATIONS**

| From | To | Amount |
|---|---|---|
| 007-692-501002 | 007-692-504002 | $12,000.00 |
| PA Salaries | PA Professional Service | |
| 007-697-501002 | 007-697-504002 | $600.00 |
| SS Salaries | SS Professional Service | |

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0980** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Marcie Blackwood, Deputy Clerk.

| Name of Vendor | Description | Amount |
|---|---|---|
| City of Zanesville | Indigent Attorney Reimbursement February 2025 | $1,863.87 |

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0981** approve and authorize the execution of the Demolition Contract for the debris removal & work specifications for 7650 Lakeview Drive, Nashport between the Board of Muskingum County Commissioners and Franks Demolition LLC, as recommended by the Muskingum County Blight Prevention. The contract amount is $5,000.00.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0982** approve and authorize the execution of the Demolition Contract for the debris removal & work specifications for 5825 Friendship Drive, New Concord between the Board of Muskingum County Commissioners and A1 Dumpsters & Hauling Inc.as recommended by the Muskingum County Blight Prevention. The contract amount is $5,800.00.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0983** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the MedBen Stop Loss Renewal Endorsement with North River Insurance, effective January 01, 2027, through December 31, 2027, requested by Mackenzie Hill, Benefits Specialist
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0984** approve and authorize the establishment of the following credit card and charge accounts for the Muskingum County Juvenile Court & Detention Center with a yearly spending limit not to exceed $5,000.00 as follows:

| Name of Vendor | Number of Cards | Authorized Signors |
|---|---|---|
| Sams Club Credit | 1-2 | Catrina Bennett |
| | | Amy O'Reilly |
| | | Rachael Dille |
| | | David Bennett |
| | | Ali Mitchell |
| | | Todd Fitz |

Allowable Uses will be office supplies, cleaning products, paper products, food and operational necessities.
Receipts and billing will be submitted to Rachael Dille for oversight and payment. County Credit Card Cardholder Acknowledgement is attached for each authorized Signors to the resolution.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0985** agree to sign change order "PCO -081–Owner Credits" for the New Jail Project in the amount of $44,728.80 (detail attached). This change order is classified as "Project Allowance" and therefore funded from the GMP.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0986** approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark J. Eicher, Engineer, as follows:

**FUND TRANSFER OF MONIES**

| From Fund | To Fund | Amount |
|---|---|---|
| 009-368-510002 | 174-000-414002 | $151,873.00 |
| Transfer Out | Transfer In | |

(Funds will be utilized for the local share of road surfacing projects funded through the Ohio Public Works Commission.)
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0987** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the disbursement request forms for projects funded through Ohio Public Works Commission.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

**RES 26-0988** approve the line item transfer of monies within Fund Numbers 001 & 004 as requested by Crystal Brokaw, Clerk of Court as follows:

**LINE ITEM TRANSFER OF MONIES**

| From Line Item | To Line Item | Amount |
|---|---|---|
| 001-242-502004 Insurance | 001-242-503001 Supplies | $1,500.00 |
| 001-242-502004 Insurance | 001-242-504163 Sub Judge | $600.00 |
| **From Line Item** | **To Line Item** | **Amount** |
| 004-242-506001 Equipment | 004-242-503001 Supplies | $2,500.00 |

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

The Commissioners called Jordin Harimer at the Chamber regarding an email she had sent concerning the Christmas lights at the Courthouse. The Commissioners informed Jordin that the Courthouse no longer has colored Christmas lights available for display. The courthouse will be decorated and will be lit with clear lights for the holidays.

The Commissioners called Mark Eicher regarding the Arrow Point Rd Letter. (Informational letter to property owners in area will be sent soon)

Commissioner Bell left at 10:45 a.m. for a funeral and returned at 12:15 p.m.

The Commissioners left to go to Avondale Youth Center with Kade Haddox at 12:20 p.m. to look at trees needing to be cut down. They returned around 1:15 p.m.

Stan Lucas came in to speak to the Commissioners regarding an easement for Old Southern Pump Station.

The Commissioners returned a call to a Roseville resident regarding cats and Roseville Water. The Commissioners suggested to the resident they would need to speak to the Roseville Water Board and the Village Mayor.

Pam Davis gave the Commissioners a space heater policy from CORSA. The Commissioners acknowledged the policy.

With no further business being before the Board, the meeting was adjourned at approximately 2:49 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.

Melissa J. Bell

ABSENT
Drake L. Prouty

Cindy S. Cameron