

Minutes for November 16, 2023

Commissioners Present: Cameron, Bell

Commissioner Crooks attended a Maysville Business Advisory Meeting in the morning

Staff Present: Susan Reese

RES 23-1185 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

The following legislation was now considered:

RESOLUTION 23-1186

WHEREAS, a letter of request has been submitted by The City of Zanesville, in accordance with the Ohio Revised Code Section 4504.04, for permissive tax funds in the amount of \$44,991.18, and

WHEREAS, the Muskingum County Engineer finds that the maintenance expense is necessary and conducive to the orderly flow of traffic within and through the City of Zanesville and the County and hereby approve said expenses, now therefore be it

RESOLVED, that this Board of County Commissioners does hereby authorize the application of funds for payment of permissive tax funds in the amount of \$44,991.18 to The City of Zanesville.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 23-1187 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-504017-License & Support	001-111-506001-Equipment & Maint.	\$35,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent

Motion carried.

RESOLUTION 23-1188 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Muskingum County PUCO Electric Governmental Aggregation Certification Renewal for Palmer Energy Company.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 23-1189 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, Fiscal Officer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-697-502013-SS Travel	007-697-503001-SS Supplies	\$1,000.00

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

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RESOLUTION 23-1190 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Advertising/Printing	001-102-504120	\$20,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1191 approve the employment of Ausha Moore for the position of Unit Support Worker II, contingent upon passage of the pre-employment assessments. Requested by Amy Sprankle, Human Resources Manager of Muskingum County Job & Family Services.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1192 approve the Muskingum County Court of Common Pleas request to increase the daily service fees for summoned jurors for both Grand Jury & Petit Jury to \$20 and \$40 a day for jurors who are seated for trial.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1193 authorize Daniel Brenneman to attend the Ohio Job & Family Services Directors Association Executive Committee Meeting on December 14th & 15th, 2023, in Columbus, Ohio. Requested by Daniel Brenneman, Director for Muskingum County Job & Family Services.

Estimated cost: \$255.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1194 approve the Supplemental Appropriation of Funds within Fund Number 143, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Federal Memo Entries-Gaysport Bridge Construction Phase	143-369-504334	\$700,000.00
SIB Loan Memo Expense-Gaysport Bridge Construction Phase	143-369-506069	\$350,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1195 approve the Supplemental Appropriation of Funds within Fund Number 077, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Federal Memo Entries-Okey Rd Bridge	117-368-506054	\$69,059.64

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

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RESOLUTION 23-1196 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Adams Bros Concrete	Range Concrete- Old Adamsville Rd	\$3,290.76

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1197 approve and authorize the ADVANCE of Funds from Fund 001 to Fund 182 & Supplemental Appropriation of funds in fund 182 for the Maysville Regional Water Project for Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001-Advance Out	182-000-414001-Advance In	\$250,000.00

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Engineering	182-373-504013	\$160,000.00
Land	182-373-506030	\$ 40,000.00
Contingency	182-373-504999	\$ 40,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1198 approve the Supplemental Appropriation of Funds within Fund Number 076, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	076-242-506001	\$15,000.00

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1199 approve the line item transfer of monies within Fund Number 076 as requested by Crystal Brokaw, Clerk of Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
076-242-503001-Supplies & Other Exp	076-242-506001-Equipment & Maint.	\$10,450.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1200 approve the line item transfer of monies within Fund Number 009 as requested by Mark Eicher, Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-510002-Transfer Out	009-368-503009-Materials-Roads	\$49,750.00
009-368-501002-Employee Salaries	009-368-503009-Materials-Roads	\$30,000.00
009-368-501002-Employee Salaries	009-368-503015-Parts-Supplies	\$25,000.00
009-368-504141-CORSA Ins	009-368-504014-Equip Contr Repairs	\$ 4,443.00
009-368-504004-Contract Projects	009-368-503015-Parts-Supplies	\$10,450.00
009-368-504001-Contract Services	009-368-504014-Equip Contr Repairs	\$13,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

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Robbie Frame called regarding the Gaysport Bridge. After talking with Mark Eicher, Engineer, Mark wants to wait until the lights are up, for a ribbon cutting ceremony.

Mark Eicher, County Engineer; Matt Russell, Administrative Deputy; Gary Williams, Engineer; Mackenzie Hill, Benefits Specialist and Pam Davis, Human Resources met in the Commissioners' Session Room to discuss Tier I providers for County Insurance. There were questions regarding the determination of Tier I providers.

- That is QCP's decision/negotiation
- The employee can apply through QCP asking for individual doctors and hospitals to be considered for Tier I status

RESOLUTION 23-1201 declare an Executive Session at 8:39 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of the Muskingum County Engineer. This session ended about 8:53 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Pam Davis, Human Resources, presented the following for consideration:

RESOLUTION 23-1202 approve the employment of Cole Stottsberry as full-time Field Operator for the Muskingum County Sewer Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$17.50 per hour with the opportunity for a \$.50 per hour increase upon the successful completion of 180 day probationary period.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1203 declare an Executive Session at 9:07 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of the Muskingum County Engineer. This session ended about 9:30 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Andrea McCarty, Probate Court Clerk, came to discuss their 2024 Budget with the Commissioners.

- Law subscriptions have increased
- They need a new time stamp
- Has figured a 5% salary increase for 2024

Commissioner Crooks joined session at 9:50 a.m.

Commissioner Crooks moved to approve the minutes of November 02, 2023 session.

Commissioner Cameron seconded.

Vote was: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of November 06, 2023 session.

Commissioner Bell seconded.

Vote was: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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Commissioner Crooks moved to approve the minutes of November 09, 2023 session.
Commissioner Bell seconded.

Vote was: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1204 declare an Executive Session at 10:01 a.m. for the purpose of discussing salaries pertaining to that of public employees of Muskingum County. This session ended about 10:33 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Larry Daniels and Colton Touvell from Muskingum County Veterans' Services came to discuss their 2024 Budget.

- Larry will be retiring February 10, 2024 after seventeen years with the County
- Colton will be assuming Larry's position as Director
- Lance Hambrick will then move into Colton's position

Eric Reed, County Administrator, came with updates for the Commissioners.

- Eric participated in a webinar regarding water and sewer quality grant as a part of the Capital Budget (HB33)
 - Would like to discuss with CBD Advisors once projects are identified
- Rehl Road
 - Phase I Environmental Study paperwork in place
- Fair Board
 - Cleanface officially complete
- Adam Holmes Meeting
 - Monday, November 20
 - Jen from CBD Advisors attending
- CBD Advisors Virtual Meeting
 - Friday; 9:00 a.m.
- McBride Dale Clarion
 - Invoice received
 - Eric will reference letters of engagement
- Eric distributed an updated ARPA expense spreadsheet

Mark Schneider, Recycling Supervisor, came to discuss his 2024 Budget.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Debbie Canter, Dolly Parton Imagination Library and Becky Hill, Muskingum County Literacy Council came to meet with the Commissioners regarding the Dolly Parton program.

Wendy Sowers, Clerk of Courts, came to discuss her 2024 Budget with the Commissioners.

- They would like to remodel the Courtroom in 2024
 - Funding from the Certificate of Title Fund
- Phone system needs replaced
 - ABC from Newark
 - Approximately \$21,000
- Has figured 3% wage increase for 2024

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Stan Lucas, Sewer Department Manager, came to discuss his 2024 Budget.

- Will be having extra In-House projects in 2024
- Also, more SCADA work
- Would like to purchase newer vehicles

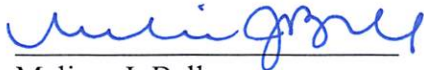
The Clerk was asked to contact CGI Videos to inform them that we will not be renewing our contract with them as CGI solicits paid ads from different businesses. CGI will remove the video from the County website, as our contract has expired.

Commissioner Crooks gave a report on the Maysville Business Advisory Meeting this morning.

With no further business being before the Board, the meeting was adjourned at approximately 3:41 p.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.