

Minutes for Monday, November 04, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-1031 Meeting was called to order at 8:08 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Common Pleas Judges Cottrill and Anderson came to discuss their 2025 Budget with the Commissioners. They will be hiring a Magistrate/Law Clerk to help with Common Pleas and Domestic Courts to better serve the people through arraignments, bond hearings and civil pre-trials and assist with cases that need to be addressed.
They also complimented the Maintenance Department on their work ethic and kind and courteous manner.

The following legislation was now considered:

RESOLUTION 24-1032 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Notice of Award and Contract Agreement for the Maysville Regional Water Extension Phase II to RDR Utility Services Group, LLC for the low bid of \$5,335,044.25
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1033 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Ohio Water Development Authority Fund Payment Request number 2 for the Maysville Connection Phase 1: Granger Hill Tank. (see attached)
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1034 approve the award of bid to Beagle Hill Services in the amount of \$29,914 for the repair/replacement of a septic system for John & Heather Anderson, 85 Market Street, Philo, Ohio 43771 for the Muskingum County Community Development Department.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-1035 adopt the following resolution:

WHEREAS, a letter of request has been submitted by The City of Zanesville, in accordance with the Ohio Revised Code Section 4504.04, for permissive tax funds in the amount of \$36,174.75, and

WHEREAS, the Muskingum County Engineer finds that the maintenance expense is necessary and conducive to the orderly flow of traffic within and through the village and the County and hereby approve said expenses, now therefore be it

RESOLVED, that this Board of County Commissioners does hereby authorize the application of funds for payment of permissive tax funds in the amount of \$36,174.75 to The Village of South Zanesville.

Commissioner Crooks seconded the resolution and the roll being called on its adoption, the vote was as follows:

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1036 accept and sign the Memorandum of Understanding between Muskingum County Commissioners and Prosperity Parkway LLC for sewer line taps.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1037 approve the lighting of the Courthouse “green” for “Participate in Operation Green Light” in recognition to Veterans on November 4-11th.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was further discussion regarding the remaining holiday schedule for 2024. There will be no session on December 26, however the Courthouse will be open for business. The Courthouse will also remain open December 27. Employees are permitted to take vacation or personal days either of those days, as long as their department is adequately covered.

Commissioner Cameron left to attend the OPWC Meeting at City Hall.

The following was considered for the 2025 Holiday Schedule:

RESOLUTION 24-1038 accept and approve Holiday Schedule for 2025 as presented by Pam Davis, Human Resources.

| | |
|------------------------|-----------------------------------------------------|
| Martin Luther King Day | Monday, January 20, 2025 |
| President’s Day | Monday, February 17, 2025 |
| Memorial Day | Monday, May 26, 2025 |
| Juneteenth Day | Thursday, June 19, 2025 |
| Fourth of July | Friday, July 4, 2025 |
| Labor Day | Monday, September 1, 2025 |
| Columbus Day | Monday, October 13, 2025 |
| Veterans Day | Tuesday, November 11, 2025 |
| Thanksgiving Day | Thursday, November 27, 2025 |
| Day After Thanksgiving | Friday, November 28, 2025 |
| Christmas Eve | Wednesday, December 24, 2025; OFFICES CLOSE AT NOON |
| Christmas Day | Thursday, December 25, 2025 |
| | Friday, December 26, 2025 |

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New Year's Eve Wednesday, December 31, 2025

New Year's Day Thursday, January 1, 2026

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, absent at the time of voting; Bell, aye; Crooks, aye. Motion carried.

Pam Davis, Human Resources, came to present the following:

RESOLUTION 24-1039 approve the On-Call employment of Thomas Craig Stemm for the Muskingum County Building Department at \$37.50 per hour, as needed.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at the time of voting; Bell, aye; Crooks, aye. Motion carried.

Pam also reported that the Mid-East students will be starting internships today with the Engineer's Office, Water Department and Sewer Department.

Commissioner Cameron returned to session.

Eric Reed, County Administrator, came to update the Commissioners.

- Third Quarter SRLFR report for ARPA Funds was submitted October 30; 3:00 p.m.
 - \$13,885,378.36 Obligated
 - \$12,660,404.21 Total Expenditures
- Jail
 - Building Plan Review sent to DLZ October 4
 - Granger has line item in proposal for building fee
 - Eric reported an email from Kyle with DLZ confirming the Building Plan application complete. County needs to pay \$21,898.50
 - Plan must be approved before construction begins
 - A call was placed to Jason Baughman, Chief Building Official asking him to process plans when received. Payment will be in process.
- Fairgrounds South Entrance Restroom
 - Eric asked for the following to be considered:

RESOLUTION 24-1040 authorize the Muskingum County Building Department/aka Mid-East Ohio Building Department to waive building fees for the South Entrance Restroom Project at the Muskingum County Fairgrounds.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

- Avondale
 - HVAC Projects going well
 - On track to be completed by December 31
- Courthouse Windows
 - Eric followed up with Modern Glass
 - No response yet

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Prosecutor Ron Welch, Assistant Prosecutor Mark Zanghi and Clerk Sacha Daniels, Victim Witness Coordinator, came to discuss their 2025 Budget with the Commissioners.

The Commissioners adjourned for lunch to resume session at 1:04 p.m.

Jeff Jadwin, EMA Director, called regarding a water issue in the Village of Frazeyburg. A call was placed to the Mayor of Frazeyburg for further details. The Mayor is optimistic that the problem will be resolved soon.

RESOLUTION 24-1041 declare an Executive Session at 2:17 p.m. for the purpose of discussing Union Negotiations of the Muskingum County Sheriff's Office. This session ended about 3:04 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

There was discussion regarding advertising of the K-9 Adoption Center. Commissioner Crooks will contact the Chamber of Commerce regarding reserving a spot for their Christmas advertising.

Jeff Jadwin, called to update the Commissioners on the Frazeyburg water situation; Village is under a boil advisory.

After some discussion the following was considered:

RESOLUTION 24-1042 approve to grant bonuses, to show appreciation, for employees under the Commissioners' Appointing Authority in all Departments' that budgets can accommodate the bonuses for their Department. Bonuses will be granted as follows:

| | |
|------------------------|----------------|
| Full-time Employees | \$ 550.00 each |
| Part-time Employees | \$ 300.00 each |
| Probationary Employees | \$ 175.00 each |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

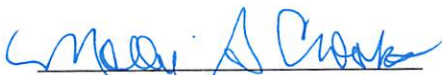
With no further business being before the Board, the meeting was adjourned at approximately 4:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

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