Minutes for Thursday, November 05, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

RES 26-1003 Meeting was called to order at 9:09 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioners attended Landbank at 8 a.m. they returned to session at 9:08 a.m.

The following legislation was now considered:

RES 26-1004 approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
001-244-504171	001-244-502013	$2,000.00
Child Support	Travel & Training	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1005 approve the line item transfer of monies within Fund Number 001 as requested by Eric D. Martin, Judge, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
001-238-502004	001-238-501002	$5,000.00
Insurance	Employee Salaries	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1006 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
013-372-504103	013-372-504106	$130.00
Utility-Phone	Utility-Trash Disposal	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1007 approve the line item transfer of monies within Fund Numbers 014 & 156 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
014-373-504061	014-373-504106	$170.00

Office Reno Contract	Utility-Trash Disposal	
From Line Item	**To Line Item**	**Amount**
156-373-504999	156-373-504001	$228.00
Contingency	Contract Service	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1008 approve the line item transfer of monies within Fund Number 009 as requested by Mark J. Eicher, Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

From	**To**	**Amount**
009-368-510002	009-368-503005	$32,000.00
Transfers Out	Fuel	

(Funds will be used for bulk fuel, diesel, and gasoline.)

From	**To**	**Amount**
009-368-510002	009-368-504001	$10,000.00
Transfers Out	Contract Services	
009-368-502004	009-368-504001	$15,000.00
Insurance	Contract Services	
009-368-502003	009-368-504001	$10,000.00
PERS	Contract Services	

(Funds will be used for a slip repair on Ransbottom Rd.)
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1009 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 4 for the Route 555 Phase 2 Water Main Extension. Pay Application Number 4 is for $163,241.54
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1010 hereby approve the establishment of new fund, number 260, which does not require approval of the State Auditor's Office, and line items as requested by for the Muskingum County

Purpose of the Fund The purpose of this fund is to account for engineering/design and construction costs associated with the renovation of the Common Pleas courtroom.

Fund Number: 260
Fund Name: Advanced Energy Grant Fund
Department: 102
Classification: Capital Projects
CFDA #: n/a

The following revenue and expenditure line items will be created to reflect the activity of the fund as well as the corresponding appropriations:

Description	Fund Dept Acct.
Revenues:	
Transfers-In	260-000-414002
Contributions	260-000-412002
Federal Grants	260-000-409024
Expenditures:	

Engineering Costs	260-102-506053
Construction Services	260-102-506031

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1011 authorize the signing of the Purchase Agreement for approximately 2 acres more or less for a water tank site and an access easement.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1012 approve the Supplemental Appropriation of Funds within fund number 001, for the Muskingum County Commissioners, as requested by Kade Haddox, County Administrator.

Supplemental Appropriations:

Fund	*Description*	*Amount*
001-102-501002	EMPLOYEE SALARIES	$81,000.00
001-102-502001	MEDICARE	$1,175.00
001-102-502003	PERS	$11,340.00
001-102-502004	INSURANCE	$35,000.00
001-111-501002	EMPLOYEE SALARIES	$15,000.00
001-111-502001	MEDICARE	$218.00
001-111-502003	PERS	$2,100.00
001-115-501002	EMPLOYEE SALARIES	$128,000.00
001-115-502001	MEDICARE	$1,856.00
001-115-502003	PERS	$17,920.00
001-115-502004	INSURANCE	$3,000.00
001-116-501002	EMPLOYEE SALARIES	$5,000.00
001-116-502001	MEDICARE	$73.00
001-116-502003	PERS	$700.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1013 approve the Supplemental Appropriation of Funds within Fund Number 071, for the Muskingum County Economic Development, as requested by Andy Roberts, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Account Code	Amount
Grant for Brownfield	071-366-504001	$40,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1014 approve the decrease and increase in Appropriations within Fund Number 001, requested by Marcie Blackwood, Deputy Clerk, Muskingum County Commissioners as follows:

DECREASE APPROPRIATIONS

Description	Account Code	Amount
Capital Projects	001-115-506040	$5,000.00

INCREASE APPROPRIATIONS

Description	Account Code	Amount
Capital Projects	001-114-506040	$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1015 approve the line item transfer of monies within Fund Number 001 as requested by Marcie Blackwood, Deputy Clerk, Muskingum County Commissioners, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
001-115-506040 Capital Projects	001-115-506001 Equipment & Maint.	$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-1016 authorize the advertisement for Statement of Qualifications for engineering and architectural services to be performed for future projects between February 26, 2027, and February 25, 2028.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Jake Kuhn came in to meet with the Commissioners regarding an interest in being on the Center for Seniors Board.

There was discussion regarding Rural Services Kitchenette.

Mackenzie Hill, Pam Davis, Nikki and AllyHealth (Virtual) came in to discuss and give a presentation on the program. January 1st will be the kickoff date for the program.

Mark Zanghi, Assistant Prosecutor, came in to discuss the Soil & Water lease and The Center for Seniors Lease.

Don Madden came in to discuss WSRLA funds and the 18-inch line in Eastpointe Industrial Park and possibly the need to replace all 18-inch lines in the area.

RES 26-1017 declare an Executive Session at 12:00 p.m. for the purpose of discussing an Economic Development Matter of the Muskingum County Commissioners. This session ended about 1:00 p.m.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported that she attended Honor Flight and has some applications and information available if anyone is interested.

Commissioner Cameron reported she attended the Chick-Fil-A ribbon cutting and stated they have hired over 100 people and will be partnering with Mid-East Foodbank and Christ Table.

Judge Cottrill came into session with the court reporter to view some offices in the Commissioners space and the Commissioners agree they would be able to utilize any of vacant offices during courtroom renovations.

RES 26-1018 appoint Jake Kuhn to the Center for Seniors Board to replace Anthony Adornetto with a term of 3 years.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Roni Kuhn and Steve Welker from Brave Beginnings came in to give updates and to discuss the possibility of a new facility. They currently have a 3-year lease that expires in 2028. They looked at a facility on Putnam, but it's unfortunately too small and a Newark Road facility which would be a perfect fit. Their cases surpassed 2025 numbers as of October.

A resident of Wentz Way came in to speak to the Commissioners on Tuesday. The Commissioners returned his phone call today & he stated the issue has been resolved.

Commissioner Cameron moved to approve the minutes of October 29, 2026, session.
Commissioner Bell seconded.
Vote was Bell, aye; Prouty, abstain; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of November 02, 2026, session.
Commissioner Bell seconded.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:25 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.

Melissa J. Bell

Drake L. Prouty

Cindy S. Cameron