

Minutes for November 02, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-1112 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-1113 approve the line item transfer of monies within Fund Number 001-115 Maintenance, as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|---------------------------------|------------------------------------|---------------|
| 001-115-504007 Contract Repairs | 001-115-506001 Equip & Maintenance | \$10,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1114 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|-------------------------|---------------------|---------------|
| Equipment & Maintenance | 001-102-506001 | \$20,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1115 approve the line item transfer of monies within Fund Number 001-116 Fleet Garage, as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-------------------------|-------------------------|---------------|
| 001-116-503001 Supplies | 001-116-501002 Salaries | \$14,500.00 |
| 001-116-503001 Supplies | 001-116-502001 Medicare | \$ 100.00 |
| 001-116-503001 Supplies | 001-116-502003 PERS | \$ 1,400.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1116 approve the Supplemental Appropriation of Funds within fund number 047, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

Supplemental Appropriations:

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|-------------|--------------------|---------------|
|-------------|--------------------|---------------|

Minutes for November 02, 2023

047-102-503022 Pass Thru Grants \$3,000.00
(Nelson T Gant Foundation)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1117 remove Joe Steiger, appoint Richard Griffin & re-appoint Adam Dickerson & Andy Roberts to the Floodplain Appeals Board for 3 year terms, term ending in October 08, 2026. Requested by Ray Mennega, Administrator.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1118 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, MCJFS, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------------|-------------------------------|---------------|
| 007-692-506001-PA Equipment | 007-692-504022-Profess. Serv. | \$7,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1119 approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, County Engineer, as follows:

FUND TRANSFER OF MONIES

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-----------------------------|----------------------------|---------------|
| 009-368-510002-Transfer Out | 174-000-414002-Transfer In | \$313,380.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1120 approve the line item transfer of monies within Fund Number 001 as requested by Andy Roberts, Executive Director of Planning Commission, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|--|----------------------------------|---------------|
| 001-366-503001-Planning Comm. Supplies | 001-366-501002-Employee Salaries | \$180.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1121 authorize payment of 2024 Zanesville-Muskingum County Chamber of Commerce Annual Membership - \$240.00.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1122 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|-----------------------------|---------------------|---------------|
| Property & Liability Claims | 001-119-504141 | \$13,916.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Minutes for November 02, 2023

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1123 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-------------------------------|----------------------------------|---------------|
| 014-373-502004-Insurance | 014-373-501002-Employee Salaries | \$35,000.00 |
| 014-373-506001-Equip & Maint. | 014-373-501002-Employee Salaries | \$50,000.00 |
| 014-373-504406-Water Tanks | 014-373-501002-Employee Salaries | \$38,189.00 |
| 014-373-504406-Water Tanks | 014-373-502001-Medicare | \$ 1,111.00 |
| 014-373-504406-Water Tanks | 014-373-502003-PERS | \$10,700.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1124 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|--------------------------------|-------------------------|---------------|
| 013-372-502004-Insurance | 013-372-501002-Salaries | \$5,000.00 |
| 013-372-502004-Insurance | 013-372-502001-Medicare | \$2,000.00 |
| 013-372-502004-Insurance | 013-372-502003-PERS | \$8,000.00 |
| 013-372-510003-Debt Serv Trans | 013-372-502003-PERS | \$9,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1125 authorize Cindy S. Cameron to sign the Notice of Award for the Licking View Sanitary Sewer Project to Zemba Brothers.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1126 approve the line item transfer of monies within Fund Number 001 as requested by Ronald L. Welch, Prosecuting Attorney, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------------|----------------------------------|---------------|
| 001-105-501140 Publications | 001-105-501001 Elected Officials | \$.31 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1127 authorize Cindy S. Cameron to sign the Water Pollution Control Loan Fund agreement for the Licking View Sanitary Sewer Project. (see attached)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1128 hereby sign the Bed Rental Agreement for three (3) bed and two (2) additional (floating) beds between the County of Muskingum, Ohio and the County of Knox, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2024 thereof by all parties hereto and shall run until and through December 31, 2024.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Minutes for November 02, 2023

RESOLUTION 23-1129 hereby sign the Bed Rental Agreement for two (2) bed and one (1) additional (floating) beds between the County of Muskingum, Ohio and the County of Guernsey, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2024 thereof by all parties hereto and shall run until and through December 31, 2024.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1130 hereby sign the Bed Rental Agreement for ONE (2) bed and one (1) additional (floating) beds between the County of Muskingum, Ohio and the County of Coshocton, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2024 thereof by all parties hereto and shall run until and through December 31, 2024.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1131 approve the line item transfer of monies within Fund Number 001 as requested by Lucretia Frame, Records Coordinator, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|--------------------------|----------------------------------|---------------|
| 001-109-506001-Equipment | 001-109-501002-Employee Salaries | \$2,000.00 |
| 001-109-506001-Equipment | 001-109-502001-Medicare | \$ 10.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1132 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 4 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 4 is to Zemba Bros Inc. for \$157,474.79.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks presented the following for consideration:

RESOLUTION 23-1133 **Supporting Operation Green Light for Veterans**

It was moved by Commissioner Cameron, seconded by Commissioner Crooks, that this Board of County Commissioners, Muskingum County, Ohio adopts the following resolution:

WHEREAS, the residents of Muskingum County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

Minutes for November 02, 2023

WHEREAS, Muskingum County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and
WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and
WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and
WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and
WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and
WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and
WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and
WHEREAS, the Muskingum County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted; therefore be it
RESOLVED, with designation as a Green Light for Veterans County, Muskingum County hereby declares from November 1st, 2023 through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service; therefore, be it further
RESOLVED, that in observance of Operation Green Light, Muskingum County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 6th through the 12th, 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

The Commissioners received a notice/request to sponsor Veteran flags for display within the City. Commissioner Crooks suggested sponsoring flags for County employees that are veterans. Nominations are due April 1, 2024. Commissioner Crooks will find out more information.

A call was placed to Misty Cromwell of Mental Health and Recovery Services Board regarding their grant to \$25,000 to ODC. She was not available and a message was left.

Jason Schaumleffel, Y-City News, joined session.

Jeff Jadwin, EMA Director came to discuss his 2024 Budget with the Commissioners.

- State Grant has been cut by 17% for 2024
- Need six new computers
- Need one new warning siren

Kelly Ashby returned a call to the Commissioners regarding Captain Page's request for a letter to be sent to the Coast Guard.

- He is asking for a six month delay in pulling the Lorena from the water for inspection
- Kelly has had no conversation with Captain Page
- Kelly will call Jeff at the Coast Guard to see what is needed

Eric Reed, County Administrator, came to update the Commissioners.

Minutes for November 02, 2023

- Adamsville
 - Mayor has asked if there is an opportunity for funding for East Street sidewalks
- Jail
 - Dawn Greulich called and asked Eric what month the property values started and ended in the study for Fairfield County
 - Eric stated that they are tax-year values as stated on the Fairfield County Auditor website
- MARCS Radios
 - Jeff Jadwin was notified of the MARCS upgrade extension, as well as, the Dresden Fire Department because of their inquiry
- Zoning Meeting notes – will be sent to meeting attendees
- Next CBD update
 - Friday, November 3; 9:00 a.m. virtual
- APG
 - Meeting November 8 discuss rules/expectations as Owners Representative
- Jail Executive Summary final document ready

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Kathleen Clark FHN Financial; Allison Binkley, Square Patton Boggs; Debra Nye, County Auditor; Tina Huebner, Deputy Auditor; Stephanie Spencer, Chief Administrator; Eric Reed, County Administrator and Mark Zanghi, Assistant Prosecutor met to discuss financing of the jail project. Jason Schaumleffel, Y-City News was also in attendance.

The following was then considered:

RESOLUTION 23-1134 declare an Executive Session at 2:30 p.m. for the purpose of discussing a Pending Litigation of the Muskingum County Commissioners. This session ended about 2:49 p.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Jason Baughman, Chief Building Inspector, came to discuss his 2024 Budget.

- Revenue has exceeded expectation in 2023
- Will be short on salaries in 2023 because of wage increases and bonuses
- Would like to allow his employees a clothing allowance, by adding to supplies and other expenses for 2024
 - Agreed
- Jason asked if their office could use the Veterans' Day Holiday, November 10, as a floating holiday. Most of his staff will be working that day because of scheduling.
 - Agreed
- There was discussion regarding the Fee Schedule for the Building Department
 - Jason would like to add the 3% State Assessment fee, that is currently added at the end of the application, onto the fee and then round-up for easier calculation;; effective 01.01.2024

Minutes for November 02, 2023

- Agreed
- Jason presented the following for consideration:

RESOLUTION 23-1135 authorize Jason Baughman, Iain Abernethy and Chris Gookin to attend the 2023 Annual BOCONEO Conference to be held November 5-7 at the Marriot Cleveland East, for the purpose of continuing education.

Estimated cost: \$2,152.18

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Andy Roberts, GIS/Landbank Director and Eric Reed, County Administrator came to talk with the Commissioners about the Rehl Road property.

- Phase I Environmental
 - Desktop review - \$1,500
 - Full review - \$4,000
 - All agreed to move forward with the Full review

Mark Zanghi, Assistant Prosecutor, brought in an approved agreement and the following was considered:

RESOLUTION 23-1136 authorize the signing of the Agreement Between Muskingum County and Maysville Regional Water District for the sale of water. The agreement provides for the sale of water from Muskingum County to Maysville Regional Water District after necessary infrastructure is completed.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the October 23, 2023 Session.

Commissioner Bell seconded. Vote was: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the minutes of the October 26, 2023 Session.

Commissioner Cameron seconded. Vote was: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the October 30, 2023 Session.

Commissioner Bell seconded. Vote was: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.


RESOLUTION 23-1137 re-appoint Berney Harmon and Pam Kirst to the Muskingum County Convention Facilities Authority Board, with a term to commence December 15, 2023 and end on December 14, 2027.

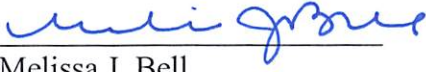
Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for November 02, 2023

With no further business being before the Board, the meeting was adjourned at approximately 4:14 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.