

Minutes for November 02, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0990 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron reported that Stacey Russell, Muskingum County Library System, called to talk about Cares Grant monies. She asked her to call back after session began to talk with all Commissioners.

Commissioner Porter asked what he should be telling people that ask about qualifying for the CARES Grant. Commissioner Crooks thinks the FAQ sheet will help.

Stacey Russell called back and explained the two following proposals for CARES Act monies for the Library.

- Twenty additional ipads with hot-spots
 - Two months of service
 - 20 cases
 - \$2,300
- Twenty-five iPads; cases and hotspots for seniors
 - Partnership with local Assisted Living/Extended Care Facilities
 - \$10,000
 - Waiting for Ann Combs, Center for Seniors, to respond
 - Would also provide training
 - This would help residents in connecting with families

There was discussion regarding the James Electric contract for fire security presented by Jacque Layton from the Health Department.

- All other buildings are covered by Genesis
- Scott Lee, Facilities Superintendent, said he knew nothing about this contract
 - Decision made by Health Department
- Commissioner Cameron suggested the County pay the \$800 annual fee and Health Department pay \$240 annual monitoring fee
 - Scott will call Jacque

The following legislation was now considered:

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RESOLUTION 20-0991 approve the Supplemental Appropriation of Funds within Fund Number 168, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	168-372-504001	\$200,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0992 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Exhibit for North Moose Eye Water Main Extension with the Muskingum County Water Department.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0993 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners three Grant Amendments for PY2018;

B-C-18-1CC-1

B-C-18-1CC-2

S-A-18-1CC-1

Requested by Sheila Samson, Director, Muskingum County Community Development.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0994 accepts Official Amended Certificate Number Twenty-Five (25) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated October 28, 2020.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks asked if the Board approved of her sending an email regarding the scheduling of Budget Discussion meetings.

- Commissioner Porter asked if we would be doing them in person- is that necessary?
 - Commissioner Crooks said yes, it's easier that way
- Should session times be extended
 - Start the meetings then after a couple of weeks in, determine if we will need extra time

Commissioner Cameron reported that she sent an email and called the company providing the siding colors for the Adoption Center.

Commissioner Cameron also addressed the quotes from the Sheriff from Image Computer.

- She told the Sheriff that they could possibly understand how the detectives could qualify for the CARES money
 - Asked if the Sheriff could contact other Sheriff Offices and ask how they funded the Fire Department and Sheriff's Offices

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Pam Davis, Human Resources, came to talk with the Commissioners and the following was considered:

RESOLUTION 20-0995 declare an Executive Session at 10:35 a.m. for the purpose of discussing Personnel Wages pertaining to employee of Muskingum County Commissioners, Human Resources and Benefits. This session ended about 10:53 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was continued discussion regarding promoting Kenzie Hill to Benefits Specialist.

- Pam said that Kenzie has done payroll on her own
- Beth Iden, Deputy Clerk, has also been trained for payroll
- All agreed that the position does not have to be posted

There was discussion regarding the Office Clerk position in the Commissioners' office.

- It was agreed to make this position a blended position to work with the Commissioners and Human Resources
- The Commissioners would like to meet with Kenzie to discuss this position
 - Thursday, November 5; 10:30 a.m.

Commissioner Porter left session at 11:15 a.m. for an appointment and did not return.

Don Madden, Projects Manager, came to meet with the Commissioners.

- The pressure reducing valve on Millers Lane failed and Lock 9 Pizza has suffered some water damage
 - Don said all individuals on that line should have a pressure reducing valve because of the high pressure
- Don reported that the water line should be in the next couple of days on McDonald Road
 - While they have the trencher rented he would like to proceed with Clay Pike which would involve 4-5 houses
 - Also, another section of Long Road which would involve approximately 12 houses
 - All agreed

There was discussion with Don on how to handle Mildred Teisinger's complaint about the Grange's water bill.

- Commissioner Crooks said it would be her opinion no further reimbursement or at most split the remaining charge
- It was agreed to split the difference and Don was asked to call and offer her \$107.41; Customers themselves should be more responsible and attentive to their bill;
 - We are just trying to help out the Grange
 - No one can prove the source of the extra water use
- Don will call Mrs. Teisinger

There was discussion regarding the Grant Review Committee.

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- Commissioner Crooks reported that she talked with the Auditor, Debra Nye and she is not comfortable sitting on the committee
 - She didn't think Catlin would have time
- Dana Matz prefers not to be on the committee
 - Not a good time for him – busy
- Matt Abbott is willing to serve
- Mark Zanghi willing to serve

Commissioner Cameron said she forward to Commissioners Porter and Crooks a message from Troy Balderson.

- Genesis Cares Act money has been extended to accommodate vaccine distribution

The Commissioners discussed an email from Heidi Buckley regarding CARES Act money for Dog Warden veterinarian bills

- Commissioner Crooks wonders if the Wardens are actually making veterinarian appointments for spays and neuters
 - Is that why Heidi thinks they can't afford?
- Commissioner Cameron said she has asked Heidi to call during session

Commissioner Cameron said she talked with Tom from Flecto who said they got the project in Roseville.

- There was also a grant for the parking lot
- Building is almost completed
- A call was placed to Andy Roberts...is building in Perry or Muskingum County
 - Muskingum

The Commissioners adjourned for lunch to resume session at 1:05 p.m.

A call was placed to Mayor Don Mason asking if he had contact information from City utilities for the Chase Bank building at 434 Main Street.

- The City only has a PO Box number for a mailing address

There was further discussion regarding the James Electric Fire Security contract.

Commissioner Crooks said Kelly Ashby emailed asking if CARES Grant money could be used in paying the Lorena Crew.

Commissioner Crooks moved to accept and approve the minutes of the October 29, 2020 session, with changes.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, absent at the time of voting. Motion carried.

The Clerk is to check on bonding of Todd Hixson when he is appointed to the Treasurer's position. His bond should be effective January 01, 2021

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A call was placed to Pat Kelly, Architect, to discuss Adoption Center facility progress.

- Our office has not received a copy of Notice to Proceed for Flecto
 - Pat will try to get us a copy
- The Clerk is to ask him for a Certificate of Insurance from Flecto

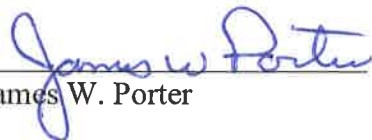
A call was placed to CORLE asking for color samples for the new building.

A call was placed to Chief Tony Coury, ZPD, regarding contact information for the Chase Bank building on Main Street.

With no further business being before the Board, the meeting was adjourned at approximately 2:54 p.m. on the motion of Commissioner Crooks and the second of Commissioner Cameron.


Cindy S. Cameron

Mollie S. Crooks


James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

