

Minutes for Thursday, October 31, 2024

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

Commissioners Bell and Crooks attended the introduction of Provost Dr. Leo at the Ohio State University Zanesville.

RES 24-1014 Meeting was called to order at 10:30 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron reported that the Health Department has sent information regarding the Boyd property in Roseville, to Mark Zanghi, Assistant Prosecutor.

The following legislation was now considered:

RESOLUTION 24-1015 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Arcadia Phase Two	013-372-503027	\$47,082.16
Arcadia Phase Three	013-372-503027	\$49,755.16

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1016 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors, as requested by Chad Tyson, Director of Business.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Decrease in Appropriations</u>	<u>Increase in Appropriations</u>	<u>Amount</u>
162-696-502004-Insurance	162-004-502004-Insurance	\$1,500.00
162-696-502004-Insurance	162-005-502004-Insurance	\$4,000.00
162-696-502004-Insurance	162-008-502004-Insurance	\$3,600.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1017 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 2 for the for the Granger Hill Water Storage Tank, which is part of the Maysville Regional Water project. Pay App 2 is to Mid-Atlantic Storage Systems, Inc. for \$94,897.08.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

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RESOLUTION 24-1018 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Recycling, as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	001-371-504001	\$6,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 24-1019 approve the establishment of new fund, number 094, which does *not* require approval of the State Auditor’s Office, and line items as requested by Ron Welch, Prosecutor for the Muskingum County Prosecutors Office.

ESTABLISH NEW FUND

Purpose of New Fund To reflect the financial activity of the Comprehensive Opioid Abuse Site Based Program Grant Funded through the U.S. Department of Justice Bureau of Justice Assistance received by the Prosecuting Attorney’s Office from the Ohio Office of Criminal Justice Services. The funds will be used to provide funding for the salary and benefits for a drug diversion position within the prosecutor’s office. The federal grant revenues are derived from the Ohio Office of Criminal Justice Services, which are received on a quarterly basis.

<u>Fund Number</u>	094
<u>Fund Name</u>	24-26 Muskingum County Pre-Arrest Diversion Grant Fund
<u>Department</u>	Prosecutor #405
<u>Award Amount</u>	\$205,062.41
<u>Function</u>	Public Safety
<u>Grant Period</u>	06/01/24 through 05/31/26
<u>Grant Administrator</u>	Sacha Daniels

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
	Federal Grants	094	000	409024
	Advance In	094	000	414001
	Transfer In	094	000	414002

Expenditures:	Description	Fund	Dept.	Account Code
	Employee Salaries	094	405	501002
	Medicare	094	405	502001
	PERS	094	405	502003
	Insurance	094	405	502004
	Advance Out	094	405	510001
	Transfer Out	094	405	510002
	Excess Local Share	094	405	504330

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1020 approve the Supplemental Appropriation of Funds within Fund Number 094, for the Muskingum County Prosecutors Office, as requested by Ron Welch, Prosecuting Attorney.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	094-405-501002	\$135,170.56
Medicare	094-405-502001	\$ 1,959.97
PERS	094-405-502003	\$ 18,923.88
Insurance	094-405-502004	\$ 49,008.00

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Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 24-1021 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Public Defender	001-249-504028	\$300,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1022 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 094 for the Muskingum County Prosecutors Office as requested by Ron Welch, Prosecutors Office, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	094-000-414001	\$15,766.14

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1023 approve the line-item transfer of monies within Fund Number 001 as requested by Ron Welch, Prosecutor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-105-504036-Special Legal Counsel	001-105-502013-Travel & Training Exp	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1024 approve the line-item transfer of monies within Fund Number 001 & 015 as requested by Todd Hixson, Treasurer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-104-506001-Equipment& Maint.	001-104-501002-Employee Salaries	\$750.00
015-104-503001-Supplies	015-104-502013-Travel & Training	\$100.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1025 approve and authorize the Board of County Commissioners to sign the Change Order Number one (1) in the amount of \$56,014.74, for U.S. Bridge for the bridge replacement on Piper Rd.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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RESOLUTION 24-1026 approve the line-item transfer of monies within Fund Number 001 & 118 as requested by Wendy Sowers, Clerk of Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-248-503001-Supplies & Other	001-248-501002-Salaries	\$3,000.00
118-122-506001-Equipment & Maint.	118-122-501002-Salaries	\$2,500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1027 lends their support to the application for Brownfield funding for final redevelopment of the former Mosaic Tile Site and authorizes the President of the Board of County Commissioners to sign on behalf of the Board for all needed paperwork for the Brownfield grant application. Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1028 tentatively award the Maysville Regional Water Extension Phase II to RDR Utility Services Group, LLC for the low bid of \$5,335,044.25. (see attached)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks reported she has a meeting with One Ohio the same day as the EODA meeting, so she will be asking to cancel her reservation for EODA.

Debra Nye, County Auditor, came to discuss the elevator repair/replacement schedule. She is proposing that the employees of bookkeeping work out of the Law Library in the Hixson Building. Also, asking to allow the payroll clerks to work from the extra office in the Commissioners' back office. All agreed.

A return call was placed to Mrs. Fraizer who's daughter is incarcerated in the County Jail. She has concerns with the clothing situation at the jail. The Commissioners will talk with the Jail Administrator.

Don Madden, Projects Manager, requested the following:

RESOLUTION 24-1028 tentatively award the Maysville Regional Water Extension Phase II to RDR Utility Services Group, LLC for the low bid of \$5,335,044.25.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioner adjourned for lunch at 12:00 Noon to resume session at 1:00 p.m.

Kate Paul, Director, Center for Seniors, came to update the Commissioners and share future goals for the Center.

Kate reported that they have funds in their budget to begin paying rent again. She asked to be billed for 2024 rent and send monthly invoices beginning in 2025.

Eric Reed, County Administrator, Brian Addis, APG Architect and Mark Zanghi, Assistant Prosecutor came to present recommendations for Jail Building Commissioning and Construction Testing and Inspection.

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RESOLUTION 24-1029 award the best value proposal to Heapy Engineering 1800 Watermark Drive, Suite 410, Columbus, OH 43215, in the amount of \$201,600.00 for Building Commissioner for the new Muskingum County Jail.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1030 award the best value proposal for Jail Construction Testing and Inspection in the amount of \$245,960.00 to CTL Engineering for the Muskingum County Jail Construction Testing and Inspection.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Mark Zanghi was asked about a reply to David Han, of USDA/NRCS regarding the termination of their lease. He said it would be fine to reply to Mr. Han confirming the letter from the Commissioners of May 2024 in which it was noted that NRCS' lease would not be renewed for 2025.

Commissioner Bell reported that Heather Sands had a conversation with her regarding concerns with the Licking View sanitary sewer project.

Commissioner Crooks moved to approve the minutes of the October 21, 2024 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell moved to approve the minutes of the October 24, 2024 session. Commissioner Crooks seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.


Commissioner Crooks moved to approve the minutes of the October 28, 2024 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was discussion regarding the 2025 Holiday Schedule.

With no further business being before the Board, the meeting was adjourned at approximately 3:44 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks