

Minutes for November 10, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-1118 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Sheriff Lutz came to talk with the Commissioners.

- There was discussion regarding the jail grant application
- Sheriff Lutz reported that his Deputies provided security for 18 precincts from 6:30 a.m. to completion for Election Day
 - SRO's worked school precincts, even though school was not in session
 - It was decided that Sheriff will submit invoice to Board of Elections for overtime only; \$8,760.54
- Sheriff asked about the possibility of increasing license and adoption fees at the Adoption Center
 - Muskingum's fees are one of the lowest in the State
 - They currently have 70+ dogs at the Center
 - He is still holding weekly meetings with the Kennel Masters and two volunteers – Doug and Jane
 - They still need an outside storage shed
 - There has been concrete donated for the pad for an outside gazebo that Mid-East students are building
- Commissioner Porter asked the Sheriff how much he paid the Fair Board for the "Just Say No" sign at the fairgrounds
 - \$2,500 for each of 4 signs
 - Funds used were from drug seizure monies

Commissioner Porter noted for the record that Mark Eicher's crew came Thursday and fixed the man-hole cover mess on Sonora Road, that the Sewer Department had made, and did a fantastic job.

The following legislation was now considered:

RESOLUTION 22-1119 approve the line item transfer of monies within Fund Number 009 as requested by Mark Eicher, County Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-503001-Supplies & Misc Exp	009-368-504017- Licenses/Support	\$10,000.00
009-368-504001-Contract Services	009-368-504004-Contract Projects	\$15,000.00
009-368-504001-Contract Services	009-368-503005-Fuel	\$16,000.00

Motion made by Commissioner Porter, second by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for November 10, 2022

RESOLUTION 22-1120 approve the payment of 2023 County Dues in the amount of \$1,721.00 for National Association of Counties (NAC0).

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1121 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Saup Hartley Roofing	001-115-504007	\$170,889.79
Roof Replacement-Board of Elections		
Hail Damage		

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1122 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Saup Hartley Roofing	001-115-504007	\$262,906.04
Roof Replacement-County Courthouse		
Hail Damage		

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1123 hereby authorize Danny Brenneman to attend the Ohio Job & Family Services Directors' Association Executive Committee meeting on December 8th & 9th, 2022 in Columbus, Ohio.

Estimated cost: \$230.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1124 approve the line item transfer of monies within Fund Number 001 as requested by Maria Kalis, Judge, Muskingum County Domestic Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-247-501002-Employee Salary	001-247-504001-Contract Services	\$2,100.00
001-247-501002-Employee Salary	001-247-503001-Supplies	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1125 approve the line item transfer of monies within Fund Number 001 as requested by Todd Hixson, Treasurer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-104-504001-Contract Services	001-104-501002-Employee Salaries	\$1,100.00
001-104-504001-Contract Services	001-104-502001-Medicare	\$ 10.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Minutes for November 10, 2022

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.
RESOLUTION 22-1126 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 064 as requested by Vicki Vallee, Finance Manager, Muskingum County Juvenile Court, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
064-444-510001-Advance Out	001-000-414001-General Fund	\$30,364.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1127 approve the use of the Courthouse esplanade for the Storybook Christmas Holiday Parade November 30th 3:00 p.m.-9:00 p.m., requested by Stephanie Winland, City of Zanesville.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1128 approve the line item transfer of monies within Fund Number 157 as requested by Ron Welch, Prosecutor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
157-405-502001-Medicare	157-405-501002-Employee Salaries	\$66.47

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	157-405-501002	\$5,111.07
PERS	157-405-502003	\$ 15.20
Insurance	157-405-502003	\$ 639.55

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1129 accept and sign Confirmation of Benefit Changes effective November 01, 2022. Coverage for OmniPod & Supplies will be added to the Prescription drug plan with approved Authorization.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1130 approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer Out	014-373-51002	\$400,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for November 10, 2022

RESOLUTION 22-1131 approve the line item transfer of monies within Fund Number 001 as requested by Marlee Gibson, Director of Muskingum County Board of Elections, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-112-503001-Supplies & Other	001-112-504161-Judges & Clerks	\$13,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1132 approve Mollie S. Crooks to sign RROF for B-C-22-1CC-1 as requested by Kyle Dunn, Director, Muskingum County Community Development.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1133 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Clinical Management Subscription Agreement between Muskingum County & TruDataRx, Inc, requested by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1134 approve the Supplemental Appropriation of Funds within Fund Number 002, 093, 106, for the Muskingum County Sheriff Department, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Dog & Kennel – Salaries	002-502-501002	\$2,500
Dog & Kennel – Supplies	002-502-503001	\$5,000
911 Fund – Salaries	093-458-501002	\$5,000
Jail Commissary – Salaries	106-458-501002	\$8,000
Jail Commissary – Medicare	106-458-502001	\$ 500

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners

- Avondale
 - HUD has everything they need
 - Fourteen days to process
- Gateway District Project
 - Spoke with Mike Bennett
 - Resolution from Commissioners is sufficient for funding commitment
 - Will wait until closer to construction to issue funds
- Fair Board
 - Attended meeting Tuesday evening
 - Bleachers
 - Fair Board voted to proceed with installing backs on bleachers
 - Asked if there was a cap on the spending

Minutes for November 10, 2022

- Commissioner Porter thinks the Commissioners should oversee the installation
- Eric has no quote yet from G&M Construction on installation cost
- Clean Face
 - Fair Board voted to proceed with project with Eric as the General Manager of the project
 - Commissioner Porter asked if the vote was unanimous
 - Eric wasn't sure
 - Fair Board is aware of the \$192,000 resolution
 - Eric will work with Fair Board to create priority list and budget
 - Commissioner Porter asked if this will be approved by the Grounds Committee or the entire Fair Board
 - Eric would prefer the entire Board
 - Eric will also advise Jeremy Davis of the vote to proceed

Commissioner Cameron moved to approve the minutes of the November 07, 2022 session.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Pam Davis, Human Resources, came to present a candidate for hire in the Maintenance Department and the following was considered:

RESOLUTION 22-1135 approve the employment of Ethan Fuller, full-time Maintenance Tech I, contingent upon passage of the pre-employment assessments. Starting wage to be \$15.00 per hour with the opportunity for a \$.50 an hour increase upon the successful completion of 180 day probationary period.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Brief discussion on wage increases.

The Commissioners adjourned for lunch to resume sessions at 1:30 p.m.

Commissioner Porter did not return after lunch.

Robert Moore, IT Director, came to discuss his 2023 Budget.

Commissioner Crooks reported that the Veterans' Day parade will take place Saturday, November 12 and will stop in front of the Courthouse for a gun salute.

Don Madden, Water Department Manager, came to discuss his 2023 Budget.

Don also gave updates on the well #7 project.

- Nearly completed
- Currently 600 amp
 - Needs 800 amp, which should be installed next week
- Getting quotes for chain-link fence
 - May do in-house

Minutes for November 10, 2022

RESOLUTION 2-1136 declare an Executive Session at 2:12 p.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Projects Department. This session ended about 2:23 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Kelly Brown, Superintendent and Stephanie Neuhart, Fiscal Officer, of Muskingum County MRDD came to discuss their 2023 Budget.

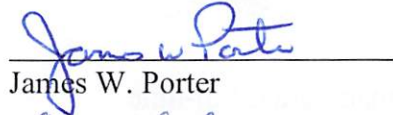
Lisa Crock, Melissa DeVore and Mark Sterling of Muskingum Soil and Water Conservation District came to discuss their 2023 Budget.

They also gave updates on the year's activities.

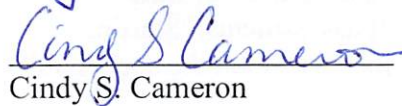
With no further business being before the Board, the meeting was adjourned at approximately 3:44 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.