

# Minutes for November 23, 2020

Commissioners Present: Porter, Cameron  
Commissioner Crooks attended virtually  
Staff Present: Susan Reese

**RES 20-1071** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.  
Vote was Cameron, aye; Crooks, absent at the time of voting; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Cameron.  
Vote was Cameron, aye; Crooks, absent at the time of voting; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payroll, pending review.  
Seconded by Commissioner Cameron.  
Vote was Cameron, aye; Crooks, absent at the time of voting; Porter, aye. Motion carried.

Commissioner Crooks joined the meeting virtually.

Doug Hobson, Assistant Fire Chief, ZFD, came to talk to the Commissioners about the old Mosaic property.

- He was referred to Andy Roberts, LandBank

The following legislation was now considered:

**RESOLUTION 20-1072** accepts Official Amended Certificate Number Twenty Seven (27) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated November 19, 2020.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1073** approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, Muskingum County Sewer Department, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-504034 Sewer Disposal	013-372-504103 Phone	\$6,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1074** approve the Supplemental Appropriation of Funds within Fund Number 157, for the Muskingum County Prosecutor, as requested by D. Michael Haddox.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Insurance	157-405-502004	\$5,800.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-1075** approve the line item transfer of monies within Fund Number 070 as requested by Alma Tennent, Clerk, Muskingum County Court, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
070-642-506001 Equip & Maint	070-642-504345 Indigent Alcohol Trmt	\$5,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RESOLUTION 20-1076** approve the Supplemental Appropriation of Funds within Fund Number 130, for the Muskingum County Emergency Management Agency, as requested by Tiffany Beardsley, Administrative Assistant.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	130-461-501002	\$ 1,000.00
PERS	130-461-502003	\$ 150.00
Medicare	130-461-502001	\$ 50.00
COVID -19	130-461-503017	\$50,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RESOLUTION 20-1077** approve the employment of Juni Runkle as Clerical Specialist for the Muskingum County Job and Family Services, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RESOLUTION 20-1078** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Substantial Completion document for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RESOLUTION 20-1079** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners change Order Number Four, for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads. This Change Order is a Final Adjusting Change Order to reflect the total quantities installed for the project.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

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**RESOLUTION 20-1080** approve the line item transfer of monies within Fund Number 001 as requested by Cindy Rodgers, Muskingum County Recorder , as follows:

**LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
001-113-501002 Employee Salaries	001-113-502004 Insurance	\$30.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1081** **WHEREAS**, the federal government established the Coronavirus Relief Fund in Section 5001 of the CARES Act, 116 Public Law 136 (42 U.S.C. Sec. 801), and issued guidance from the US Department of the Treasury for state, territorial, local, and tribal governments on its use;

**WHEREAS**, the state of Ohio passed a portion of such funding to Muskingum County pursuant to Ohio House Bill 481 and House Bill 614 and has issued guidance through the Ohio Office of Budget and Management;

**WHEREAS**, on June 18, 2020, Muskingum County indicated agreement to use the funding in accordance with the CARES Act and guidance from the US Treasury and to set up a special revenue fund to receive and account for the funds (special revenue fund #2868);

**WHEREAS**, the US Treasury guidance recognizes the particular importance of public health and public safety workers to local government responses to the public health emergency, and has provided, as an administrative accommodation, that a local government may presume that public health and public safety employees are substantially dedicated to mitigating or responding to COVID-19, unless the chief executive of the relevant government determines that specific circumstances indicate otherwise.

**WHEREAS**, under this administrative presumption, work performed by such employees is considered to be a substantially different use than accounted for in the most recently approved budget as of March 27, 2020, and therefore, certain payroll and benefit costs of such employees may be covered using payments from the Coronavirus Relief Fund for services provided during the period that begins on March 1, 2020, and ends on December 30, 2020.

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**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, MUSKINGUM COUNTY, STATE OF OHIO, THAT:**

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**Section 1.** The county will use CARES Act funding for:

- necessary expenditures incurred due to the public health emergency relating to COVID-19;
- expenditures not accounted for in the budget most recently approved as of March 27, 2020; and
- expenditures incurred from March 1, 2020, through December 30, 2020.

**Section 2.** The Board of County Commissioners approves the use of CARES Act funds for public safety payroll and benefit expenses pursuant to US Treasury guidance, including authorized leave for vacation, sick, Family and Medical Leave Act, Families First Coronavirus Leave Act, military, bereavement, and jury duty); employee insurance (health, life, dental, vision); OPERS contributions; workers' compensation insurance; and overtime due to COVID-19, as incurred between March 1, 2020, and December 30, 2020

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**Section 3.** Those public safety employees who substantially dedicated their services to mitigating or responding to the COVID-19 public health emergency serve in the positions of First Responders.

**Section 4.** Those employees occupying the positions listed in Section 3 substantially dedicated their services to mitigating or responding to the COVID-19 public health emergency by ensuring County safety under the auspices of numerous state orders, assisting County agencies with enforcing any orders relevant to the COVID-19 public health emergency, implementing and modifying many work rules and procedures, and collaborating with organizations and individuals in Muskingum County in order to mitigate and respond to the spread of the Coronavirus Disease 2019;

**Section 5.** The Board of County Commissioners finds and declares that the expenditure up to, or the amount of funds available under the aforementioned program is necessary due to the public health emergency with respect to the COVID-19 pandemic, and is being done in compliance with the provisions of section 5001 of the federal Coronavirus Aid, Relief and Economic Security Act.

**Section 6.** The Board of County Commissioners, County Auditor, and the Sheriff's Office shall maintain sufficient records of payroll, time, human resources administration, and Coronavirus Relief Fund disbursements to document and support the payments authorized by this resolution. Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

The Commissioners also agreed to amend RES 20-1052 dated November 19, 2020 for the Building Department to read \$1,325.00 rather than \$325.

- Bookkeeping informed us that the Building Department did not have \$1,000 already in their COVID line item

The Clerk was instructed to cancel all 2021 Budget Meetings until December 7.

The Clerk asked if the ODOT meeting was to proceed Monday, November 30.

- Commissioner Crooks felt we could just be a good partner and agree to donate the property/easement to them
- Commissioner Porter said in looking at the property, there appears to be a few electric poles that will have to be moved, as well
  - Also, doesn't see the advantage
- The Clerk will cancel Monday's meeting and prepare the necessary paperwork for the Commissioners' approval

Commissioner Crooks will be out Thursday, December 10; 10am – 12Noon.

- It was suggested possibly changing session to another day
- Couldn't we just conduct business as usual
- Wednesday, December 2 Commissioner Porter has Solid Waste Meeting

There was discussion regarding email from Sharon Parker about possible CARES funding for Genesis.

- Commissioner Porter's opinion is that COVID advertising is not working
- Commissioner Cameron would prefer to help community with proven results

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The Commissioners spent some time going over CARES Grant applications and discussing the possibility of CARES funding for Genesis.

Andrea McCarty, Sharon Boggs and Judge Martin of Probate Court joined the Commissioners via GoogleMeets to discuss their 2021 Budget.

- They have adjusted the 2021 Budget to accommodate Sharon's payout upon her retirement
- They have also budgeted a 5% wage increase for their employees
- They anticipate their renovation to be completed the first week of December

The Commissioners reviewed the November 19 minutes for approval.

- There was questions about the part regarding the Pat Kelly discussion
  - Also the deadline for additional information from CARES Grant applicants
    - The Clerk will review the video

The Commissioners discussed Don Madden's email regarding his COVID plan for his office and field employees.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The Commissioners joined a virtual meeting with Governor DeWine and Lt. Governor Husted.

- Several counties shared experiences with the COVID pandemic

The Commissioners met virtually with Soil and Water Board regarding their 2021 Budget and 2020 highlights.

The Commissioners continued work on CARES Grant applications.

Marlee Gibson, Board of Elections, called regarding new desk space they would like to purchase to help with social distancing in their office for their employees.

- \$21,000
- Qualifies for CARES money
- BOE still has enough money in their COVID account to purchase

The Commissioners placed a call to Sharon Parker from Genesis regarding a possible CARES grant for Genesis.

- The Commissioners would like to specify what the money would be used for
  - A freezer to house the vaccines
  - Distribution of vaccines

The following was then considered:

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**RESOLUTION 20-1083** authorize and approve CARES Grant in the amount of \$300,000 to the Genesis Healthcare System, to offset expenses due to COVID-19 pandemic.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Clerk reported that Bob Smith from Juvenile Court said they do not have any money in their COVID line item to purchase the needed dividing glass for the desks.

The following was then considered:

**RESOLUTION 20-1084** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Juvenile Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
COVID-19	001-244-503017	\$1,965.00

These funds will be used to install glass wall on lobby counter at Juvenile Court.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Pam Davis, Human Resources, came over to talk with the Commissioners about CORSA renewal.

- What will be happening to the old Dog Warden facility?
  - Will most likely be torn down
  - Will we keep the property
    - Most likely
- What will be happening to the Putnam Avenue (Help Me Grow) building/property after the Health Department moves out?
  - Will probably be sold

Pam reminded the Commissioners to keep her updated on the status of these properties for insurance purposes.

Commissioner Cameron shared with the Board that folks have been calling regarding the CARES Grant funding.

- Tina in the Auditor's office said checks will be guaranteed by December 4
  - All EIN numbers have been entered
  - Auditor will need a "clean" list of recipients to issue checks
- Commissioner Cameron suggested the names of recipients be posted on the County website stating that they have received full or partial award of request and to expect to be in receipt of notification and check by December 11
- Commissioner Crooks will work on wording to put on website with list of recipients

There was brief discussion regarding the cover letter to be enclosed with the check.

- It was Commissioner Cameron and Porter's opinion that the letter should not be so lengthy

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- Commissioner Cameron feels this has been a difficult time for businesses during this pandemic...many of which were closed for a time
  - This money is provided by the Federal Government, which is already broke

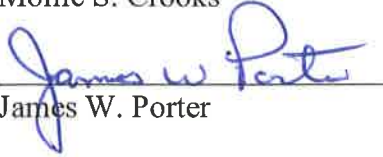
With no further business being before the Board, the meeting was adjourned at approximately 5:09 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*

