

# Minutes for Monday, November 03, 2025

Commissioners Present: Bell, Prouty, Cameron  
Staff Present: Susan Reese

**RES 25-1070** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve payroll, pending review.  
Seconded by Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 25-1071** approve and authorize the advertisement of a Request for Qualifications from Engineering Firms for possible upcoming public water and sewer projects in calendar year 2026 for Muskingum County. RFQ No. 2026 - 1  
REQUEST FOR QUALIFICATIONS

The Muskingum County Commissioners will accept qualifications from engineering firms for possible upcoming public water and sewer projects for calendar year 2026 within Muskingum County. Therefore, the following Request for Qualifications is being posted for public information for any water and sewer projects. Muskingum County reserves the right to design projects with county employees as needed.

Please send 4 hard copies and one electronic copy (PDF) of qualification submittals by 4:00 pm December 22, 2025 to:

Muskingum County Utilities Office  
375 Richards Road  
Zanesville, OH 43701  
[ztforcker@muskingumcounty.org](mailto:ztforcker@muskingumcounty.org)

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-1072** approve and authorize the advertisement of a Request for Qualifications from Professional Services for Complete Telemetry Rehabilitation and SCADA System Upgrades. RFQ No. 2026 - 2  
REQUEST FOR QUALIFICATIONS

The Muskingum County Commissioners will accept qualifications from engineering firms for possible upcoming public water and sewer projects for calendar year 2026 within Muskingum County. Therefore, the following Request for Qualifications is being posted for public information for Professional Services for Complete Telemetry Rehabilitation and SCADA System Upgrades. Muskingum County reserves the right to design projects with county employees as needed.

Please send 4 hard copies and one electronic copy (PDF) of qualification and submittals by 4:00 pm December 22, 2025 to:

Muskingum County Utilities Office  
375 Richards Road  
Zanesville, OH 43701  
[ztforcker@muskingumcounty.org](mailto:ztforcker@muskingumcounty.org)

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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**RESOLUTION 25-1073** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the MedBen Stop Loss Renewal Endorsement with North River Insurance, effective January 01, 2026. Requested by Pam Davis, Human Resources. Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-1074** approve the line item transfer of monies within Fund Number 018 as requested by Stephanie Neuhart, Business Manager, Muskingum County Board of Developmental Disabilities, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
018-694-504393 Settlement Deduction	018-694-502006 Unemployment	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-1075** approve the decrease in Appropriations within Fund Number 162 & Increase Appropriations within fund number 162 for Muskingum County Center for Seniors, requested by Kate Paul, Executive Director as follows:

**DECREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Rentals	162-696-504386	\$250.00
Rentals	162-696-504386	\$3,250.00
Rentals	162-696-504386	\$2,500.00
Rentals	162-696-504386	\$750.00
Rentals	162-696-504386	\$1,250.00
Rentals	162-696-504386	\$750.00
Rentals	162-696-504386	\$1,000.00

**INCREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Utilities-Electric	162-101-504101	\$250.00
Utilities-Electric	162-002-504101	\$3,250.00
Utilities-Electric	162-004-504101	\$2,500.00
Utilities-Electric	162-005-504101	\$750.00
Utilities-Electric	162-007-504101	\$1,250.00
Utilities-Electric	162-008-504101	\$750.00
Utilities-Electric	162-010-504101	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-1076** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 4 for the Claysville Road (St. Rt. 313) Waterline Extensions. Pay App 4 is \$90,052.96 for Perry Reclaiming. Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-1077** approve the line item transfer of monies within Fund Number 001 as requested by Maria Kalis, Domestic Court Judge, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-247-501002-Salary	001-247-504001-Contract Services	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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**RESOLUTION 25-1078** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Contract Repairs	001-115-504007	\$35,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-1079** accept and sign the agreement between the State of Ohio, Department of Administrative Services and the Muskingum County Board of Commissioners for the 9-1-1 system.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported that Joanne from Granger called asking for information to adopt a family from Muskingum County for Christmas. Avondale and Children Services will work with Joanne.

Don Madden, Projects Manager and Zack Forker, Assistant Projects Manager met with the Commissioners to update them on current projects.

- Weber Force Main is complete
  - \$171,000+ under budget
- Roseville Water Rates
  - Currently \$4.03
  - It was agreed to raise rates 3% to cover Roseville's share of phosphate and equipment
  - Commissioner Prouty raised concerns with Roseville's fire suppression system
- Norwich-Pidcock is complete
  - Most likely spring reclamation
- Maysville Water Extension – RDR Utilities
  - November 20 completion is questionable
    - \$1,000 per day charge after November 20
    - Electric not connected; not wired correctly
    - Pressure tested from river to Prophets Park
    - RDR was told to talk with Phil Valentine of ODOT
      - Phil reports he has not heard from them
- Licking View Sanitary Sewer
  - On schedule
  - Pump start-up November 18-19
  - Suggests removing paving from Zemba Contract; \$391,216
    - Final savings to County \$250,000+
    - Roads to be re-paved:
      - Knox to railroad
      - Rehl to Licking
      - All township streets
  - Remaining ARPA funds will transfer to existing utility project

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Don talked with the Commissioners about the possibility of remodeling the Utilities office to create a better conference area. He was asked to present basic drawings with a budget for consideration.

- Burgess and Niple Engineering
  - 10%
- Dozer Ridge/SR555
  - \$225,000 from Brush Creek Township
  - CBDG funding?
- Received BWC Grant of \$40,000 towards vac trailer which will cost \$140,000
- Don asked if the Water Department is to pay for the recently purchased property next to their facility
  - The Commissioners will pay for it
- Vista View Rehabilitation Design
  - OEPA scoring in process

Commissioner Cameron left to attend the Engineer's Issue 1 meeting at City Hall.

Pam Davis, Human Resources and Jason Baughman, Chief Building Inspector, met with the Commissioners and requested the following:

**RESOLUTION 25-1080A** enter Executive Session at 10:18 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County Building Department. This session ended approximately 10:36 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

The Commissioners talked with Mark Zanghi, Assistant Prosecutor about the proposal from EPD regarding the Cass Township Solar project. Mark will review the documents and negotiate the Commissioners' revisions.

The Commissioners had discussion with Ron Welch, Prosecutor regarding his proposal of a opioid/mental health position within his office. He is asking for a three year commitment of \$400,000 with the understanding that he will be applying for grants that will be used to offset expenses of years two and three. Ron was asked if there had been conversation with the Sheriff and if there were any issues with this employee going into the jail. Ron doesn't believe there will be an issue with working within the jail.

They also discussed the Bearcat and jail funding from his office.

There was also discussion regarding Heroes Landing and Brave Beginnings.

Erin Hlad and Scott Settles, owners of National Road Campground, came to talk with the Commissioners regarding their sewer meter situation. They reported that they have done everything that has been asked of them from the Sewer Department, including having the meter calibrated by Dan Anderson. Their frustration is with the inconsistent sewer bills. The Commissioners will talk with Stan Lucas, Sewer Department Manager.

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Commissioner Cameron reported that Don Madden, Projects Manager, said that Maysville Water Extension electric is on, but not yet hooked up.

The following was requested:

**RESOLUTION 25-1080B** moved to go into Executive Session at 11:36 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County Water Department. This session ended approximately 12:01 p.m.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Robert Moore, IT Director, talked with the Commissioners about the cost of early cancellation with AT&T. It was agreed to cancel AT&T beginning February 1, 2026.

The Commissioners discussed the signs for the Health Department and Rural Services Building with Kade.

The Auditor's Office brought the following for the Commissioners' consideration:

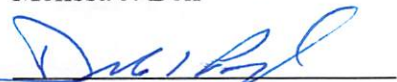
**RESOLUTION 25-1081A** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Muskingum County Employee FBP Cafeteria Plan Document, as requested by Brenda Ellis, Deputy Clerk, Muskingum County Auditor's Office. Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 2:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron