

# Minutes for Thursday, November 14, 2024

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 24-1063** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Cameron, aye; Bell, absent at the time of voting, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 24-1064** approve the line item transfer of monies within Fund Number 001 as requested by Pam Davis, Human Resources, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-501002 Employee Salaries	001-102-502004 Insurance	\$5,005.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1065** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Planning Commission, as requested by Andy Roberts, Executive Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-366-501002	\$1,200.00
Medicare	001-366-502001	\$ 20.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1066** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-115-504007 Contract Repairs	001-115-501002 Employee Salaries	\$11,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1067** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies	001-116-503001	\$20,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-1068** approve the line item transfer of monies within Fund Number 001 as requested by Eric D. Martin, Judge, Muskingum County Court of Common Pleas Probate Division, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-238-502004 Insurance	001-238-501002 Employee Salaries	\$3,100.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1069** approve the line item transfer of monies within Fund Numbers 001 and 002 as requested by Stephanie Spencer, Chief Administrator, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-103-504001 Contract Services	001-103-506001 Equip and Maint	\$4,000.00
002-503-502009 Workers Comp	002-503-502004 Insurance	\$ 28.80

Transfers requested to cover ABI phone system control panel replacement and payroll items through the end of the year.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1070** approve the Supplemental Appropriation of Funds within Fund Numbers 111, 143 and 110, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Federal Memo Entries Clay Pike Bridge	111-368-506072	\$126,089.90
Federal Memo Entries Darlington Bridge	111-368-506073	\$780,883.13
Federal Memo Entries Lower Kroft Bridge	111-368-506074	\$298,895.91
Federal Memo Entries Gaysport Bridge	143-369-504334	\$416,958.33
SIB Loan Memo Entries Philo Bridge	110-368-506069	\$ 86,497.52

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1071** approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Common Pleas Juvenile Division, as requested by Rachael Dille, Finance Officer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Clinical Assessments	064-444-504312	\$10,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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**RESOLUTION 24-1072** approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager, Muskingum County Court of Common Pleas Juvenile Division, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-246-502009 Workers Comp	001-246-502004 Insurance	\$10,000.00
001-246-504366 Nursing Contract	001-246-506001 Equipment/Maintenance	\$ 5,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1073** approve the Supplemental Appropriation of Funds within Fund Number 181, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contingency – The Wilds Project	181-373-504999	\$14,297.11

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1074** approve the line item transfer of monies within Fund Number 013 for the Muskingum County Sewer Department as requested by Peggy Taylor, Office Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-504034 Sewer Disposal	013-372-503007 Material	\$20,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1075** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the American Electric Power easement needed to allow for the construction of three phase power line for the Maysville Regional Water Extension Phase II.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1076** A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$35,000,000 FOR THE PURPOSE OF PAYING THE COSTS OF THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF A CORRECTIONAL FACILITY AND COUNTY JAIL, INCLUDING THE COSTS OF DESIGN AND ENGINEERING, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND TO PAY CAPITALIZED INTEREST ON THE BONDS. Motion made Commissioner Crooks, seconded by Commissioner Bell. Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1077** A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$34,000,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF A CORRECTIONAL FACILITY AND COUNTY JAIL,

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INCLUDING THE COSTS OF DESIGN AND ENGINEERING, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO.  
 Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1078** approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-504202-PA Facilities	007-692-502003-PA PERS	\$ 15,000.00
007-692-504172-PSCA Contracts	007-692-504027-Public Assistance	\$112,000.00
007-697-504172-SS PSCA Cont	007-692-504024-Public Assistance	\$ 34,00.00
007-692-502004-PA Insurance	007-692-504027-Public Assistance	\$ 50,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1079** approve the Supplemental Appropriation of Funds within Fund Number 161, for the Muskingum County Prosecutors Office, as requested by Ron Welch, Prosecuting Attorney.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	161-405-501002	\$17,000.00
Medicare	161-405-502001	\$ 300.00
PERS	161-405-502003	\$ 2,300.00
Insurance	161-405-502004	\$ 4,592.70

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1080** approve the establishment of new fund, number 161, which does *not* require approval of the State Auditor’s Office, and line items as requested by Ron Welch, Prosecuting Attorney for the Muskingum County Prosecutors Office.

**ESTABLISH NEW FUND**

**Purpose of New Fund** to reflect the financial activity of the Victim Criminal Assistance Act Grant. The Victim Witness Coordinator and Victim Advocate assist victims with their hearings and Common Pleas Court, County Court & Juvenile Court. The state and federal grant revenues are derived from the Office of the Attorney General, which are received on a quarterly and/or monthly basis. The expenditures are used solely for the wages of the Victim Witness Coordinator and Victim Advocate, no fringe benefits can be charges to this fund.

**Fund Number** 161  
**Fund Name** 24-25 Victim Criminal Account grant  
**Department** Prosecutor #405  
**Award Amount** SVAA \$40,382.28/VOCA \$24,914.85  
**Function** Public Safety  
**Grant Period** 10/1/24 through 9/30/25  
**Grant Administrator** Sacha Daniels  
**Type** Special Revenue-State and Federal Grant

**LINE ITEMS TO BE CREATED**

<u>Revenue:</u>	<u>Description</u>	<u>Fund</u>	<u>Dept.</u>	<u>Account Code</u>
	State Grant-OAG	161	000	409057

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	VOCA Grant-OAG	161	000	409060
	Advance In	161	000	414001
	Transfer In	161	000	414002
<b>Expenditures:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Employee Salaries	161	405	501002
	Medicare	161	405	502001
	PERS	161	405	502003
	Insurance	161	405	502004
	Workers Comp	161	405	502009
	Advance Out	161	405	510001
	Supplies	161	405	503001
	Trainings	161	405	504110
	Dues	161	405	504130
	Transfer Out	161	405	510002
	Excess Local Share	161	405	550276

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners have been invited to the Coshocton County Jail Ribbon Cutting to be held Monday, November 18; 2:00 p.m. The Clerk was asked to reschedule Soil and Water's meeting for Monday.

Eric Reed, County Administrator, came to update the Commissioners.

- Fairgrounds South Entrance Restroom
  - Pre-bid held 11.13.24
  - Will need to hire a firm to perform construction testing inspection and reporting. Jeremy Davis is gathering numbers

Don Madden and Zack Forker, Projects Department, came to discuss an employee's operator licensure. \$175 for each course worth six months of hands on. Zack would also like to complete a six month course. All agreed.

Don also updated the Commissioners on the following projects:

- Licking View
- Claysville
- Maysville
- Brush Creek
- Water line by 5b's
  - Don noted what an outstanding job the Water Department employees did on this project

Don asked for the following to be considered:

**RESOLUTION 24-1081** authorize and approve signing the Title Sheet for the North River Road Waterline Extensions.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, abstain; Crooks, aye.

Motion carried.

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**RESOLUTION 24-1082** authorize the advertisement of bids for the Claysville Road (SR 313) Waterline Extension in the *Zanesville Times Recorder* on November 21, 2024 with a bid opening on December 19, 2024 at 10:00 am in the Muskingum County Commissioners office.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners discussed the annual Christmas Potluck for the Courthouse employees and decided on Monday, December 16.

Commissioner Cameron reported that Stephanie Winland, Director of the Convention Facilities Authority, called asking about the Commissioners Board appointments for the CFA. The following was then considered upon Stephanie's recommendation:

**RESOLUTION 24-1083** appoint Terry Tysinger to the Board of Muskingum County Convention Facilities Authority with a term to commence December 15, 2024 and end on December 14, 2028.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1084** appoint Scott Kennedy to the Board of Muskingum County Convention Facilities Authority with a term to commence December 15, 2024 and end on December 14, 2028.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, abstain; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks reported that she talked with Dana Matz, President Zanesville-Muskingum County Chamber of Commerce, regarding a "Holiday spot" for the K-9 Adoption Center. WHIZ has already recorded all the available spots. Commissioner Crooks reached out to Tom Schrock at WHIZ who offered the County a ten second spot for the County. All agreed.

Shawn Dicity, Times Recorder reporter, called with questions regarding the bond resolutions on today's agenda.

Eric Reed, County Administrator, came to see the Commissioners and requested the following:

**RESOLUTION 24-1085** declare an Executive Session at 10:01 a.m. for the purpose of discussing a Contract Negotiations of the Muskingum County Commissioners. This session ended about 10:19 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Bell, aye.

Motion carried.

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11:30 a.m. The Commissioners and Eric Reed, County Administrator, met with the following virtually:

Joann Centa, Todd Reiser, Todd Butler, Margie Ramsey of Granger Construction; Brian Addis, APG Architects; Eric Ratts, DLZ Architectural; Laura Bowman, Holli Burnett and Joseph Riley of Bricker Graydon and Mark Zanghi, Muskingum County Assistant Prosecutor. The topic of discussion was competitive bidding and sub-contracting.

The Commissioners adjourned for lunch at approximately 12:20 p.m. and resumed session at 1:00 p.m. to attend a post-bid meeting with Eric Reed, County Administrator.

Commissioner Crooks moved to approve the minutes of the November 7, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

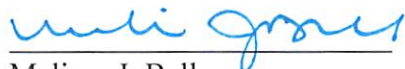
There was discussion regarding the Lorena invoice from the Chamber. The County will pay their share (one-third of the expense) for the 2024 season.

There was clarification on the upcoming application for jail grant funding. Applications will open in December for 90 days and be awarded approximately 45 days after the closing of applications.


With no further business being before the Board, the meeting was adjourned at approximately 2:44 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks