

Minutes for November 27, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-1217 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-1218 approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Juvenile, as requested by Rachael Dille, Finance Manager.
SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
REENT-Insurance	064-444-504312	\$689.91

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1219 approve the line item transfer of monies within Fund Number 018 & 041 as requested by Stephanie Neuhart, Business Manager of Muskingum County Board of Developmental Disabilities, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
018-694-504388-Residential	018-694-504393-Settlement Deduction	\$30,600.00
041-694-501002-Employee Salaries	041-694-502003-PERS	\$ 1,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-1220 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-117-504102-Utilities Gas	001-117-504001-Contract Services	\$10,000.00
001-117-504102-Utilities Gas	001-117-504101-Utilities Electric	\$50,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1221 approve the line item transfer of monies within Fund Number 063, 001, & 045 as requested by Crystal Brokaw, Clerk of Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
063-242-504024-Program Expenses	063-242-502001-Medicare	\$ 5.00
063-242-504024-Program Expenses	063-242-502004-Insurance	\$ 15.00

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001-242-501002-Employee Salaries 001-242-502001-Medicare \$600.00
 045-242-503001-Supplies&Other Exp 045-242-502001-Medicare \$ 65.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-1222 approve the payment of 2024 Membership Dues in the amount of \$9,247.00 for Ohio Mid-Eastern Governments Association (OMEGA).
 Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1223 approve the Supplemental Appropriation of Funds within Fund Number 111, for the Muskingum County Engineer's Office, as requested by Mark Eicher, County Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
PID 110119 Fed Memo Expense	111-368-506072	\$ 258,205.00
PID 115529 Fed Memo Expense	111-368-506073	\$1,907,451.00
PID 113796 Fed Memo Expense	111-368-506074	\$1,009,930.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1224 approve the establishment of new fund, number 071, which does *not* require approval of the State Auditor's Office, and line items as requested by Andy Roberts, Executive Director of Planning Commission.

ESTABLISH NEW FUND

Purpose of New Fund The purpose of this fund is for the grant recipient to inventory, characterize, assess, conduct a range of planning activities, develop site-specific cleanup plans, and conduct community engagement related to Brownfield sites.

<u>Fund Number</u>	071
<u>Fund Name</u>	Brownfield Community-wide Assessment Grant Fund
<u>Department</u>	366
<u>CFDA #</u>	66.818
<u>Classification</u>	Special Revenue Fund Type-Federal

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
	Federal Grants	071	000	409024
Expenditures:	Description	Fund	Dept.	Account Code
	Contract Services	071	366	504001

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1225 approve the line item transfer of monies within Fund Number 177 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
177-375-510001-Advance Out	177-375-501001-Employee Salary	\$2,723.43
177-375-510001-Advance Out	177-375-502001-Medicare	\$ 29.73

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Kellie Brown, Stephanie Neuhart and Melinda Russell from Starlight Programs came to discuss their 2024 Budget with the Commissioners.

RESOLUTION 23-1230 declare an Executive Session at 9:45 a.m. for the purpose of discussing a Personnel Matter of the Muskingum County Starlight Programs. This session ended about 9:50 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Todd Hixson, Treasurer, came to discuss his 2024 Budget with the Commissioners.

Kate Paul, Director of the Center for Seniors, came to discuss the Dresden location. The most recent lease for that building was signed in 2016 through the Commissioners for the Center for Seniors. The Dresden site is open Monday – Friday; 10a.m. to 2p.m. and serves an average of 22 meals daily.

RESOLUTION 23-1231 accept and sign Memorandum of Understanding between Muskingum County Center for Seniors and Teamsters Local Union No. 637.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Eric Reed, County Administrator, came to update the Commissioners.

- Virtual meeting with CBD Advisors; Friday; 9:00 a.m.
- Phase I Assessment, Rehl Road
- Zoning appeal discussion

Ron Welch, Prosecutor and Sasha Daniels, came to present their 2024 Budget.

- Need to hire three attorneys
- Purchasing digital evidence management system
- Need new computers
- Included a request for 5.5% wage increase

There was continued discussion regarding the Zoning appeal process.

There was discussion regarding employee and department head wages and the following was considered:

RESOLUTION 23-1232 authorize and approve salary increases for the following employees to be retroactive to November 19, 2023:

Susan Reese to	\$28.00 per hour
Kyle Dunn to	\$32.50 per hour
Jeff Jadwin to	\$30.00 per hour
Scott Lee to	\$31.50 per hour
Robbie Frame to	\$29.50 per hour
Mark Schneider to	\$22.50 per hour
Lucretia Frame to	\$20.50 per hour

Kacey Stackhouse to \$20.00 per hour

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Beth Iden to \$21.01 per hour

Mackenzie Hill to \$27.50 per hour

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Zoning
 - Eric has received a couple of phone calls from Trustees
 - Are we moving forward?
 - Who is responsible at this point?

A call was placed to Aaron Sprague regarding an updated video for the Commissioners

- The Commissioners will work on a script

Don Madden, Projects Manager, came in to discuss HB33 with the Commissioners.

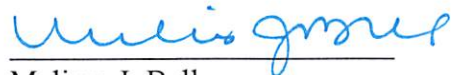
- All agreed that the Weber Force Main project is the project to submit for funding

There was discussion regarding the future of the Lorena.

With no further business being before the Board, the meeting was adjourned at approximately 4:16 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.