

Minutes for Thursday, November 21, 2024

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 24-1108 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.

Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Cameron.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The Commissioners, Sheriff Lutz and Eric Reed, County Administrator, met virtually with the following to discuss Jail Cost Control/VE Options;

Brian Addis, APG Architects

Eric Ratts, DLZ Architectural

Joanne Centa, Granger Construction

Todd Reiser, Granger Construction

Colton Touvell, Veterans Services came to discuss his 2025 Budget with the Commissioners.

Don Madden, Projects and Water Department Manager, and Zack Forker, Assistant Projects Manager, came to discuss their 2025 Budget with the Commissioners.

They also updated the Commissioners on current projects.

- Licking View
 - Going better than expected at this point
- The Wilds
 - Basically complete
- Memory Road
 - Waiting on fire hydrants and fittings
- Maysville Extension
 - Poured foundation on Granger Hill for tank
 - \$1.9 SUDC -WIN Grant Agreement first of December

Jeff Jadwin, EMA Director, came to discuss his 2025 Budget with the Commissioners.

11:00 a.m.

RESOLUTION 24-1125 open bids for the Muskingum County Fairgrounds South Entrance Restroom.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

RESOLUTION 24-1126 take bids under advisement for the Muskingum County Fairgrounds South Entrance Restroom.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

Minutes for Thursday, November 21, 2024

The following legislation was now considered:

RES 24-1109 approve the line item transfer of monies within Fund Number 001 as requested by Lucretia Frame, Records Coordinator, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|----------------------------------|----------------------------------|---------------|
| 001-109-504001-Contract Services | 001-109-501002-Employee Salaries | \$1,500.00 |
| 001-109-504001-Contract Services | 001-109-502001-Medicare | \$ 20.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RES 24-1110 approve the line item transfer of monies within Fund Number 008 as requested by Stephanie Spencer, Chief Administrator, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|----------------------------------|-------------------------|---------------|
| 008-103-504001-Contract Services | 008-103-501002-Salaries | \$20,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RES 24-1111 approve the line item transfer of monies within Fund Number 015 as requested by Todd Hixson, Treasurer, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------|---------------------|---------------|
| 015-104-504001 | 015-104-502004 | \$375.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RES 24-1112 approve the line item transfer of monies within Fund Number 170 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------|----------------------------|---------------|
| 170-372-506030-Land | 170-372-507099-Contingency | \$20,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RES 24-1113 rescind Resolution 24-1099 dated 11.18.2024, requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RES 24-1114 approve the line item transfer of monies within Fund Number 196 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|---------------------------------|----------------------------------|---------------|
| 196-102-504145-Marine Insurance | 196-102-504001-Contract Services | \$3,736.69 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, November 21, 2024

RES 24-1115 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|--------------------------|--------------------------|---------------|
| 014-373-504100-Utilities | 014-373-503003-Chemicals | \$1,500.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RES 24-1116 approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|----------------------|---------------------|---------------|
| Materials & Supplies | 064-444-503004 | \$371.77 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RES 24-1117 approve the line item transfer of monies within Fund Number 001 & Fund to Fund Transfer 001-012 as requested by Stephanie Spencer, Chief Administrator, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|------------------------------|----------------------------|---------------|
| 001-999-510003-Debt Services | 001-999-510002-Tranfer Out | \$239,281.50 |

FUND TRANSFER OF MONIES

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-----------------------------|----------------------------|---------------|
| 001-999-510002-Transfer Out | 012-000-414002-Transfer In | \$239,281.50 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RES 24-1118 approve the line item transfer of monies within Fund Number 192 as requested by Kyle Dunn, Director, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------------|--------------------------|---------------|
| 192-375-504341-Home Repair | 192-375-501002-Salaries | \$6,000.00 |
| 192-375-504332-Fair Housing | 192-375-502001-Medicare | \$ 200.00 |
| 192-375-502009-Workers Comp | 192-375-501004-Insurance | \$ 30.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RES 24-1119 approve the payment of 2024 Membership Dues in the amount of \$9,247.00 for Ohio Mid-Eastern Governments Association (OMEGA).

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RES 24-1120 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|--------------------------------------|---------------------------------------|---------------|
| 001-102-504022 Professional Services | 001-102-502013 Travel & Training Exp. | \$2,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, November 21, 2024

RES 24-1121 approve and authorize the Board of Muskingum County Commissioners to sign the Change Order Number one (1) in the amount of \$8,809.82 for Cranberry Lane Culvert Replacement, BUDS Inc. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RES 24-1122 approve and authorize the Board of Muskingum County Commissioners to sign the Change Order Number one (1) in the amount of \$10,859.12 for the North Pointe Rd Resurfacing Project, The Shelly Company. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RES 24-1123 approve the Supplemental Appropriation of Funds within Fund Number 005, 043, 068, 116, for the Muskingum County Sheriff's Department, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|---------------------------------|----------------------------|----------------------|
| OPOTA-CPT-Training | 005-458-504111 | \$77,994.83 |
| Dog & Kennel Medical | 043-402-504148 | \$10,000.00 |
| DUI Inmate Housing | 068-458-504326 | \$30,000.00 |
| Bulletproof Vest Grant-Supplies | 116-458-503001 | 7,044.95 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RES 24-1124 acknowledge the resignation of Mark Dunlap, Muskingum County Water Department, effective November 27, 2024.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RES 24-1125 open bids for the Muskingum County Fairgrounds South Entrance Restroom.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, not voting.

Motion carried.

RES 24-1126 hereby take bids under advisement for the Muskingum County Fairgrounds South Entrance Restroom.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, not voting.

Motion carried.

Minutes for Thursday, November 21, 2024

Commissioner Crooks moved to approve the minutes of the November 14, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the November 18, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron left session at 11:45 a.m. for another commitment.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Jason Baughman, Chief Building Inspector, came to discuss his 2025 Budget with the Commissioners.

Robert Moore, IT Director, came to discuss his 2025 Budget with the Commissioners.

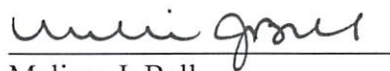
A return call was placed to Jerry Weiser regarding his road in Hopewell Township.

The Clerk will do proclamations for two Wayne Township Firemen with 40 years of service.

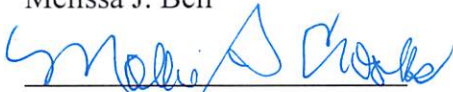
With no further business being before the Board, the meeting was adjourned at approximately 2:01 p.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks