Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese/Beth Iden

RES 21-1145 Meeting was called to order at 8:00 a.m. on the motion of Commissioner

Cameron and the second of Commissioner Crooks.

Vote was Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.

Seconded by Commissioner Crooks.

Vote was Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

RESOLUTION 21-1146 declare an Executive Session at 8:03 a.m. for the purpose of conducting Employee Evaluations pertaining to that of a public employee of Muskingum County. This session ended about 9:10 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter joined session at 9:50 a.m.

The following legislation was considered:

RESOLUTION 21-1147 approve the fund to fund transfer of monies for the Muskingum County Board of Developmental Disabilities as requested by Stephanie Neuhart, Business Manager, as follows:

FUND TRANSFER OF MONIES

From Fund 018-Starlight Operating Fund 041- Starlight Severance Fund \$150,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1148 approve the Supplemental Appropriation of Funds within Fund Number 114, for the Muskingum County Juvenile, as requested by Vicki Vallee, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

 Description
 Account Code
 Amount

 Foster Care/IV-E
 114-244-504182
 \$8,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1149

approve and authorize the ADVANCE of Funds from County

General Fund 001 to Fund for the Muskingum County Community Development as requested by Sheila Samson, Director, as follows:

ADVANCE OF MONIES

From Fund 001-990-510001

To Fund 155-000-414001

Amount \$26,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1150

approve the Supplemental Appropriation of Funds within Fund

Number 177, for the Muskingum County Community Development, as requested by Sheila Samson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Account Code	Amount
Salaries	177-375-501002	\$4,000.00
Medicare	177-375-502001	\$ 60.00
PERS	177-375-502003	\$ 600.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1151

approve the line item transfer of monies within Fund Number

191 as requested by Sheila Samson, Director, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Ar	nount
191-375-502004- Insurance	191-375-501001-Salaries	\$1.	230.00
191-375-502004-Insurnace	191-375-501001-PERS	\$	35.00
195-375-502004-Insurance	195-375-502009-Workers Comp	\$	29.62
Motion made by Commissioner Port	or seconded by Commissioner Comeren		

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, ave: Porter, ave: Cameron, ave.

Motion carried.

RESOLUTION 21-1152

approve and authorize the repayment of an ADVANCE of

monies to Muskingum County General Fund 001 from Fund 177 as requested by the

Muskingum County Development, Sheila Samson, Director, as follows:

REPAYMENT OF ADVANCE OF FUNDS

From Fund	To Fund	<u>Amount</u>
177-375-510001	001-000-414001	\$50,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1153

approve the resignation of Raymond Mennega, Building

Department, for the reason of retirement, effective December 31, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1154

a request for payment to the County's flexible spending account for the period of October 01, 2021 through December 31, 2021, in the amount of \$125,000.00 has been

submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom

WHEREAS, the transfer of funds in said amount, \$125,000,00 is now requested as follows:

FUND TO FUND TRANSFER

From Transfer Out To Transfer In **Amount** 001-999-510013 JFS Flex Support 069-000-414002 CSE Transfer-In \$125,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, ave: Porter, ave: Cameron, ave.

Motion carried.

RESOLUTION 21-1155

a request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2021 was requested to be paid for the period of October through December 2021, in the amount of \$54,459.50 has been submitted by the Muskingum

County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

FUND TO FUND TRANSFER

From Transfer Out To Transfer In 007-000-414002 PA Fund 001-999-510004 County General \$54,459.50

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1156

approve the line item transfer of monies within Fund Number

009 as requested by Mark Eicher, Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
009-368-506001-Equipment& Maint	009-368-503015-Parts & Supplies	\$30,000.00
009-368-501002-Transfer Out	009-368-504014-Equip Contr Repairs	\$25,000.00
009-368-501002-Transfer Out	009-368-503009-Materials & Roads	\$25,000.00
009-368-504004-Contract Projects	009-368-503008-Materials & Bridges	\$15,000.00

These Funds will be used for Expenses to ready trucks and equipment for the winter season & Materials for the winter season.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, ave; Porter, ave; Cameron, ave.

Motion carried.

RESOLUTION 21-1157

approve the line item transfer of monies within Fund Number

006 as requested by Sharon Ball, Law Library, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item To Line Item Amount 006-250-506001-Equipment \$249.99 006-250-504132-Subscriptions

Motion made b Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1158

approve the line item transfer of monies within Fund Number

001 as requested by Vicki Vallee, Finance Manager, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item To Line Item Amount 001-244-502003-PERS 001-245-502003-PERS \$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Motion carried. Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

RESOLUTION 21-1159

approve the line item transfer of monies within Fund Number

001 as requested by Maria Kalis, Judge, as follows:

LINE ITEM TRANSFER OF MONIES

 From Line Item
 To Line Item
 Amount

 001-247-501002-Salary
 001-247-502004-Insurance
 \$5,000.00

 001-247-502003-PERS
 001-247-502004-Insurance
 \$5715.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1160 approve the payment of invoices incurred in 2019 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Crystal Brokaw, Clerk of Muskingum County Court.

Name of VendorDescriptionAmountVance OutdoorsSupplies\$4,689.04

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1161 accept the resignation of Corrie Marple, Records

Department effective December 03, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1162 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Building Department, as requested by Jason Baughman, Chief Building Official.

SUPPLEMENTAL APPROPRIATION OF FUNDS

 Description
 Account Code
 Amount

 Employee Salaries
 001-456-501002
 \$1,000.00

 PERS
 001-456-502003
 \$ 140.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1163 approve the line item transfer of monies within Fund Number 088 as requested by Beth Iden, Deputy Clerk as follows:

LINE ITEM TRANSFER OF MONIES

From Line ItemTo Line ItemAmount088-102-506001 Equip & Maintenance088-102-502013 Travel & Training\$200.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1164 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, Fiscal Supervisor, as follows:

LINE ITEM TRANSFER OF MONIES

 From Line Item
 To Line Item
 Amount

 007-692-504400-TANF
 007-692-504027-Public Assist
 \$100,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1165 WHEREAS, the Board is the owner of certain real property located at 333 Putnam Avenue, Zanesville, Ohio also known as Auditor Tax Parcel 81-19-02-12-000; and

WHEREAS, pursuant to O.R.C. 307.09(A), if the interests of the county so require, the board of county commissioners may sell any real property belonging to the county and not needed for public use; and

WHEREAS, the Board has determined that the real property located at 333 Putnam Avenue, Zanesville, Ohio is no longer needed for public use;

NOW, THEREFORE, be it resolved by the Board of County Commissioners, Muskingum County, Ohio that:

- 1. Pursuant to O.R.C. 307.10(A) the real property located at 333 Putnam Avenue, Zanesville, Ohio shall be sold to the highest bidder above the minimum reserve amount of \$200,000.00 (two hundred thousand and 00/100 dollars), at a public auction to be conducted by the Muskingum County Sheriff on January 6, 2022 at 10:00 a.m.
- 2. The Clerk is directed to place an advertisement for the Notice of Sale of the real property located at 333 Putnam Avenue in the Zanesville Times-Recorder on December 3, 2021 and December 10, 2021.
- 3. The Clerk is directed to place a copy of the Notice of Sale in the public notices section of the county website.
- 4. It is found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1166 approve the line item transfer of monies within Fund Number 001 as requested by Morgan Olson, Administrative Assistant Coroner, as follows:

LINE ITEM TRANSFER OF MONIES

From Line ItemTo Line ItemAmount001-457-501002-Employee Salaries001-457-501001-Elected Officials\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1167 approve the line item transfer of monies within Fund Number 130 as requested by Morgan Olson, EMA as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item To Line Item Amount 130-461-502009-Workers Comp 130-461-501002-Employee Salaries \$416.28

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

approve the line item transfer of monies within Fund Number 001 as **RESOLUTION 21-1168** requested by Larry Daniels, Veterans Services officer, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item To Line Item Amount 001-690-502009 001-690-502001 \$108.63

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Porter, aye.

Motion carried.

RESOLUTION 21-1181 WHEREAS, the Board of County Commissioners entered into a Lease Agreement with the Muskingum Valley Educational Service Center [MVESC] on or about November 1, 2015 for leasing a portion of the county office building located at 205 N. 7th Street, Zanesville, Ohio; and WHEREAS, the Lease Agreement had an initial term commencing on November 1, 2015 and terminating on October 31, 2021; and

WHEREAS, Section 1 of the Lease Agreement permits the MVESC to extend the lease for three (3) additional terms of five (5) years each upon written notice to the Board of County Commissioners at least sixty (60) calendar days prior to the lease termination date of October 31, 2021; and

WHEREAS, on or about May 26, 2020, the MVESC gave written notice to the Board of County Commissioners of its intent to exercise the option to extend the Lease Agreement for three (3) additional terms of five (5) years each;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, Muskingum County, Ohio that the Lease Agreement shall be extended for three (3) additional terms of five (5) years each commencing on November 1, 2021, pursuant to the terms and conditions of the Lease Agreement. Motion made by Commissioner Porter, seconded by Commissioner Crooks. Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Clerk left for an appointment and Beth Iden, Deputy Clerk joined session.

Commissioner Porter asked if either Commissioner had gotten a call from Dora Orr.

- Commissioner Crooks said yes and also from Leanne Davis, Commissioner Cameron had
- The call was regarding the lagoon being proposed in Perry County for bio solids
 - o Site will be near Mt Perry Coopermill Rd., Kroft Rd
- The Commissioners are not in favor of the lagoon-Clerk to prepare letter
- EPA will regulate strict policy procedures to be followed
- Commissioner Crooks was told there is a clay liner
- Commissioner Cameron asked if EPA would be a good source and Commissioner Porter said EPA could provide facts regarding the lagoon regulations and restrictions

Pam Davis, Human Resources and Debra Nye, Auditor came into session.

The following legislation was now considered:

RESOLUTION 21-1169 declare an Executive Session at 10:30 a.m. for the purpose of discussing a Personnel Matter pertaining to a public employee of Muskingum County Auditor's Office. This session ended about 11:26 a.m.

Motion approved by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried

Russell Edington, Park District Director, came to give Commissioners update on Park District.

- Levy passed and he thanked the Commissioners and the community for their support
- Westview Community Park
 - New sign will be installed December 15, 2021, a gazebo has been designed for the park
 - No park benches will be installed
 - Commissioner Cameron asked if Russ is worried about vandalism...cameras will be installed and neighbors will be watching the park closely
 - Will need Commissioners support with Executive Salary through August 2022
 - Working on bike trail in Dresden near boat ramp and park
 - In need of equipment...borrowing tractor for mowing and truck needs replaced
 - Commissioner Porter said Burt Hendley has to be commended for all he has done for the Park District
 - Dedicated funding source will help when applying for grants
 - Next year working on making a canoe launch at the AEP property adjacent to Burgin Field in Duncan Falls
 - Indoor aqua culture facility being looked at for the Zanesville City Schools
 - Developing master plans for a property called Meadow Springs Farm

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The Clerk returned for afternoon session.

Eric Reed, Compliance Officer came to update the Commissioners on ARPA funds.

- He has learned that the Prosecutor's office will be purchasing a property on the North End of Zanesville to renovate for Heroes Landing
 - o Eric would suggest the \$500,000 ARPA money be labeled "Public Health"
- Clean Face
 - o Commissioner Cameron asked if the report will show donated pipe
 - It's Eric's understanding that the Water Department will donate the pipe and receive quotes for the labor and fittings
 - Commissioner Porter asked Eric to ask a State Auditor if what we are doing is legal
 - Would the donated pipe and labor and fittings all be considered one project
- Munson School Project
 - Could pay the price of the Scope Evaluation out of ARPA, but if the project did not succeed, would have to pull the money from unrestricted or the County General Fund
 - Commissioner Cameron would hope that they are not having the roof done until we find out the results of the Scope Evaluation

The following legislation was now considered:

RESOLUTION 21-1170 approve APG Architects to create Scope Evaluation and Budget for proposed Munson School ARPA project. Cost estimated to be between \$10,000 - \$15,000.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, nay, Cameron, aye.

Motion carried.

- County Engineer
 - After some discussion regarding ARPA funds for the Engineer, the following was considered:

RESOLUTION 21-1171 approve funding for Muskingum County Engineer in the amount of \$593,847.00 from Muskingum County's Unrestricted ARPA funds. Motion made by Commissioner Porter, seconded by Commissioner Crooks. Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

- EMA request for 40x60 pole Building for storage of PPE
 - No decision

Commissioner Porter noted that the water line pipe is sitting in the EMA yard and is not covered up and if not used within a year, will be worthless to us.

Commissioner Cameron questioned Corrie Marple being off Wednesday when she was off all of week before last. Would there be things she should be doing and getting caught up on before her resignation date?

• Commissioner Crooks said she understood this to be her "Juneteenth" holiday

Commissioner Crooks reported that she let Cindy Rodgers know that our office would be decorating the rotunda Christmas tree this year.

She also mentioned to Cindy Rodgers about Corrie Marple's resignation at the Records Center.

• Cindy Rodgers reported that she has talked with other County Recorders who are willing to come help our Records Center during the transition

Robert Moore, IT Director, came to discuss his 2022 Budget and it was decided that he will reschedule his appointment for another time when he has talked to Stephanie Spencer and has more details to share.

Troy McCollister, Director, Job and Family Services came to discuss his 2022 Budget. Tom Smith also joined Troy for the discussion.

Troy and Tom explained the complicated financial system they maneuver every day.

Pam Davis, Human Resources, came to update the Commissioners on some HR issues.

- She received an email last Thursday from the latest hire to the Sewer Department saying he would not be accepting the position
 - o The following was then considered:

RESOLUTION 21-1172 approve the posting of the position of Field Operator for the Muskingum County Sewer Department. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners were also given a letter of resignation from the Administrative Assistant at EMA/LEPC/Coroner offices.

RESOLUTION 21-1173 accept the resignation of Morgan Olson from the Administrative Assistant position for the Muskingum County EMA, LEPC and Coroner. Resignation effective December 22, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1174 approve the posting of the position of Administrative Assistant for the Muskingum County EMA, LEPC and Coroner. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

There was discussion regarding the Records Coordinator opening after Corrie's resignation

- Commissioner Porter asked if we could appoint an interim director
- Commissioner Cameron asked if we should make sure documents and reports are up to date before she leaves

Pam presented the following to be considered:

RESOLUTION 21-1175 authorize and approve wage increase for Hannah Zacharias, Records Center, of \$.50 per hour to be effective November 29, 2021. This increase is due to the successful completion of her 180 day probationary period.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1176 approve the posting of the position of Records Center Coordinator. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Clerk is to schedule a meeting with Corrie Marple for next Monday, November 29.

RESOLUTION 21-1177 declare an Executive Session at 3:06 p.m. for the purpose of discussing Employee Evaluations pertaining to that of a public employee of Muskingum County. This session ended about 3:19 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Crooks noted that according to her conversation with Mike Maniachi, Muskingum Township Trustee, the Trustees did not agree to contribute their entire amount to the Vista View project.

The Clerk presented an invoice for the copyrights to the music played at the Courthouse during Christmas. The following was considered:

RESOLUTION 21-1178 authorize payment to BMI for Music Copyright for Muskingum County.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1179 declare an Executive Session at 3:27 p.m. for the purpose of discussing Union Negotiations of the Muskingum County Sheriff's Office. This session ended about 3:47 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1180 approve Agreement by and between The Muskingum County Sheriff and Fraternal Order of Police of Ohio, Ohio Labor Council, Inc. to be effective January 1, 2022 through December 31, 2024.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Sheriff reported that they will be having an Open House – Adoption Drive at the Adoption Center, December 4. It will be held at the old facility.

The Sheriff reported that Dr. Gandoff is working out well in helping at the Adoption Center. He also reported that they have taken in 637 dogs to date this year and only 1% of those dogs had license.

• His goal, when they get settled in to the new facility, is to back through license from the year before and start making visits to those dog owners to see if they are up to date on their license

There was brief discussion with the Sheriff regarding the possibility of a new jail.

- Sheriff mentioned that there are a couple of House Bills that give Commissioners the right to put sales tax on the ballot
 - o Coshocton County did half a mill on the ballot, which passed, and will generate \$1,000,000 a year for 24 years
- Commissioner Crooks noted that feedback on the latest grant is that the ones that received monies had completed feasibility studies
- There was brief discussion regarding joining with the City jail
 - o Sheriff does not think that will happen; City not on board

With no further business being before the Board, the meeting was adjourned at approximately 4:13 p.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

Mollie S. Crooks

James W. Porter

Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.