

Minutes for Thursday, November 07, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Beth Iden

The Commissioners attended a LandBank meeting at 8:00 a.m.

RES 24-1043 Meeting was called to order at 9:20 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-1044 authorize the advertisement of bids for the Water Main Extension to Pidcock and Norwich Valley Roads project in the *Zanesville Times Recorder* on November 12, 2024 with a bid opening on December 12, 2024 at 10:00 am in the Muskingum County Commissioners office.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1045 authorize Cindy S. Cameron to sign Pay Application Number 1 for the Weber Force Main. Pay Application Number 1 is for \$476,227.83.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1046 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 6 and the OWDA reimbursement form for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Three. Pay App 6 is to Mid Atlantic Storage Systems, Inc for \$52,830.28.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1047 approve and authorize the ADVANCE of Funds from Fund 198 to fund 001 for the Muskingum County as requested by Melanie Richert, Probation Officer, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
198-440-51001	001-000-414001	\$18,817.78

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, November 07, 2024

RESOLUTION 24-1048 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-504117-Staff & training & Dev	001-111-503001-Supplies & Other Exp	\$400.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1049 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-117-504001 Contract Services	001-117-504104 Telephone/Cell Phone	\$1,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1050 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504120 Advertising/Printing	001-102-502013 Travel/Training	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 24-1051 approve the Supplemental Appropriation of Funds within Fund Number 048, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
New Construction	048-102-504365	\$4,000,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1052 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Court of Common Pleas, as requested by Kelly Cottrill, Judge.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-240-501002	\$31, 226.80
PERS	001-240-502003	\$ 428.70
Medicare	001-240-502001	\$ 497.19

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1053 authorize payment of 2025 Zanesville-Muskingum County Chamber of Commerce Annual Membership - \$240.00.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Minutes for Thursday, November 07, 2024

RESOLUTION 24-1054 accept and sign the USDA/FSA Lease Amendment for 225 Underwood Street, Suite 300. Effective November 01, 2024 through July 31, 2029 in the amount of \$5,657.67 per month.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 24-1055 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-506001 Equip/Maintenance	001-111-503001 Supplies & Other Exp	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1056 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-504406-Water Tanks	014-373-501002-Employee Salaries	\$40,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1057 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-504034-Sewer Disposal	013-372-501002-Employee Salaries	\$100,000.00
013-372-504034-Sewer Disposal	013-372-502001-Medicare	\$ 2,520.00
013-372-504034-Sewer Disposal	013-372-502003-PERS	\$ 15,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 24-1058 authorize the advertisement of bids for the Guardrail improvements & Pavement Marking improvements on various roads projects in the *Zanesville Times Recorder* on November 18, 2024 with a bid opening on December 09, 2024 at 9:00 am in the Muskingum County Commissioners office.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1059 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Department of Health Tuberculosis Funding Agreement for Rambo Memorial Health Center.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Minutes for Thursday, November 07, 2024

RESOLUTION 24-1060 approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Shared Funding	064-444-504387	\$35,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Discussion on extending the NRCS Lease located at 225 Underwood St., Ste 100, Zanesville.

The following legislation was now considered:

RESOLUTION 24-1061 hereby extend the NRCS Lease Agreement for 225 Underwood Street, Suite 100. Effective January 01, 2025 through February 28, 2025.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

The Commissioners plan on attending the ribbon cutting for MVHC Putnam on Nov. 18, 2024.

The Commissioners received and reviewed the October 2024 Financial Report as presented by the County Auditor.

Commissioner Crooks reported the luncheon with Cheryl & John from CCAO will be rescheduled from the November 14th date.

Kyle Dunn, Community Development, came to session to have an award of bid approved.

The following legislation was now considered:

RESOLUTION 24-1062 approve the award of bid to Beagle Hill Services in the amount of \$19,846 for the repair/replacement of septic for David Smith at 445 Rhonda Drive, Zanesville, Ohio & Timothy Joseph 1541 Putnam Avenue, Zanesville, Ohio in the amount of \$18,776 for Muskingum County Community Development Department.

Motion made by Commissioner Camerons, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Pam Davis, Human Resources, came to session to discuss waiving the screening for Thomas Craig Stemm as the temporary On-Call employee at the Muskingum County Building Department, since he is already an employee with the City of Zanesville. All Commissioners agreed.

Commissioners left at 10:15 a.m. to attend the Ohio Appalachian Membership meeting being held at Bryan's Place.

Minutes for Thursday, November 07, 2024

Eric Reed, County Administrator and Mark Zanghi, Assistant Prosecutor came to session.

- Eric presented 2 contracts for the Commissioners, Mark Zanghi and Debra Nye to sign.
- Discussion on the exterior fence for the new jail site.
 - Commissioners agreed to construct the ornamental fence in “red” area, as outlined by Jeff Hirsch’s rep from DLZ

Debra Nye, Auditor and Tina Huebner, Chief Deputy Auditor came to session to report on the Moody’s Investors Services meeting, that took place Wednesday, for Muskingum County bonds and investments.

Don Madden, Project Manager, came to session.

- Discussed petition and request to extend waterline back Culbertson Rd.
- Discussed waterline request for a business owner at Lodge Rd. and Norfield Rd.
 - Mark Zanghi will prepare agreement between County and landowner.

Kelly Ashby, Conventions and Visitors Bureau emailed an invoice for the County’s 2024 portion of the Lorena expenses. Commissioners agreed to pay the invoice.

Commissioner Crooks moved to approve the minutes of the 10.31.2024 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the 11.04.2024 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:27 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks