

Minutes for November 08, 2021

Commissioners Present: Crooks, Cameron
Commissioner Porter Absent
Staff Present: Susan Reese

RES 21-1087 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks .
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

The following legislation was considered:

RESOLUTION 21-1091 declare an Executive Session at 8:03 a.m. for the purpose of discussing Employee Evaluations of public employees of Muskingum County. This session ended about 10:29 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

The Clerk informed the Board that Commissioner Porter had emailed her this morning saying he would not be in today.
The Clerk will also inform Don Madden, who has a scheduled meeting with the Commissioners today.

Robert Moore, IT Director, came to discuss the current ONIX contract

- Ends November 18
- Microsoft cannot get new account set up by then
- One year is the lowest term ONIX will offer; \$99,600
- All agreed to sign with ONIX for one year
- Commissioner Crooks signed the agreement

The following legislation was now considered:

RESOLUTION 21-1088 authorize Mollie S. Crooks to sign Pay Application Number 1, for the purchase of pipe to complete 3 separate water projects under the Water System Material Bid for Big B Road, Mutton Ridge Road, Twin Hills Road, and Zane Trace, Zane Grey, Southern, and Sundale Road.
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

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RESOLUTION 21-1089 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies & Other Expenses	001-116-503001	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

RESOLUTION 21-1090 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 099 as requested by Muskingum County Juvenile, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
099-444-510001	001-000-414001	\$29,360.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Crooks noted that the Park District grant funding was extended, in December of 2019, to August 2022.

Commissioner Cameron received a call regarding cats being tied up at the old pottery on the West Pike.

- Caller reported that Carolyn Hughes, Humane Officer, said it is not against the law to tie cats
- Commissioner Cameron would like to return the call to discuss the situation further

Commissioner Cameron reported on the Overdose and Suicide meeting she attended at the Health Department last Tuesday morning.

- OSU Hospital reported eight overdoses in three hours
 - Percocet laced with fentanyl

Commissioner Cameron said she received an email Thursday night from Shelly Fuller of Genesis

- Matt Perry asked for copies of the resolutions for Genesis
 - She asked the Clerk to forward them
- Commissioner Cameron told Shelly that we need invoices for the ventilators the Commissioners funded through ARPA monies
 - Shelly will have those forwarded along with the cancelled check

Commissioner Cameron reported a phone call from ZPD last night regarding a 911 call from the Commissioners' office....455-7100

- Sheriff Lutz sent a deputy and said the building was secure

The Clerk reported that The Energy Co-op called to say that the Adoption Center is not receiving the same rate for gas as the Sheriff/CSEA building.

- The Clerk sent the paperwork from The Energy Co-op to Mark Zanghi for review

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Commissioner Cameron reported from a text from Sheriff Lutz in regards to feasibility studies from other counties.

- Coshocton County basically did their own
- Harrison County – Eric Ratts from DLZ
- Warren County – K2M Design, Inc. and CGL and Associates

Eric Reed, Compliance Officer, came to update the Commissioners

- Received request from Corrie Marple, Director, Records Center,
 - \$73,000
 - Book Scanning – Commissioners’ Minutes 1818-2005; \$38,000
 - Book Scanning-Historic books; \$20,000
 - Automating Public Records; \$15,000
 - It is Commissioner Crooks’s thought that the Commissioners have already invested in excess of \$500,000 for new shelving to help streamline
 - Commissioner Cameron has had three complaints in the last week about the condition of the Records Center
 - Seems to be no organization
 - Agreed to put on the decline list
- Clean Face Project
 - Eric talked with John Graham last night
 - Fairboard minutes will be sufficient, at this point, for the Commissioners to start the process
 - Don is still checking on HDPE cost
 - Zemba has been to look at the facility
 - Will have a better idea after Tuesday what exactly they want for the water line
 - Eric will attend the Fairboard meeting Tuesday evening
- Perry Township
 - No revenues to calculate loss yet
- Eric and Mark Zanghi will schedule informational meetings for the Townships
- Eric meeting with County Engineer Tuesday
- Meeting with Matt Abbott, Port Authority Director and Matt Sheridan from Mid-East Wednesday regarding CDL Training
- Commissioner Crooks said Mike Maniaci, Muskingum Township Trustee, asked the status of the Vista View storm water project
 - Eric has talked with Mike and is waiting on more information
 - Eric will reach out to Mike again
 - The Engineer is planning this project for 2022
 - According to Stan, Muskingum Township knows this and they are okay with it
- There was discussion regarding the Munson School proposal
- There was continued discussion regarding the fairgrounds water project

Commissioners Crooks and Cameron decided not to take the whole hour and a half for lunch.

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The Commissioners resumed session at 1:03 p.m. with Matt Abbott present and the following was considered:

RESOLUTION 21-1092 declare an Executive Session at 1:03 p.m. for the purpose of discussing a Real Estate Matter pertaining to the Muskingum County Commissioners. This session ended about 1:35 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Eric Reed, Compliance Officer, came in to ask the Commissioners about keeping the COVID-19 Expense Line Item in the 2022 Budgets.

- It was agreed to not continue it for 2022

Don Madden, Water Department Manager and Pam Davis, Human Resources, came to see the Commissioners and the following legislation was considered:

RESOLUTION 21-1093 declare an Executive Session at 1:41 p.m. for the purpose of discussing Personnel Hiring and Union Negotiations pertaining to public employees of Muskingum County Water Department. This session ended about 2:21 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Wendy Sowers, Clerk of Courts, came to discuss her 2022 Budget.

- She updated on the renovations for her office
 - Can't get anyone to work
- She is looking to update her CourtView system
 - Hasn't been updated since 2008
 - Cost will be approximately \$217,000
- There was discussion regarding salary increases for her staff
 - She currently has 3% increase figured into the 2022 budget
 - She would like to offer more
 - The Commissioners asked her to make a proposal and send to the Board

3:00 p.m. Steve Randles, ZHDC; Mat Schley, City of Zanesville; Andy Roberts, Planning Commission Director and Eric Reed, ARPA Compliance Officer met with the Commissioners regarding a request for ARPA dollars to help with the refurbishing of Munson School. The Times Recorder and WHIZ were also represented.

- Andy indicated that other potential partners are waiting to see what the Commissioners do, before making a commitment
- What happens if the cost expands out after the project is started
 - Could float a debt of \$500,000 to \$1.5 million
 - Won't know full project cost until bids are received
 - Can't bid until funding in place
- If they do not acquire enough funding, the building will be demolished
- ZHDC would be the property owner of the completed project

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- They consist of a seven member board – no paid staff
- They would, in turn, contract with ZMHA as the Property Manager
- Not public housing, would operate as “Not for Profit”
 - Market Rate property
 - HUD vouchers would be accepted
- What is ZHDC’s ability to commit
 - Capacity as a borrower; based on projected rents
- Proposed profit to be used to put back in and improve the community’s owner, occupied properties

Commissioner Cameron asked what the City is willing to contribute

- The support of all City departments during the process
 - Andy would estimate \$150,000 in-kind

Commissioner Cameron asked about future maintenance, improvements or repairs

- Mr. Randles said they are currently managing 674 units, they would be able to handle these resident’s issues

Eric asked if the Commissioners would consider this project, would there be a potential for splitting the payments

- Yes, the key is commitment for fundraising purposes as much as anything

The Development Team was asked their level of confidence in the success of this project

- Andy Roberts would say 97.5%
- Matt Schley would say 98.5%
- Steve Randles would say very high after viewing the property

Andy Roberts stayed to review his 2022 Planning Commission Budget.

The following legislation was then considered:

RESOLUTION 21-1094 declare an Executive Session at 3:55 p.m. for the purpose of discussing Employee Evaluations of public employees of Muskingum County. This session ended about 4:30 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Don Madden, Water Department Manager, came in to discuss the Clean Face project.

- Don explained the word “potholing”
 - That’s when they found the electrical conduit
 - Don doesn’t believe it will impact the ability to lay the water line to Clean Face
 - Don would recommend 8” HDPE pipe
 - Shouldn’t change the price
 - However, typically more expensive to bore rather than open cut
 - Don is asking for advice
 - Don has talked with Brian Paisley at Zemba’s
 - He has been there and looked at it
 - Commissioner Cameron said she thought Commissioner Porter had that estimate from Zemba, we didn’t know it had changed

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- Commissioner Cameron said this project has gone from Clean Face to running water under the grandstand
 - If we're going to put this much money in, why not fix the electrical mess up on the hill
 - She's not bashing, but sooner or later we have to say "we're done and this is what we're doing"
- Why bore under the grandstand when there's already water at the hog barn
- Hopefully, they will have more information after tomorrow night's Fairboard meeting

Don addressed the Well Field Number 7 project.

- Don talked with John Woodridge, Real Estate Administrator from ODOT, Jacksontown

Commissioner Cameron moved to approve the November 01, 2021 minutes. Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, absent; Cameron, aye.

Motion carried.

Commissioner Cameron reported that Mark Zanghi reviewed the Flecto Contract and that we definitely need to talk to them about what the contract says

To address Monday:

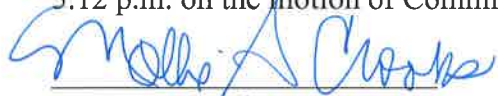
- Flecto Contract
- Phone call regarding cats at old pottery on West 40
- 2022 Holiday Schedule

The Clerk reported that John from ABM called to follow up with the Commissioners.

- He said he has talked with Scott and Scott is on board to proceed
- The Commissioners would like to talk with Scott before making a decision

Robert Moore, IT Director, stopped in to let the Board know that he talked with ONIX and they lowered the price from \$99,000 to \$52,000 for the annual enrollment. So, Commissioner Crooks signed the new agreement.

With no further business being before the Board, the meeting was adjourned at approximately 5:12 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks

ABSENT

James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.