

Minutes for Monday, December 01, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

RES 25-1186 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-1187 approve the line item transfer of monies within Fund Number 009 as requested by Mark Eicher, Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-501002 (Employee Salaries)	009-368-503008 (Materials, Bridges)	\$50,000.00
009-368-501002 (Employee Salaries)	009-368-503009 (Materials, Roads)	\$75,000.00
009-368-501002 (Employee Salaries)	009-368-503015 (Parts & Supplies)	\$60,000.00
009-368-501002 (Employee Salaries)	009-368-504014 (Equip Contr Repairs)	\$15,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1188 approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Materials & Supplies	064-444-503007	\$800.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1189 approve the line item transfer of monies within Fund Number 191 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
191-375-504219-Dresden St Repair	191-375-502003-PERS	\$2,500.00
191-375-504219-Dresden St. Repair	191-375-502004-Medicare	\$ 30.00
191-375-504219-Dresden St. Repair	191-375-501002-Salaries	\$9,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-1190 approve the line item transfer of monies within Fund Number 001 as requested by Ron Welch, Prosecutor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-105-504036-Special Legal Counsel	001-105-504035- Stenographer Fees	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1191 hereby authorize Melissa J Bell to sign on behalf of the Board of Muskingum County Commissioners Notice of Award and Contract Documents for the Boggs Rd Sanitary Sewer Improvements.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1192 approve the decrease & Increase in Appropriations within Fund Number 001 for Muskingum County Court of Common Pleas as follows:

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-240-501002	3,000.00

INCREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-241-501002	\$3,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1193 authorize that David J. Herron, Muskingum County Center for Seniors, be granted prior service credit as follows:

City of Steubenville: $3/18/2025-11/14/2025= 0.656$ years of prior service credit

Total years of prior service credit will be 0.656 years with his anniversary date for vacation leave accrual being March 18th. He is not eligible to transfer sick leave from the City of Steubenville.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1194 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Capital Projects	001-114-506040	\$277,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

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RESOLUTION 25-1195 authorize a water rate change to \$4.14 per thousand gallons of water sold to the village of Roseville under the rate code commonly known as M1, beginning with the December 2025 water billing. This increase is consistent with the contract with the village of Roseville, as part of the water service to the village, Muskingum County will begin providing phosphate treatment to the water as required by Ohio EPA. Muskingum County will also establish \$4.14 per thousand gallons as the lowest rate available. Leak adjustments shall remain calculated on a \$3.71 charge per thousand gallons.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1196 approve the Supplemental Appropriation of Funds within Fund Number 121, for the Muskingum County Human Resources Department, as requested by Mackenzie Hill, Benefits Specialist.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Rx Claims	121-098-505003	\$50,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Pam Davis, Human Resources, met with the Commissioners and requested the following:

RESOLUTION 25-1197 the Commissioners moved to go into Executive Session at 8:15 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 8:27 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

The following was then considered:

RESOLUTION 25-1198 approve the employment of Michelle Sowers as Office Clerk for the Muskingum County Commissioners. pre-employment assessments will be waived due to the Michelle being a current employee of the County. Starting wage will be \$21.50 per hour with a \$.50 per hour increase upon the successful completion of a 90 day probationary period.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

A call was placed to Andy Roberts, Planning Commission Director, regarding the date of the next meeting. The Commissioners will not be available on December 11, but will send their alternates to the meeting.

Commissioner Cameron moved to approve the minutes of the November 13, 2025 session. Commissioner Prouty seconded.

Vote was: Bell, aye; Cameron, aye; Prouty, aye.

Motion carried.

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Commissioner Cameron moved to approve the minutes of the November 17, 2025 session.

Commissioner Prouty seconded.

Vote was: Bell, aye; Cameron, aye; Prouty, aye.

Motion carried.

City of Zanesville Mayor, Don Mason, came to talk with the Commissioners about a traffic light at NorthPointe and Military. The cost will be approximately \$350,000 - \$370,000. The Mayor reported that the City currently has \$650,000 in the NorthPointe Development TIF.

Speaking from past experiences, Commissioner Bell emphasized that the Commissioners would expect adequate recognition for collaboration of the project, if they would choose to contribute funds.

Commissioner Bell shared that Ken Oswalt's email regarding the importance of follow-up of ARPA funding to entities that received County issued ARPA funds.

Carleen Barnes, resident, joined session to hear the jail construction progress report from Kade Haddox, County Administrator.

- At this time construction is ahead of schedule with the completion date being August 2027

Commissioner Bell reported that she talked with Jenna Conway, Ryan Weaver and Tanya Hitchens of the Muskingum DD Board. They would like to introduce an "all inclusive" show at the County Fair next year.

Mark Zanghi, Assistant Prosecutor, brought the G&M Contract for the Center for Seniors retaining wall to the Commissioners for their signature.

Kade Haddox, County Administrator, met with the Commissioners to discuss 2026 Budget.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

The Commissioners continued 2026 Budget with Kade.

Tina Huebner, County Auditor, brought Bond Renewal documents for the Commissioners' signatures.

The Commissioners discussed the County Engineer's equipment priority list. Kade will follow up with the Engineer with some questions regarding his request.

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With no further business being before the Board, the meeting was adjourned at approximately 4:36 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron