

Minutes for November 16, 2020

Commissioners Present: Porter and Cameron
Commissioner Crooks attended virtually
Staff Present: Susan Reese

RES 20-1021 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding staggering the staff to lessen exposure.

The Clerk asked about the schedule for Thursday.

- Due to the large number of Grant applications, should Thursday's meetings be rescheduled
 - It was decided to wait to see what progress is made today
 - Commissioner Porter suggests all meetings be virtual from now on

The following legislation was now considered:

RESOLUTION 20-1022 approve the line item transfer of monies within Fund Number 692 as requested by Troy McCollister, Director, Muskingum County Job and Family Services, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
069-692-507001 Other	069-692-502013 Res/Regis	\$10,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1023 approve the funds transfer of monies for the Muskingum County Engineer as requested by Mark Eicher, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-810002 Transfer Out	174-000-414002 Transfer In	\$354,250.00

These funds will be utilized for the local share of road projects funded through the Ohio Public Works Commission.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-1024 approve the Supplemental Appropriation of Funds within Fund Number 174, for the Muskingum County Engineer, as requested by Mark Eicher.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Local Match	174-368-506059	\$110,000.00

These funds will be used for the local share for road resurfacing projects funded through the Ohio Public Works Commission.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1025 approve the Supplemental Appropriation of Funds within Fund Number 128 (CTCL Grant), for the Muskingum County Board of Elections, as requested by Timothy Thompson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Election Workers >600	128-112-501005	\$13,671.65
Medicare	128-112-502001	\$ 198.25
PERS	128-112-502003	\$ 1,914.05
Supplies	128-112-503001	\$23,492.05

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1026 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 10 and associated paperwork in the amount of \$131,862.79 for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1027 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the OPWC Disbursement Request #1 for Resurfacing CR125; CR71; CR8 and CR34 as requested by the Muskingum County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1028 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the OPWC Disbursement Request #1 for Village of Dresden Paving as requested by the Muskingum County Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-1029 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Land Reutilization Corporation, as requested by Andy Roberts, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Land Bank Salaries	001-366-501006	\$200.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter reported that someone asked him at the Veteran's Day ceremony, why there is not a flag on the new Philo Bridge. Commissioner Porter then introduced the following legislation:

RESOLUTION 20-1030 approve the purchase of an American Flag and pole for the new Philo Bridge.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following was also considered:

RESOLUTION 20-1031 re-appoint Mike Bennett to the Port Authority Board of with a term to commence October 31, 2020 and end on October 31, 2024.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Clerk reviewed the list of Elected Officials to be added to CORSA bonding following the last election. All agreed.

Pam Davis, Human Resources, came to report on Workers' Compensation dividends.

- Governor DeWine requested BWC send \$5 billion back to Ohio employers
- In early summer we received \$348,000 as 2018 policy premium refund
- Just received \$497,616 dividend refund that represents 2019 premium refund
- Commissioner Cameron asked about returning to the appropriate departments
- CCAO communications says that you could take October dividend and multiply by 3.72 which will represent the share to receive from the \$5 billion
- Pam called our account representative and confirmed an \$1.8 million refund
- It will be up to the Auditor or State Auditor how the County processes this refund
- Commissioner Porter suggested using towards future payments

There was also discussion regarding placing signs on the doors stating that masks are required to enter, per the Governor's order.

- Pam would only question posting the signs because of the controversy that took place after signs were posted the last time
- All agreed that it's a Governor's order and they should be posted
- We could send a message to Judges Fleegle and Cottrill that the signs are being posted per the Governor's order

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- Pam will send out an email with the Director's Orders and the signage provided

Pam said she was asked about distributing information/flyers via email for the Big Brothers Big Sisters "Big Day of Giving"

- All agreed to allow
- We have done this in the past for other organizations

There was discussion regarding the current Sanitary Engineer salary.

- Is that to continue for 2021? ...all agreed

There was some discussion regarding the County General Records Retention Schedule received from Corrie Marple, Records Center.

- The following was then considered

RESOLUTION 20-1032 approve the retaining of video/electronic recordings of Commissioners' sessions for ninety (90) days.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was continued discussion about Thursday's schedule.

- Commissioner Porter reported that he has a Records Meeting at 2:30 Thursday
- The 2:15 p.m. meeting with Zane State regarding their COVID plan should probably be with the Health Department.
 - Commissioner Cameron will make contact with Corey Hamilton at the Health Department and Julie MacLaine from Zane State
- The Clerk was asked to set up the 1:30 meeting with Kimber Heim from ODOT and Mark Eicher, Engineer, via GoogleMeets

There was discussion regarding Shawn Johnson's email from Gene Hanning, Washington Township Fire Chief.

- Commissioner Porter suggested we could deal with the State Fire Marshall in getting approval for the Dog Warden facility
- Scott Lee was called in to discuss
- A call was placed to Pat Kelly
 - Pat said the Knox Box for the Fire Department would cost \$200-300
 - Kennel doors will only open into the kennels
 - AEP billing will come to the Commissioners
 - Mark Zanghi will review the easement
- There was discussion regarding the charge for kennels. Kennel prices were not accepted at the time of granting the contract to Flecto
 - The cost of the kennels will be \$149,704.00
 - Pat will issue a change order for the Commissioners' approval, in the amount of \$149,704.00 for Flecto, adding the kennels to their contract
- Pat has asked for one person to work with him regarding finishes and colors for the interior of the building

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- Commissioner Cameron said there would probably be a committee for those decisions
- The building will still be arriving December 16

Commissioner Porter moved to accept the minutes of the November 09, 2020 session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Porter moved to accept the minutes of the November 12, 2020 session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Crooks reported that she had talked with Carolyn Hughes about the Mayle situation.

- Dogs were in terrible condition
- Owner was moving
- The owner was originally working with Carolyn and the Court
 - Then the owner did not follow up

Commissioner Cameron received a message that Judge Cottrill and Judge Fleegle are both on board with posting signs stating masks must be worn in the Courthouse.

There was discussion regarding alternating schedules in the Commissioners' offices and the possibility of those who can, to work from home.

While discussing the CARES Grant applications, the following was considered:

RES 20-1033 approve the transfer of appropriations for the Muskingum County Commissioners, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
088-103-501010	088-103-503022	\$2,000,000.00
COVID Reimbursements	COVID Grants	

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

The Commissioners adjourned for lunch to resume session at 12:30 p.m. to work on CARES Grant applications.

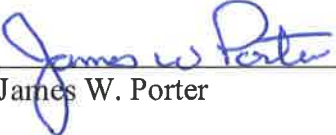
Commissioner Crooks asked for file folders to be made for each business that filed a CARES Grant application.

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With no further business being before the Board, the meeting was adjourned at approximately 4:25 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron

Mollie S. Crooks


James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.