

Minutes for Monday, November 17, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

RES 25-1130 Meeting was called to order at 8:06 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve payroll, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-1131 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Gregory A. Keiffer, in the original amount of \$34,620.00 for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director.
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1132 approve the line item transfer of monies within Fund Number 190 for the Lead Safe Ohio Grant as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
190-375-510001-Advance Out	190-375-502003-PERS	\$ 3,000.00
190-375-510001-Advance Out	190-375-502001-Medicare	\$ 300.00
190-375-510001-Advance Out	190-375-501002-Salaries	\$15,000.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1133 approve the line item transfer of monies within Fund Number 192 as requested by Kyle Dunn, Director, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
192-375-504341-Admin	192-375-502003-PERS	\$212.13
192-375-504300-Admin	192-375-502001-Medicare	\$ 13.12
192-375-504300-Admin Out	192-375-502004-Insurance	\$ 3.80

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-1134 approve the line item transfer of monies within Fund Number as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
194-375-504341-Home Repair	194-375-502003-PERS	\$1,026.16
194-375-504341-Home Repair	194-375-501002-Salary	\$1,358.19

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1135 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
General Transfer Out (<i>Stabilization Fund</i>)	001-999-510002	\$97,546.63

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1136 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-102-501002	\$130,000.00
Medicare	001-102-502001	\$ 1,350.00
PERS	001-102-502003	\$ 16,000.00
Insurance	001-102-502004	\$ 7,000.00
Employee Salaries	001-115-501002	\$ 55,000.00
Medicare	001-115-502001	\$ 800.00
PERS	001-115-502003	\$ 7,700.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1137 approve the line item transfer of monies within Fund Number 001 as requested by Wendy S. Roush, Domestic Relations Court Administrator, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-247-501002 Salary	001-247-504001 Insurance	\$5,500.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1138 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services (<i>Misc. Expenses</i>)	001-115-504007	\$20,000.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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Commissioner Cameron noted a text sent to the Commissioners Bell and Cameron from Mayor Mason asking for the County's help to fund a traffic light at Military and NorthPoint.

Commissioner Prouty moved to approve the minutes of the November 03, 2025 session.

Commissioner Cameron seconded.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the minutes of the November 06, 2025 session.

Commissioner Cameron seconded.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the November 10, 2025 session.

Commissioner Prouty seconded.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Courthouse Christmas lighting will be December 4; 6:40-6:45p.m.

After talking with Robert Moore, IT Director, it was decided to do the colored lights and music this year. A call was placed to Dana Matz, Visitors' Bureau, to let him know this would be the last year for the colored light display on the Courthouse.

Commissioner Bell reported a message from Mark Israel regarding the road conditions in Monroe and Salem Townships. Commissioner Bell forwarded pictures to Commissioner Prouty who will follow up with Mr. Israel.

The Commissioners placed a call to Erin Hlad, National Road Campground. A message was left for her confirming that her concerns had been addressed and if she had additional concerns to contact the Commissioners.

Commissioner Bell reported on Friday's CCAO meeting.

Commissioner Bell reported on a message from residents of Winterwood Drive in Muskingum Township. They have concerns with a neighbor's port-a-let. The Commissioners provided them the subdivision rules and restrictions and encouraged them to meet with the township trustees.

Kade Haddox, County Administrator, met with the Commissioners to update the following:

- Window cleaning
- Rural Services building landscaping completed
- Jail site soil distribution
- Water plant – chemical door
- Call to Modern Glass regarding Courthouse and Health Department windows
- Courtroom remodel
- MVESC – signs ordered
- 44 North Fourth Street – Engineering

The Commissioners left for a tour of the Brave Beginnings facility.

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There was continued discussion regarding the requested letter of support for the Licking River to be declared "scenic". All agreed that this is not in the best interest of the County to support due to the implications for future development for ongoing traffic improvements in the area. A call was placed to Dr. Booth to explain.

State Representative Adam Holmes, County Auditor Tina Huebner and County Treasurer Todd Hixson gathered with the Commissioners to hear the status of Property Tax discussions at the State level.

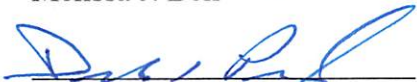
RESOLUTION 25-1139 declare an Executive Session at 4:35 p.m. for the purpose of discussing a Pending Litigation Matter of the Muskingum County Commissioners. This session ended about 6:19 p.m. Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.


With no further business being before the Board, the meeting was adjourned at approximately 6:20 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron