

Minutes for Monday, November 25, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-1127 Meeting was called to order at 8:01 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting.
Motion carried.

The following legislation was now considered:

RESOLUTION 24-1128 authorize Cindy S. Cameron to sign Change Order Number 1 for the Licking View Sanitary Sewer Project. This change order is an increase of \$39,333.72 however there will be significant cost savings to the project in items that will be non-performed. Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1129 approve the Supplemental Appropriation of Funds within Fund Number 070, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of County Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Indigent Alcohol Treatment	070-642-504345	\$13,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1130 approve the line-item transfer of monies within Fund Number 001 as requested by Crystal Brokaw, Clerk of County Court, as follows:

LINE-ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-242-502004-Insurance	001-242-504162-Juror Fees	\$600.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1131 approve the Supplemental Appropriation of Funds within Fund Number 175, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Distribution	175-001-511011	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

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RESOLUTION 24-1132 approve the establishment of new fund, number 040, which does *not* require approval of the State Auditor’s Office, and line items as requested by Rachael Dille, Finance Manager for the Muskingum County Juvenile Court.

ESTABLISH NEW FUND

Purpose of New Fund Grant funding to upgrade Henschen Software to directly transmit dispositions to the Ohio Attorney General’s Office.

Fund Number 040

Fund Name National Criminal History Improvement Program Supplemental Funding (NCHIP)- Juvenile Court

Department Juvenile Court

Award Amount \$3,500.00

CFDA # 16.554

Function Courts-Judicial

Grant # 2023-SP-NCH-9182

Grant Period 09/01/2024-09/30/2025

Grant Administrator Rachael Dille

Matching NA

Type Special Revenue- Federal

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
	Federal Grant	040	000	409024
	Advance In	040	000	414001
Expenditures:	Description	Fund	Dept.	Account Code
	Contract Services	040	444	504042
	Advance Out	040	444	510001

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1133 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 040 & Supplemental Appropriation of funds in fund 040 for the Muskingum County Juvenile Court as requested by Rachael Dille, Finance Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	040-000-414001	\$3,500.00

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
National Criminal History Improvement Program	040-444-504042	\$3,500.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1134 approve the Supplemental Appropriation of Funds within Fund Number 130, for the Muskingum County EMA, as requested by Tiffany Beardsley, Administrative Assistant.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Utilities-AT&T Land & Mobile	130-461-504100	\$265.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting.

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RESOLUTION 24-1135 approve the line-item transfer of monies within Fund Number 009 as requested by Mark Eicher, Engineer, as follows:

LINE-ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
009-368-501002-Employee Salaries	009-368-503008-Materials, Bridges	\$30,000.00
009-368-501002-Employee Salaries	009-368-503009-Materials, Roads	\$30,000.00
009-368-501002-Employee Salaries	009-368-503015-Parts & Supplies	\$25,000.00
009-368-501002-Employee Salaries	009-368-504014-Equip Contract Repairs	\$25,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1136 authorize the advertisement of bids for the Weber Gravity Sewer Replacement project in the *Zanesville Times Recorder* on November 29, 2024 and the Muskingum County Website with a bid opening on December 30, 2024 at 9:00 am in the Muskingum County Commissioners office.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1137 approve the Supplemental Appropriation of Funds within fund number 088, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator. These funds will be used for the Arcadia Sewer Project.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
088-103-503022	Arcadia #1 Sewer Project	\$47,297.98
088-103-503022	Arcadia #2 Sewer Project	\$47,082.16
088-103-503022	Arcadia #3 Sewer Project	\$49,755.16
088-103-503022	Ellen Dr A Sewer Project	\$58,695.76
088-103-503022	Ellen Dr B Sewer Project	\$40,744.76
088-103-503022	Ellen Dr C Sewer Project	\$47,665.76

(ARPA Pass Thru)

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-1138 approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Notice of Commencement for the Granger Hill Rd Water Storage Tank.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Howard Stewart, Executive Director of SEAT came to address the Commissioners with their Annual Report.

Todd Hixson, Muskingum County Treasurer, came to discuss his 2025 Budget with the Commissioners.

Eric Reed, County Administrator and John Graham, Muskingum County Fair Board President, came to discuss funding for the South Entrance Restroom for the Muskingum County Fairgrounds. The following was then considered:

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RESOLUTION 24-1139 approve ARPA funding up to \$200,000.00 for the South Entrance Restroom Project at the Muskingum County Fairgrounds.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

RESOLUTION 24-1140 authorize Cindy S. Cameron to sign on behalf of the Muskingum County Commissioners to Notice of Award to Paul Construction Company Inc in the amount of \$512,100.00 for the South Entrance Restroom Project at the Muskingum County Fairgrounds.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

Dudley McDougale came in to share concerns he has with the Washington Township Fire Department, specifically, Chief Gene Hanning. He shared several occasions that he felt things were not handled properly at the scene of the accidents. He was ultimately fired for addressing his concerns with Chief Hanning. Mr. McDougale made it clear that he does not want his job back at Washington Township, he just wants others to be aware of what is happening there that he feels is inappropriate and a danger to accident victims.

Stan Lucas, Sewer Department Manager and Don Madden, Water Department Manager, came to discuss the possibility of increasing fees. Stan indicated that an increase in his department is necessary to keep his budget in line. The Commissioners will discuss and get back with them.

Ron Welch, County Prosecutor, came to discuss budget adjustments for his office. He is requesting an additional \$100,000 salary adjustment for 2025.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Stan Lucas, Sewer Department Manager; Don Madden, Projects/Water Department Manager; Zack Forker, Assistant Projects Manager and Eric Reed, County Administrator, came to meet with the Commissioners to discuss some changes with the Weber Force Main project. There was also continued discussion regarding rate increases.

Stan presented the following for consideration:

RESOLUTION 24-1142 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Septic and Surge Tank Pumping Agreement with Zemba Bros, Inc. for the Muskingum County Sewer Department.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners received an email from Candy Emmert, Adult and Child Protective Services, requesting the following:

RESOLUTION 24-1141 appoint Aarica Eby & Kristin Benincasa to the Children Services Board with a term to commence January 01, 2025 and end on December 31, 2028.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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With no further business being before the Board, the meeting was adjourned at approximately 3:25 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks