

Minutes for November 20, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

The Commissioners attended the Mental Health and Recovery Services Board Collaborative Fall Meeting at the Center for Seniors before arriving for session.

RES 23-1205 Meeting was called to order at 9:30 a.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payroll, pending review.
Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Don Madden, Projects Manager and Chad Hutchins, Water Department came to update the Commissioners on the Maysville Water Extension Project.

- Met with Morgan Coast who will be drafting new plans if the Commissioners approve additional design work
- Morgan's contract will also have to be modified
- Agreed

Don has received the H2Ohio Drinking Water Standard Grant Agreement for the Maysville Regional Watermain Extension and Upgrade and the following was considered:

RESOLUTION 23-1214 authorize Cindy S. Cameron to sign the H2Ohio Drinking Water Standard Grant Agreement for the Maysville Regional Watermain Extension and Upgrade. This agreement authorizes the expenditure and reimbursement of \$2,500,000.00 in grant funding as part of the Maysville Regional Watermain Extension and Upgrade project.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator came to update the Commissioners.

- CBD Advisors' meeting review
- Representative Holmes meeting today; 1:15 p.m.
 - Jail
 - Capital Project list
- Sheriff Lutz came to discuss Union salary negotiations and the following was considered:

RESOLUTION 23-1216 accept and sign the Agreement by and between The Muskingum County Sheriff and The Fraternal Order of Police, Ohio Labor Council, Inc. to be effective December 30, 2023 through December 31, 2024.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for November 20, 2023

The following legislation was now considered:

RESOLUTION 23-1206 approve the Supplemental Appropriation of Funds within fund number 001, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

Supplemental Appropriations:

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|----------------|--|---------------|
| 001-114-504045 | Contract Services-Bricker Graydon LLP (Legal Counsel) | \$60,000.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1207 approve the Supplemental Appropriation of Funds within fund number 001, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

Supplemental Appropriations:

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|----------------|---|---------------|
| 001-114-504045 | Contract Services-McBride Dale Clarion (Professional Planning) | \$100,000.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1208 accept and sign the Contract for Administrative Services for Analysis of Impediments to Fair Housing Choice between Muskingum County and the City of Zanesville and Ohio Regional Development Corporation, requested by Kyle Dunn, Director of Muskingum County Community Development

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1209 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health, as requested by Shannon Bell, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| Insurance | 020-585-502004 | \$4,000.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1210 approve the Supplemental Appropriation of Funds within Fund Number 128, this is remaining funds from the Secretary of State for the August Election, for the Muskingum County Board of Elections, as requested by Marlee Gibson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|---------------------------|---------------------|---------------|
| Employee Salaries | 128-112-501002 | \$ 0.27 |
| Supplies & Other Expenses | 128-112-503001 | \$ 3,484.33 |
| Contract Services | 128-112-504001 | \$10,528.70 |
| Advertising & Printing | 128-112-504120 | \$ 1,814.80 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for November 20, 2023

RESOLUTION 23-1211 approve the line item transfer of monies within Fund Number 001 as requested by Ron Welch, Prosecuting Attorney, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-------------------------------------|----------------------------------|---------------|
| 001-105-504021-Process Service Fees | 001-105-504035-Stenographer Fees | \$500.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1212 approve the line item transfer of monies within Fund Number 187 & 195 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|---------------------------|----------------------------------|---------------|
| 187-375-504216-V of Zanes | 187-375-502003-PERS | \$638.58 |
| 195-375-504375-Insurance | 195-395-201002-Employee Salaries | \$1,515.16 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1213 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, Fiscal Officer of MCJFS, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|----------------------------|-----------------------------|---------------|
| 007-697-50100- SS Salaries | 007-697-507001-SS Misc. Exp | \$10,000.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1215 approve the employment of Holli Lawver, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.00 per hour with the opportunity for an increase of \$.50 per hour upon the successful completion of the 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was discussion regarding the Drug-Free Workplace Policy for the County.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Adam Holmes, State Representative, came at the Commissioners' request to discuss the Capital Budget.

Crystal Brokaw, County Court Clerk, came to discuss their 2024 Budget.

- They are looking to hire one new employee
- She has figured a 3% wage increase for 2024

The Sheriff brought in the following for consideration:

Minutes for November 20, 2023

RESOLUTION 23-1216 accept and sign the Agreement by and between The Muskingum County Sheriff and The Fraternal Order of Police, Ohio Labor Council, Inc. to be effective December 30, 2023 through December 31, 2024.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the November 13, 2023 session.

Commissioner Bell seconded.

Vote was, Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Lisa Crock, Soil and Water Administrator, came in with Betsey Rosser, Urban Greens and Board Members, Doug McConnell and Mark Sterling. They updated the Commissioners on 2023 projects and their 2024 Budget.

With no further business being before the Board, the meeting was adjourned at approximately 4:19 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.