

# Minutes for November 21, 2022

Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Beth Iden

**RES 22-1156** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.  
Seconded by Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Crooks referred to an email from Eric Ratts, DLZ. The Commissioners will follow up with Sheriff Lutz.

Commissioner Porter said he received a call back from Dan Arter on the Soldiers and Sailors Lot. They had the lot appraised \$125,000 and at that price they have decided to keep it. They also informed Commissioner Porter they will be raising the lot rental rate to \$10,00 a year and to be expecting a new contract.

Commissioner Porter said he spoke to Mike Reiter, Solid Waste Management, regarding ideas on doing something for Rob Reiter retirement.

The Commissioner reviewed an email from Guernsey County Commissioners regarding S.B.52 (Solar and Wind Facilities).

- Commissioner Porter said he is in favor of banning solar panels and wind mills, because they are taking up precious farmland that will not be reclaimed back to usable ground.

Stan Lucas, Sewer Supervisor, came to session.

- Stan wanted to come in and clarify something he saw in the minutes, “where Jim you said the highway department fixed a mess that the sewer department left in Sonora. That’s not a true statement. His guys, the sewer department, did all the milling of the pavement, they jack-hammered out the concrete, put the riser in there and the highway department paved it. And that was the only reason he needed the highway department’s help, was because the sewer department doesn’t do paving”. Commissioner Porter said, “it’s fixed now and it’s a lot better than it was”. Stan didn’t appreciate the comment that was made that made his guys look bad and that they weren’t doing their job. Commissioner Porter said his guys were the ones working on it when he saw it. Stan said they absolutely were, and he didn’t feel like that comment should have been made. Commissioner Porter said, well, I made it. Stan said I know, but I just wanted to clarify, that’s not the case, they did their job well. Commissioner Porter said, “I disagree with you”. Stan said, ok. Commissioner Crooks thanked Stan for the clarification as he was leaving.

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Commissioner Crooks reported that Chris Crook, T.R. will be in next Monday instead of today to get the 2022 County project updates.  
Pam Davis, Human Resources, came to session.

The following legislation was now considered:

**RESOLUTION 22-1157** approve the employment of Christopher Gookin, Electrical Safety/Building Inspector for the Muskingum Building Department contingent upon passage of the pre-employment assessments. Hourly rate will be \$31.00 and eligible for a .50 cent increase after successful completion of 180 day probation period including obtaining ESI certification within 6 months. He will be eligible for an additional .50 cent increase after completion of Building Inspector certificate within 2 years.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked if there will be a session on December 8<sup>th</sup> due to CCAO Winter Conference. Commissioner Cameron said she is not going to it and she plans to be in session. Commissioner Porter will be in session, also. Commissioner Crooks will be attending the CCAO Winter Conference.

Commissioner Cameron reported that Eric Reed, ARPA Compliance Officer, may not be in office on December 8<sup>th</sup>. He will be attending the Farm Bureau Expo.

**RESOLUTION 22-1158** authorize the application of funds for payment of permissive tax funds in the amount of \$54,511.57 to The City of Zanesville.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1159** approve the line item transfer of monies within Fund Number 001 as requested by Mark Schneider, Supervisor, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-371-504001-Contract Services	001-371-506001-Equipment	\$2,500.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1160** approve the employment of Jennifer Roberts for the position of Unit Support Worker II, Human Services Division of Muskingum County Job & Family Services, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-1161** accept and sign change order number one in the amount of \$23,299.20 & two in the amount of \$31,450.00 for 2022 County Resurfacing, Project 22-5A, Eco Parkway Resurfacing for the Shelly Company, Requested by Mark Eicher, Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 22-1162** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Letter of Intent for the Construction of Sanitary Facilities Between the County of Muskingum and the Ohio Department of Natural Resources. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye

Motion carried.

**RESOLUTION 22-1163** approve the line item transfer of monies within Fund Number 001 as requested by Andy Roberts Executive Director of Planning Commission, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-366-502009-Workers Comp	001-366-501002-Employee Salaries	\$618.58
001-366-503001-Supplies	001-366-501002-Employee Salaries	\$100.00
001-366-503001-Supplies	001-366-502003-PERS	\$100.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, no; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the minutes of the November 17, 2022 session, with changes. Commissioner Crooks seconded.

Vote was Crooks aye; Porter, aye; Cameron, aye.

Motion carried.

Pam Davis, Human Resources, came to discuss County policy on employee random drug testing.

Eric Reed, ARPA Compliance Officer, came to give updates.

- Center for Seniors Summary
  - September purchased a 2022 Ram Pro Master City Wagon \$34,990
  - November purchased a 2022 Ram Pro Master City Wagon \$33,855
  - Shelf-life meals \$15,580
  - The remainder dollar amount of \$15,575 is intended to go towards the purchase of a third vehicle, which will be ready in 2023. Center for Seniors has funds to complete the purchase
- Avondale
  - Waiting on answers on how to draw down the money for the HVAC Grant
  - Eric sent an email to Pat Kelly, Architect, to see how he wants to move forward
  - Eric will communicate to the Children Services board on the projects process
- Appalachian Community Grant
  - Taking last of the project submissions, submission closing Wednesday morning
  - Commissioner Cameron said the Appalachian Grant article in the T.R. explained it well
- Fairgrounds
  - Presented a quote of \$64,500 from GM for delivery and installation of back rest for the grandstand seats
  - The fairground board is not required to bid out projects

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- The fair board needs to communicate and provide back rests documentation to Eric Reed

The following legislation was now considered:

**RESOLUTION 22-1164** approve an allotment of \$64,500 to the Muskingum County Agriculture Society to order and install back seats on the grandstand bleachers with all project documentation submitted to County.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, not voting; Porter, aye; Cameron, aye.

Motion carried.

Clean Face

- Eric has prepared a draft of the priority list for the project and will submit to the fair board for their review and feedback
- The next Fair Board meeting is December 13<sup>th</sup>, where they will approve the priority list

Eric will provide a list of the Appalachian submissions upon the deadline completion.

Eric will be taking December 8<sup>th</sup> off to attend the Farm Bureau Expo.

Discussion on email from Stephanie Spencer, Chief Administrator, regarding Commissioner salary line shortage.

Kyle Dunn, CDBG Director, came to session to discuss a mortgage release.

The following legislation was now considered:

**RESOLUTION 22-1165** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Dennis Houston, in the original amount of \$37,468.00 for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director.

(see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Kyle reported the Lead Abatement Fund application was approved. The County will receive \$100,000.00 from the grant.

Discussion on Stephanie Spencer's email regarding Commissioner salary line shortage.

The following legislation was now considered:

**RESOLUTION 22-1166** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy clerk.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

**Description**

**Account Code**

**Amount**

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Employee Salaries 001-102-501002 \$21,866.97

Medicare 001-102-502001 \$ 86.55

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, nay; Cameron, aye. Motion carried.

Commissioner Crooks said the jail grant application needs to be completed today.

Commissioner Porter said he will not be back for the afternoon session.

Commissioner Cameron called Sheriff Lutz and left a message to call the Commissioners about the jail application.

Commissioner Porter had a question before he leaves. Stan was thanked for the clarification in session earlier and Commissioner Porter was curious as to what Stan clarified.

Commissioner Cameron texted Sheriff Lutz asking him to call the Commissioners.

Sheriff Lutz called in to session.

- Commissioner Crooks asked if Sheriff Lutz could come in and go over the jail grant, he said he will stop in at 1:30 p.m.
- Commissioner Porter asked the Sheriff about Carolyn Hughes, Humane Officer, and how she is connected to the Dog Pound, her authority and how she has a badge
- Sheriff Lutz said she is an employee of the Humane Society, and she does not have one of his badges
- Sheriff Lutz will check on her job duties

The Commissioners adjourned for lunch to resume session at 1:45 p.m.

Sheriff Lutz came to session to discuss the DLZ grant application.

The Commissioners were given the following Resolutions by the Clerk.

The following legislation was now considered:

**RESOLUTION 22-1167** approve the line item transfer of monies within Fund Number 001as requested by Larry Daniels, CVSO Director, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-690-502009 Workers Comp.	001-690-502001 Neducare	\$1.17

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-1168** approve the line item transfer of monies within Fund Number 088 as requested by Eric Reed, ARPA Compliance Officer, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
088-102-502009-Workers Comp	088-102-502004-Insurance	\$810.00

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Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye.

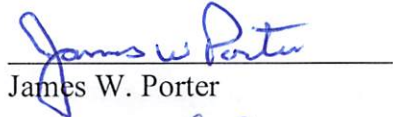
Motion carried.

Pam Davis, Human Resources, came to give Commissioners payroll information for the Projects and Water Department employees.

With no further business being before the Board, the meeting was adjourned at approximately 3:50 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*