

Minutes for November 04, 2021

Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

RES 21-1071 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

Vote was Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

RESOLUTION 21-1072 declare an Executive Session at 8:03 a.m. for the purpose of discussing Employee Evaluations of public employees of Muskingum County. This session ended about 10:00 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Porter joined session at 10:00 a.m.

Stan Lucas, Sewer Department Manager, came to meet with the Commissioners.

- In the Maysville area, there are 700 septic tanks
 - The Sewer Department hires a contractor to pump 100 of them each year
- It is time to re-bid the contract
- Originally the contract was with Champion for one year, but they have continued for the last ten years
 - Charges \$80 per tank
- Stan would like for the contract to be three years
 - Advertise on website
 - Has called all pumpers with tanker trucks, that he is aware of (4)
- It was agreed for Stan to start the process

Stan also talked about OTCO, Operator Training Committee of Ohio

- They have offered to do a training in Zanesville
 - EMA site in June
 - Open to all OTCO members
- All agreed to proceed with planning

Stan gave an update on the Clean Face project

- The Sewer Department will put on their schedule if the Fair Board approves at their November 9 meeting
- Will install 6" pipe

Commissioner Porter asked Kacey to research the Kemp properties

- Have been told they're in receivership now
 - Who owns them and what has been court ordered
- Commissioner Porter said he asked the Mayor about it and he wants the properties
 - They're in some type of receivership that is about to go belly-up

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- Commissioner Cameron understood that the Prosecutor did the work; put the Kemp properties in the City's name and then the City said they didn't want them
 - Then Dave Tarbert, as the City Law Director, filed an affidavit saying the City never agreed to take these properties

Stan reported that they will be waiting until next year to start the Vista View project

- The Engineer is currently working on Juanita, Licking View and inspecting bridges
- Stan will communicate that to Muskingum Township

Stan also reported that roads that the Newton Township Trustees requested be patched in Avondale, have been patched and he believes they look good

The following legislation was now considered:

RESOLUTION 21-1073 Authorize Mollie S. Crooks to sign the Notice to Proceed, and the Contract Agreement for the Big B Road, Mutton Ridge Road, and Sheck Road Water Main Extension with Perry Reclaiming Inc. Contract price is \$305,088.00
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1074 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Contract Agreement for the Zane Trace Road, Zane Grey Road, South Cove Lane, Southern Road, West Union Road, Sundale Road, East Wheeling Road, Flat Lane, and Peach Lane, Water Main Extension with Little Creek Construction, Inc. of Greenup KY for \$1,350,719.50.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1075 Authorize Mollie S. Crooks to sign the Notice of Award, and the Contract Agreement for the Muskingum County Water Systems, New Well Number Seven with Downing Construction Company, Inc. for a contract price of \$807,653.00
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1076 approve the fund to fund transfer of monies for the Muskingum County Engineer as requested by Mark Eicher, Muskingum County Engineer as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002- Transfer out	174-000-414002- Transfer out	\$312,628.09

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-1077 approve the Supplemental Appropriation of Funds within Fund Number 088, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk .

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Heroes Landing	088-102-502004	\$ 500,000.00
Munson School- Roof	088-102-502004	\$ 88,988.40
City of Zanesville- Lear	088-102-502004	\$ 500,000.00
Genesis- High Flow Ventilators	088-102-502004	\$ 90,000.00
Genesis- Retention Bonus Program	088-102-502004	\$2,300,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1078 approve the Supplemental Appropriation of Funds within various funds, for the Muskingum County Sheriff, as requested by Matthew Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
911 Fund- Contract Services	093-458-504001	\$18,000.00
CCW Fund- P.E.R.S	098-458-502003	\$ 1,000.00
Jail Commissary- Salaries	106-458-501002	\$12,000.00
Jail Commissary- Medicare	106-458-502001	\$ 500.00
Jail Commissary- P.E.R.S	106-458-502003	\$ 2,500.00
Jail Commissary- Insurance	106-458-502004	\$ 5,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1079 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 139 as requested by the Muskingum County Sheriff's Office as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
139- Terrorism Prevention FY2017	001-General Fund	\$30,000.00
139- Terrorism Prevention FY2017	001-General Fund	\$15,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1080 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo, as requested by Shannon Bell, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Settlement Deduction	020-585-504393	\$1,881.88

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-1081 approve the line item transfer of monies within Fund Number 001 as requested by Jason Baughman, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-456-503001	001-456-504001	\$300.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1082 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, Commissioners Office, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504022 Professional Services	001-102-506001 Equip. & Maint.	\$3,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RIGHT OF WAY PERMITS SIGNED:

AT&T

County Road 694

Bore copper cable to replace existing

Begin on 11/29/2021; Completion 12/10/2021

Columbia Gas

Ransbottom Road

Install underground gas line

Begin on 12/01/2021; Completion 12/09/2021

At 10:30 a.m. the Commissioners joined a virtual meeting regarding the Benefits Open Enrollment for 2022.

- November 8-17
- No changes to insurance
- No premium increases
- Premium Holiday first pay in 2020; January 7

The Sheriff gave an update on the Adoption Center

- They discussed the timeline for revisions
 - Completion of January 3
- Should they talk to Mark Zanghi, that is not what the Contract says
- Sheriff was hoping to have a Christmas Open House and push adoptions
 - They are overflowing with dogs
- The fairgrounds is needing their space back for winter storage
 - May need to seek boarding for some dogs

Eric Reed, ARPA Compliance Officer, came to update the Commissioners

- Meeting with Mark Eicher and Matt Russell Tuesday; 7:30 a.m.
- Meeting with Matt Abbott, Port Authority and Matt Sheridan, Mid-East Career Center regarding CDL Training Wednesday

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- Awaiting the invoice from Genesis on the ventilators
- Clean Face
 - Meeting November 12; 8:30 a.m. with the architect
 - Plans from Chad at the Water Department
 - \$18,109 cost of donated pipe
 - \$18,474.75 fittings to be paid with ARPA dollars
 - Labor not included to be bid or quoted
- Eric distributed a packet from Andy Roberts regarding the Munson property
 - They will meet with the Commissioners Monday at 3:00 p.m.
 - Asking \$2 million from ARPA monies
- Pollock Apartments
 - Not enough information to make a decision

The following was now considered:

RESOLUTION 21-1083 approve funding for the Southern-Sundale Water Projects as requested by the Muskingum County Water Department, in the amount of \$1,723,455.75 from Muskingum County's ARPA funds.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1084 approve funding for the Big B-Mutton Ridge Water Project as requested by the Muskingum County Water Department, in the amount of \$358,300.47 from Muskingum County's ARPA funds.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1085 approve funding for the Twin Hills Water Project as requested by the Muskingum County Water Department, in the amount of \$368,243.78 from Muskingum County's ARPA funds.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Clerk will follow up with Mark Zanghi to see if he is working on documentation for public auction of 333 Putnam Avenue.

The Commissioners addressed an email from Corrie Marple, Director of the Records Center, asking for ARPA monies for data storage.

There was discussion regarding the conversation with the Sheriff about the jail.

- The Clerk is to contact the Sheriff to schedule a meeting

There was brief discussion regarding an invitation to the Commissioners from Ohio University Zanesville, to welcome their new President.

- November 18
- Commissioners Crooks and Cameron will attend during lunch

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Commissioner Porter said that he would not be back for afternoon session.

The Commissioners discussed an email from Don Madden regarding Morgan Coast's revision to his contract for the Weber Lift Station Project.

- Morgan said he would have to adjust the price because an additional \$2 million was added to the project
- The original price of \$162,000 for the engineering was five years ago
- Don thinks the new engineering cost will be close to \$250,000 which he believes is still fair
- All agreed to proceed with Morgan as Engineer for the project

Bert Hendley stopped in to see the Commissioners

- He thanked them for their support of the Park District

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Porter did not return after lunch.

Mark Zanghi, Assistant Prosecutor came to see the Commissioners to discuss the Kemp properties.

- Commissioner Cameron noted that the Prosecutor's Office came to the LandBank asking the County to put the properties in the LandBanks' name
 - At the time, they were working with someone (a Receiver) that wanted the properties to rehabilitate
 - Now he is nowhere to be found....doesn't answer any of the Prosecutor's correspondence
 - If the properties are still in the name of the Receiver, the Receiver can sell them
 - Even though the Auditor and the Recorder are carrying those properties in the name of the City
 - David Tarbert, City Law Director, has filed an affidavit objecting to that
 - Because of the concern of those properties ending up in the hands of drug dealers once again
 - City could dispute whether properties are accepted
 - Quiet Title

There was discussion with Mark regarding the Fleeto Contract on the "revisions" to the Adoption Center

- Should someone go to the Center to see what is being done
 - Disappointed in Pat Kelly's response to issues
- Mark's thought is that someone should go with Pat Kelly and the Sheriff to see what is being done and the progress
- Mark would suggest no more general contractors
 - Construction Manager at Risk is the best route
 - We needed someone to manage this project

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The Commissioners had a virtual meeting with ODOT at 2:00 p.m.

- Morgan Overby, Julie Gwinn and Jason Sturgeon
- They gave a brief overview of the progress of the IR70 reconstruction project
 - Morgan said if anyone has questions, please feel free to refer them to her
 - Also, the Project Page on ODOT's website will have regular updates and dates for closures
- An audible and visual alert system will be installed at the Linden Avenue Railroad Bridge to alert traffic if their vehicle is too high to clear the overpass
 - ODOT is trying to work with the City, Chip Saunders, to get this project accomplished
- ODOT will be placing additional signage on I70
 - Thirty miles out each way
- ODOT will be placing road tattoos on Underwood to direct traffic to alternative routes
- They will keep "Emergency Closure" equipment on site, in case of an emergency
- Morgan is willing to talk with any and all media if that would help the public stay informed and understand the process
- This project has been compared to trying to build your house from the ground up while living in it
- Law enforcement is actively working to help with traffic

The Commissioners received another "cat complaint"; this one in the Crystal Springs area

- The caller had already contacted Animal Shelter, Theresa Hildebrand, PAWS and Carolyn Hughes, Humane Officer
 - No one can help

Commissioner Cameron noted that Kyle Witucky sent a message saying he had an idea for the Convention Facilities Board to replace Judy Rebic.

Don Madden and Eric Reed came to meet with the Commissioners.

It was explained to Don and Eric that Commissioner Porter said he would not be returning after lunch.

- Don reported that Chad Hutchens had talked with John Graham of the Fair Board regarding the Clean Face water project
- The Fair Board is now asking that the line towards the grandstand be directional drilled rather than open trench
 - Don says he does not currently have pipe for directional drill and this is also a more expensive process
 - His would guess that they are asking for directional bore, because they don't want the horse track cut up
- John has asked the County to get bids for installing the pipe
- Don reported that it has been discovered that the line towards the wash rack is actually electrical conduit line
- Would like to replace the 2" pipe that feeds the wash rack with 3" pipe
 - Approximately 200 feet costing approximately \$600

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- There was discussion regarding the need for advertising for bids in view of the cost of the project...very close to being over \$50,000
 - Don will do some more research
- Has this project gotten larger than the original agreement to update Clean Face?
 - It is creating more work for Don than originally expected

Don explained to the Board that they have ordered the new dropdeck equipment trailer and when it comes in they will have the old trailer that they will not be using.

- Should it go to the auction
 - Don's concern would be that no one will buy it....maybe for \$5
- It was agreed to have it appraised and sold by the Water Department

Jason Baughman, Building Department Director, came to meet with the Commissioners.

- Ray Mennega will be retiring for reasons of getting his OPERS insurance
 - December 31 will be his retirement date
 - However, Ray does not want to quit working; would like to work for 3 more years
 - Ray can be rehired after two months from his retirement date
 - That is what Jason would like to do
 - Ray would work 20 hours per week
 - The Commissioners emphasized that it is always important to have a back-up plan
 - Jason will also continually monitor Ray's performance
- Jason also shared that Lynn will be retiring next March
 - He would like to post Scott's position first
 - Because whatever person fills Scott's position can also do Lynn's job
 - Then have six months for this person to study and pass the test
 - When it gets closer to Scott retiring at the end of next year, Jason will post for the other position
- Jason explained that they have exceeded what they had hoped to make for the year, in October; \$109,000 to the good
 - They would like to purchase new carpet
 - They have two quotes
 - Approximately \$10,000
 - Needs a new vehicle for additional inspector
 - Current vehicle has check engines lights on all the time
 - Dutro and Drennen replied to request for quotes
 - Dutro \$22,000
 - Drennen \$26,000
 - All agreed to proceed with purchases

The following legislation was not considered:

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RESOLUTION 21-1086 declare an Executive Session at 3:38 p.m. for the purpose of discussing Employee Evaluations pertaining to public employees of Muskingum County. This session ended about 4:19 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:20 p.m. on the motion of Commissioner Cameron, and the second of Commissioner Crooks.


Mollie S. Crooks

James W. Porter


Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.