

Minutes for November 28, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-1169 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter reported that he received a call from Chief Bell of the Zanesville Fire Department, regarding discussion about fire districts at the last Fire Association meeting. He and Commissioner Porter agreed that it could be a good deal for the County and City. Commissioner Porter talked with Travis at EMA, (Jeff Jadwin was not available) and Travis said it was all negative. Commissioner Porter will follow up with the Ohio Fire Chiefs Association who can do the studies. Commissioner Porter told him, he would share it with the other two Commissioners.
Commissioner Porter believes it would save the County and Townships money.

The following legislation was now considered:

RESOLUTION 22-1170 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners Change Order Number One for the Zane Trace Road, Zane Grey Road, South Cove Lane, Southern Road, West Union Road, Sundale Road, East Wheeling Road, Flat Lane, and Peach Lane, Water Main Extension. This change order is an increase of \$1,445.58 for the increased costs for additional water services installed.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1171 authorize payment of 2023 Zanesville-Muskingum County Chamber of Commerce Annual Membership - \$240.00.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-1172 approve the line item transfer of monies within Fund Number 162 as requested by Chad Tyson, Director of Business for the Muskingum County Center for Seniors, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
162-696-502004-Insurance	162-696-501002-Employee Salaries	\$10,000.00
162-696-502004-Insurance	162-696-502001-Medicare	\$ 500.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-E approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Shannon Bell, Director of Rambo Memorial Health Center.

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<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Shrivers Pharmacy	Nebulizers	\$220.00
Motion made by Commissioner Cameron, seconded by Commissioner Porter.		
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.		Motion carried.

RESOLUTION 22-1174 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health Center, as requested by Shannon Bell, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Insurance	020-585-502004	\$1,300.00
Motion made by Commissioner Porter, seconded by Commissioner Cameron.		
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.		Motion carried.

RESOLUTION 22-1175 approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Utilities	014-373-504100	\$65,000.00
Motion made by Commissioner Cameron, seconded by Commissioner Porter.		
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.		Motion carried.

RESOLUTION 22-1176 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Treasurer's Office, as requested by Todd Hixson, Treasurer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Insurance	001-104-502004	\$2,291.04
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.		
Roll Call: Crooks, aye; Porter, nay; Cameron, aye.		Motion carried.

RESOLUTION 22-1177 approve the Line item transfer within Fund Number 118, for the Muskingum County Common Pleas Court, as requested by Wendy Sowers, Clerk of Court. These appropriations are necessary for the two employees that will be leaving by the end of the year, they will need paid out for their time.

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
118-122-507001-Misc Expenses	118-122-501002-Employee Salaries	\$5,500.00
118-122-507001-Misc Expenses	118-122-502001-Medicare	\$ 100.00
118-122-507001-Misc Expenses	118-122-502003-PERS	\$ 550.00
118-122-507001-Misc Expenses	118-122-502004-Insurance	\$2,500.00
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.		
Roll Call: Crooks, aye; Porter, nay; Cameron, aye.		Motion carried.

RESOLUTION 22-1178 approve the line item transfer of monies within Fund Number 001 as requested by Wendy Sowers, Clerk of Common Pleas, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-248-502006-Workers Comp	001-248-501001-Elected Officials	\$270.00

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Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Crooks, aye; Porter, nay; Cameron, aye.

Motion carried.

RESOLUTION 22-1179 approve the line item transfer of monies within Fund Number 195 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
195-375-502004-Insurance	195-375-501002-Employee Salaries	\$4,500.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1180 accept & authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the 2023 Public Water System License Notice in the amount of \$11,787.98. Requested by Peggy Taylor, Office Manager of the Water Department.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1181 accept & authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Ohio Public Works Commission Disbursement Request Form and Certification Number 1 & 2. Requested by Matt Russell, Administrative Deputy of Muskingum County Engineer's Office.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1182 approve the line item transfer of monies within Fund Number 001 as requested by Crystal Brokaw, Clerk of County Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-242-504001-Contract Services	001-242-506001-Equip & Maint.	\$6,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1183 approve the line item transfer of monies within Fund Number 001 as requested by Maria Kalis, Judge for Muskingum County Domestic Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-247-501002-Employee Salary	001-247-504001- Contract Services	\$3,000.00
001-247-501002-Employee Salary	001-247-503001-Supplies	\$2,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1184 accept & authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Cott Systems contract for Resolution Online Index Books Software Services Renewal for the Muskingum County Recorder, Requested by Cindy Rodgers, Recorder.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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RESOLUTION 22-1185 approve the line item transfer of monies within Fund Number 001 as requested by Mark Fleege, Judge of Common Pleas Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-240-501002-Salaries/ Common Pleas	001-241-501002-Salaries/Adult Probation	\$ 2,940.00
001-240-501002-Salaries/ Common Pleas	001-241-502003-PERS/Adult Probation	\$ 411.00
001-240-501002-Salaries/ Common Pleas	001-241-502004-Insurance/Adult Prob.	\$ 425.00
001-240-501002-Salaries/ Common Pleas	001-240-504002-Contract Labor	\$ 2,500.00
001-240-501002-Salaries/ Common Pleas	001-241-504008-Contracts	\$ 5,000.00
001-240-506001-Equipment/Adult Prob	001-241-504008-Contracts	\$17,000.00
001-241-506001-Equipment/ Adult Prob	001-241-504008-Contracts	\$ 3,000.00
001-239-507022-Other Expenses/Appeals	001-241-504008-Contracts	\$11,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1186 approve the Supplemental Appropriation & Line item Transfer of Funds within Fund Number 112 & 009, for the Muskingum County Engineer's Office, as requested by Mark Eicher, Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contractual Services	112-368-506051	\$687,953.60

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-510002	112-000-414002	\$432,088.20

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1187 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners office, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Land Bank- Loan Request of Funds For Demo of Mosaic and Munson	001-114-506042	\$59,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, nay; Cameron, aye.

Motion carried.

RESOLUTION 22-1188 amend RES 22-0924 to transfer from line item 001-114-506040- Capital Projects to **112-000-414002-Transfer In in the amount of \$48,000.00** for Eco Park Curbing. Requested by Matt Russell, Muskingum County Engineer's Office

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1189 approve Mollie S. Crooks to sign RROF for

B-F-22-1CC-1 as requested by Kyle Dunn, Director, Muskingum County Community Development.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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Commissioner Cameron moved to approve the minutes of the November 21, 2022 session, with changes. Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Commissioners reviewed the activities/projects for 2022 for the County as requested by Chris Crook, Times Recorder reporter. Commissioner Cameron said Chris had asked for accomplishments for the year.

The Clerk reported an email from Gloria Keiffer regarding the flag for the memorial for Robert Tanner on SR146. She said it is in tatters and wondered who to call. The Clerk forwarded the email to Sheriff Lutz who said he would take care of it.

Commissioner Porter said to also tell the Sheriff that the one on SR60 South for Mike Lutz is in bad shape, as well.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Avondale Grant
 - Creating a new fund to receive the money
 - Has had no return emails from HUD
- Appalachian Community Grant
 - Mid-East has asked for a letter of support
 - MVESC has asked to partner with Mid-East
 - Meeting Wednesday, November 30 to complete a review of all submitted projects in the portal
 - Application due December 9
- Fairgrounds
 - G & M will be proceeding with ordering and installation of bleacher backs
 - Fair Board will be in charge of the project completion at this point

Debra Nye, County Auditor, and Tina Huebner, Chief Deputy, came to discuss their 2023 Budget with the Commissioners.

- They have included a 3% wage increase in their 2023 Budget
- They would estimate they are saving approximately \$60 - \$70,000 annually by doing the CAFR in-house
- There was brief discussion regarding the “Miscellaneous Line-item”
 - Departments have been discouraged from making and using Miscellaneous Line-items
- Dog and Kennel Fund
 - Debra suggested increasing the dog license fees
 - That would need to be implemented between February 1 and August 31
 - They will be sending postcards this year to remind dog owners to purchase their dog tags
- Debra also reported on Re-Val Fund and GIS Fund

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

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Susan Reese, Clerk, did not return for afternoon session. Beth Iden, Deputy Clerk assumed the responsibilities.

Bob Snavelly, Palmer Energy, came to session to discuss Aggregation with the Commissioners.

- Falls Township passed the Natural Gas Aggregation in November, they ceded their authority to the County and now the County has to become certified through PUCO
 - Mr. Snavelly gave the documentation to the Commissioners for signatures. It will be given to Mark Zanghi, Assistant Prosecutor, for review
- Mr. Snavelly recommends the Commissioners place the electric and natural gas aggregation on the May ballot for County wide voting
- With the cost of energy rising significantly, the Aggregation would benefit Muskingum County residents with savings on their energy bill
- County wide passage would create a bigger buying power for all residents
- Discussed Solar and how it is affecting farm ground

Chris Crook, T.R., reporter, came to session.

- Chris was given a list of 2022 Muskingum County activities and projects
- Chris said he will likely do 4 separate articles
 - Masonic Fire
 - Munson, Mosaic Tile and Lear
 - County updates
 - City

Commissioner Porter left session at 2:22 p.m.

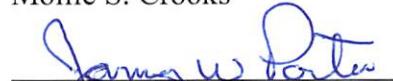
Discussion on the Mosaic Tile demolition scheduled for tomorrow.

Commissioner Cameron called Eric Reed, ARPA Compliance Officer, to discuss the email from Zack Space and the support letter from the Commissioners he is requesting. The Commissioners have discussed the letter and there are some questions regarding the project. Commissioner Cameron will forward the email to Eric.

With no further business being before the Board, the meeting was adjourned at approximately 2:53 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.