

# Minutes for November 05, 2020

Commissioners Present: Porter, Cameron, Crooks  
Staff Present: Susan Reese

**RES 20-0996** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Doug Hobson, Assistant Fire Chief, ZFD, came in at the Commissioners' request.

- Doug gave an update of the latest food drive efforts
- There are plans for a mass distribution of 1500 boxes at Secrest Auditorium on December 16
- The Commissioners presented Doug with a Certificate of Appreciation for his hard work and dedication to this cause
- Doug recognized Mattingly Foods for storing the food every week until distribution

The following legislation was now considered:

**RESOLUTION 20-0997** WHEREAS, a letter of request has been submitted by The City of Zanesville, in accordance with the Ohio Revised Code Section 4504.04, for permissive tax funds in the amount of \$54,647.45, and

WHEREAS, the Muskingum County Engineer finds that the maintenance expense is necessary and conducive to the orderly flow of traffic within and through the City of Zanesville and the County and hereby approve said expenses, now therefore be it

RESOLVED, that this Board of County Commissioners does hereby authorize the application of funds for payment of permissive tax funds in the amount of \$54,647.045 to The City of Zanesville.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0998** approve the line item transfer of monies within Fund Number 076 as requested by Alma Tennent, Clerk, Muskingum County Court, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
076-242-504001 Contract Services	076-242-503001 Supplies & Other Expenses	\$1,500.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-0999** WHEREAS, this Board of Commissioners adopted Resolution No. 09-0996 on July 9<sup>th</sup>, 2009, authorizing and approving a private sewer agreement for sewer modification at Stonington Way; and

WHEREAS, the Ohio EPA issued a permit to install the sewer modifications at Stonington Way on August 17<sup>th</sup>, 2009; and

WHEREAS, the developer has completed the sewer modifications at Stonington Way to the satisfaction of the Muskingum County Sewer Department and the Ohio EPA; and

WHEREAS, the Muskingum County Sewer Department recommends that this Board accept the sewer modifications at Stonington Way as part of the Muskingum County Sewer System, contingent upon the developer allowing access to the system located within the Stonington Way development, for purposes of maintenance and repairs to the system, as may be required to insure the continuing operation of the system;

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners, Muskingum County, Ohio, does hereby accept the sewer modifications at Stonington Way as part of the Muskingum County Sewer System, contingent upon the developer allowing access to the system located within the Stonington Way development, for purposes of maintenance and repairs to the system, as may be required to insure the continuing operation of the system.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RESOLUTION 20-1000** upon receipt of a letter from Mark J. Eicher, Muskingum County Engineer, authorizes Lockard Drive, River Corner Subdivision, Plat File 1, No. 120, Jefferson Township, part of Quarter Township 4, Township 3 North, Range 8 West to be placed on the Jefferson Township road system for maintenance with the Engineer having inspected this road and being satisfied with its condition.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RESOLUTION 20-1001** approve the line item transfer of monies within Fund Number 099 as requested by Vicki Vallee, Finance Manager, Muskingum County Juvenile Court, as follows:

## LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
099-444-501002 Payroll-Reclaim Div	099-444-510002 Transfer Out	\$ 3,312.74
099-444-501002 Payroll-Re-Entry Prob	099-444-510002 Transfer Out	\$ 3,178.82
099-444-502004 Ins.-Reclaim Div	099-444-510002 Transfer Out	\$ 3,257.84
099-444-504114 Grant Admin. Training	099-444-510002 Transfer Out	\$ 4,693.21
099-444-504308 Parole-Assess-Aftercare	099-444-510002 Transfer Out	\$ 3,620.00
099-444-504312 Clinical Assessment	099-444-510002 Transfer Out	\$ 3,400.00

Once all appropriations and appropriation transfers have been completed, the Court requests a final Fund-to-Fund transfer of the 099 cash fund balance to close out the 099 fund.

## FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
099-444-510002 Transfer Out	064-000-414002 Transfer In	\$11,892.23
Felony Del. Care 19-20	Felony Del. Care 20-21	

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**RESOLUTION 20-1002** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Certificate of Records Disposal (RC-3) – Part 1 as presented by Corrie Marple, Director, Muskingum County Records Center.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1003** approve forwarding the amount of \$3,399. that was received from Treasurer of Noble County on behalf of SEO Joint Solid Waste for reimbursement for Washington Township funding, to Washington Township. These monies are provided to the County as provided in Ohio Revised Code Section 3734.57 (G) (4) as an allowable cost within District expenditures as provided by law.  
Washington Township is required to complete Attachment B “Documentation of District Funding Expenditure Report”.  
Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1004** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the James Security Agreement for the Muskingum County Health Department and accept the Agreement to Reimburse for the Health Department to reimburse the County the cost of monitoring at the annual rate of \$240.00.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1005** approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Muskingum County Auditors’ Office FBP Cafeteria Plan for the period beginning January 1, 2021 to December 31, 2021. This request was submitted by Brenda Ellis, Auditor’s Office.  
Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

## **RIGHT OF WAY PERMITS SIGNED:**

**NGO Transmission, Inc.; Newark, OH  
Jackson Twp; Scout Road, CR48  
Bury cable and new utility pole  
Begin Nov. 16; completion Nov 25**

MacKenzie Hill, Seasonal Office Clerk, came to see the Commissioners at their request. The following was then considered:

**RESOLUTION 20-1006** declare an Executive Session at 10:33 a.m. for the purpose of discussing a Personnel Matter pertaining to the Muskingum County Benefits Department. This session ended about 11:10 a.m.  
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-1007** approve the employment of Mackenzie Hill as Benefits Specialist for the Muskingum County Commissioners to begin Monday, November 9, 2020. Pre-employment assessments to be waived due to being currently employed with the County as Seasonal Office Clerk.

Starting wage will be \$16.50 per hour with the opportunity for a \$.50 an hour increase upon the successful completion of a 180 day probationary period.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Pam asked the Commissioners about Builders Risk Coverage for the Adoption Center.

- Available through CORSA at no cost
- Coverage will then convert to a regular policy when building is completed

Judge Hooper and Wendy Roush from Domestic Court came to talk with the Commissioners regarding the retirement of Magistrate Tompkins. The following was then considered:

**RESOLUTION 20-1008** declare an Executive Session at 11:30 a.m. for the purpose of discussing a Personnel Matter of the Muskingum County Domestic Court. This session ended about 11:50 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Clerk was asked to prepare a Certificate of Appreciation for Magistrate Tompkins.

Commissioner Crooks moved to accept and approve the minutes of the November 02, 2020 session. Seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 12:30 p.m.

Shawn Johnson from the County Engineer's Office and Pat Kelly, Architect, met with the Commissioners to discuss the new Dog Warden facility. WHIZ News was also present.

- Pam Davis asked Pat Kelly who should carry the Builders Risk Coverage for the construction
  - Pat believes it should be the County, but will check with Flecto to clarify
- Shawn reported that Flecto is asking for a six week time extension
  - The contract includes a \$500 a day penalty for each day over the January 31 completion date
  - Shawn and Pat both agree that they should have heard of this request sooner
  - Shawn has asked Flecto to make a formal request to the Commissioners for the extension
  - All agreed not to grant the extension at this time
- Shawn gave an update on the progress of the project
  - Sewer is in
  - Water will begin next week
  - Pat reported that the Engineer's office has done a good job

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- Commissioner Porter asked if the soil compaction test had been done
  - Yes
- The Building Department is also inspecting in different phases
- Alex from Corel Buildings called to talk with the group
  - When Shawn asked Alex about the delivery date of December 16 he said that has always been the delivery date
- Shawn said that he believes there is a need for seven additional drains in the building
  - Flecto said the additional charge for seven drains would be \$5,250
- There was discussion regarding the color of the new building
  - Commissioner Porter said he would like to see the color fit in with the other buildings there
  - Commissioner Crooks disagreed
    - The color should reflect the purpose
    - No crematorium colors
- Commissioner Cameron said she can't imagine the entire building being red or blue
- It was agreed to make the soffit white
- Pat suggested the walls, wall space and even downspouts be Antique Red with Artic White on door trim, window trim, doors and garage door.
- It will be a contrast
- If you went with the tans, you could do a different color garage door
- Shawn also said he would choose the Antique red and White; he also likes the blue and white
- Commissioner Cameron said she cannot vote for the Bright Red
  - Commissioner Crooks said the Bright Red passed a long time ago
    - Commissioner Cameron told Commissioner Crooks to just pick a color and call them at 1:30. The purpose is to have everyone voice their opinion
- Commissioner Porter said most of the trim out there now is white
- Pat thought the Antique Red would blend well with the existing brick
- Commissioner Porter said he's heard two people against the antique red...but he doesn't care...*inaudible*
- Commissioner Porter asked the record to reflect he is a "no" on the antique red and maybe the record ought to indicate who actually picked it out
- Commissioner Cameron asked to clarify who would be the Project Manager
  - Pat said it was his intention to be the Project Manager
    - He will check all invoices with the work being done and forward the invoices to the Commissioners' office
    - Pat will send an invoice for his monthly work
- After further discussion it was decided to install the seven additional drains
- Commissioner Cameron asked Pat if he would be calling Alex to place the order
  - Yes

The Commissioners discussed an email from Sheriff Lutz regarding the Stark County Sheriff's Office and how they are utilizing CARES Act monies.

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- Commissioner Cameron said that Sheriff Lutz verified it's so they can have remote laptops that they can take in their cars or take home because they do not have those now
- Commissioner Porter, speaking from experience, said Perry Township has tried that about three different times and they usually end up missing and they aren't used
  - Commissioner Porter placed a call to Perry Township to ask if there is a need for laptops in their firetrucks
    - They are currently using ipads
- It was agreed against funding the Fire Department laptops
- Everyone agreed to funding the Detectives with laptops
- Would the Deputy Cruiser laptops actually qualify for COVID reimbursement

There are questions about Sheriff Dog Pound employees.

- Who's hiring them
- Who's employees will they be
  - Commissioners or Sheriff
- Who's budget will they be paid from
  - That is the reason for giving it to him...it's his now
- He needs to get the positions posted
  - Is it okay to post the Deputy position
    - Yes
- Pam Davis, Human Resources, was going to get with Jeff Stankunus to ask how we handle the current employees that are not going to have a job with us
  - She thinks we need to advise them, now that the election is over and its been determined that Sheriff Lutz will remain

Don Madden sent an email as a follow up to his conversation with the Commissioners regarding extending water to Long Road.

- He would also like to extend waterline to the west of Long Road along Clay Pike
  - All agreed

Sheriff Lutz called the Commissioners to discuss the Dog Warden positions.

- He was told that the Board agrees to allow him to post for the Dog Warden position
- He is thinking of having two Deputies and a Kennel Master
  - The two Deputies will also work as Road Deputies
- It was Sheriff's thought that the Commissioners would interview and hire the Kennel Master position
  - Commissioner Porter would like for the whole place (Dog Warden's Office) to be the Sheriff's; to have control over everything
  - Pam may have a job description for a Kennel Master that could be helpful to Sheriff
  - The job description will have to be pretty detailed
- The Sheriff will have the money in his line item and it will be up to him how to spend it

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The Commissioners discussed the CARES Act money with Sheriff Lutz.

- Sheriff Lutz was told that the Commissioners would approve the purchase of laptops for the detectives only
- Sheriff said he wouldn't want to do anything that doesn't qualify
- Quote is from Image Computer
  - Should they get a second quote
  - Sheriff said they have always had good service with Image and they are local

Andy Roberts, GIS, called to ask the Commissioners' opinion of holding Planning Commission at the Convention Center next week.

- All agreed

The Commissioners reviewed an email from Corrie Marple, Records Center Supervisor.

- She presented several Ohio counties and their policy on video/media records retention
  - No decision was made

The Commissioners discussed a request from Genesis for CARES money for a media blitz regarding COVID safety practices.

- Commissioner Porter thought Genesis was okay financially
- Sharon Parker said they do not get extra money for COVID related deaths
- Would the City be willing to contribute
  - Matt Perry said he would ask the Mayor
- Should there be another meeting with Genesis to discuss further

Commissioner Porter asked the Clerk, "to be clear, who picked out the colors for the building (new Dog Warden building)?"

The Clerk said, "if you are implying it was me...."

Once again he said, "no, I asked who picked out the color?"

Commissioner Crooks asked, "weren't you in the meeting?"

The Clerk said, "At some point somebody said to Shawn and Pat, what do you think? Shawn said I like that and Pat Kelly is the one that picked up the antique red and white".

Commissioner Porter said, "I don't know why it's their decision, I think it was the Commissioners' decision...is my point."

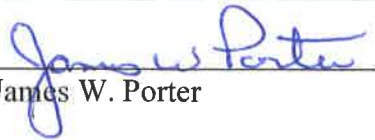
With no further business being before the Board, the meeting was adjourned at approximately 2:34 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

  
Cindy S. Cameron

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Mollie S. Crooks

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James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*