

Minutes for December 02, 2021

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 21-1211 Meeting was called to order at 9:48 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Mark Eicher, County Engineer came to meet with the Board to ask them to sign the Gaysport Bridge Title Sheets.

- Mark thanked the Commissioners for the ARPA money
 - Inflation has been hitting them hard
- Commissioner Porter asked Mark about Fletcher Bridge
 - The Engineer's office will be relocating the bridge near the county line
 - The project should be ready to go by spring
 - Right of Way should not be an issue if property has been purchased from railroad
- Mark reported that OPWC is only funding two projects this year
 - He and Matt will be coming in next week to discuss with the Board
- Mark reported that International Drive is getting rough
 - Commissioner Porter suggested asking the Convention Facilities to help with funding; Bed taxes
 - Mark said Zion Ridge also needs work, but not as badly

Sheriff Lutz and John Deal came to talk with the Commissioners about their 2022 Budget.

- Sheriff reported that they received a check from a State Grant for the cost of holding prisoners in 2020

There was discussion with the Sheriff regarding fencing at the Adoption Center.

- Would like fence to run on south side and back side
 - Flecto's contracted price: \$24,000
 - Strauss Fence quote: \$10,000
 - Park National Bank would like to donate towards the fence
- It was decided to ask Pat Kelly what was included in the original agreement
 - The Commissioners will call Pat Kelly
- The Adoption Center will be holding a Christmas Open House at the old facility this Saturday; 11:00 a.m.– 4:00 p.m.

There was discussion regarding their 2022 Budget

- His employees receive longevity pay in June and the amount is dependent upon the employee's years of service
 - The amount of the longevity is added to their hourly wage over the year
- There was discussion about 2021 bonuses
 - They, also, gave no COVID "bonuses"

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- A rough estimate of bonuses for their department would be \$35-40,000
- The Sheriff's Office will have funds remaining at the end of the year
- Pam Davis was called over to question what the Union's response may be to bonuses
 - Pam recommended the Sheriff contact Jeff Stankunus at CORSA
- Bonuses are a way of recognizing and appreciating without committing to a longer term wage increase
- The Sheriff is an elected official, he can make his own decisions

There was discussion regarding the Adoption Center 2022 Budget

- John has been working with Stephanie Spencer to help determine that budget
- Sheriff will tackle Dog License after they get moved in January
- There was discussion regarding the dog tag reminder process and cost
- The Sheriff shared some ideas that the Volunteers have about fundraising
- They would also like to get some landscaping in the front of the new facility

After the Sheriff left, the following legislation was considered:

RESOLUTION 21-1212 approve the payment of 2022 Membership Dues in the amount of \$9,247.00 for Ohio Mid-Eastern Governments Association (OMEGA).

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-1213 accept and authorize payment to the County Commissioners Association of Ohio 2022 dues in the amount of \$9,433.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, nay; Cameron, aye.

Motion carried.

RESOLUTION 21-1214 approve the line item transfer of monies within Fund Number 001 as requested by Jason Baughman, Chief Building Official, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>
	<u>Amount</u>
001-456-504404- Village Rebates	001-456-501002-Employee Salaries \$2,250.00
001-456-504404- Village Rebates	001-456-504396-Treasurer State of Ohio/BBS \$2,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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RESOLUTION 21-1215 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, MCJFS as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-504002-PA Prof Serv.	007-697-502004-SS Insurance	\$16,500.00
007-692-504002-PA Prof Serv.	007-697-502009-SS BWC	\$ 1,100.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1216 approve the line item transfer of monies within Fund Number 130 as requested by Jeff Jadwin, Director of Muskingum County EMA, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
130-461-506001- Equipment	130-461-501002-Salaries	\$1,200.00
130-461-506001- Equipment	130-461-502003-PERS	\$ 70.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
 Roll Call: Crooks, aye; Porter, nay; Cameron, aye. Motion carried.

RESOLUTION 21-1217 approve the line item transfer of monies within Fund Number 011 as requested by Tom Smith, MCJFS as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
011-692-504181-CCMEP WIOA Youth	011-692-504408-WIOA Adult	\$50,000.00
011-692-504181-CCMEP WIOA Youth	011-692-504409-WIOA Dislocated Worker	\$22,560.75

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1218 approve the line item transfer of monies within Fund Number 001 as requested by Mark Fleegle, Judge, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-240-501002-Employee Salaries	001-240-502009-Workers Comp	\$ 867.62
001-240-501002-Employee Salaries	001-240-502004-Insurance	\$2,600.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1219 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Water Department Office Manager as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-506001-Equipment & Maint.	014-373-503032-Equipment	\$10,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-1220 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-117-504101-Utilities-Electric	001-117-504104-Telephone/ Cell	\$15,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1221 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-506001-Equipment & Maint.	014-373-503032	\$10,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1222 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 192 for the Muskingum County Community Development as requested by Sheila Samson, Director, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	192-000-414001	\$10,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1223 approve the Supplemental Appropriation of Funds within Fund Number 177, for the Muskingum County Community Development, as requested by Sheila Samson.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Home Repair	177-375-504341	\$22,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-1224 approve the payment of 2022 County Dues in the amount of \$1,721.00 for National Association of Counties (NACo)

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Clerk reported that Shannon from Rambo had called again inquiring about their request for facility improvements and rebranding their logo.

- Their Board has approved up to \$50,000 for the improvements
- The Clerk is to tell them to get estimates and must be under \$50,000 or bids will be required

Commissioner Porter informed the Board that he would not be returning for afternoon session. He agreed to have his signature electronically imposed on the letter to be included with bonus checks.

The Commissioners attended the LEPC meeting at the EMA Office.

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Don Madden, Projects Manager and Eric Reed, Compliance Officer, came to talk with the Commissioners about the Clean Face Water Project.

- Where is the 3" line that provides water for the wash rack?
- Competitive bidding is insurance
- Can the Engineer's Office draw specs for the project?
 - The Commissioners placed a call to Mark Eicher
 - Mark is willing; will meet with Don and Chad from the Water Department

Eric asked the Board to sign the APG contract for the Munson School Scope and Estimate

- Mark Zanghi, Assistant Prosecutor, has approved

Eric presented his 2022 Budget

The Commissioners participated in a virtual ODOT update of the IR70 Reconstruction.

- ODOT has talked with OSHP
 - Getting pushed by the commercial traffic is an ongoing issue
- Old Admsville Road is schedule to be striped
 - Mark Eicher has contractor, but contractor cannot get the paint

Eric Reed reported on the Clean Face meeting at the site today

- Jeremy Davis, APG Architects and Ken Crosby, Electrical and Mechanical Engineer and APG Consultant from VMP Engineering, were at the site measuring and taking pictures
- It is important that the water and sewer projects are done before the start of the building project
- APG will provide a cost estimate within 2-3 weeks

Commissioner Crooks reported that she has communicated with Dave Kriess regarding the change in water line plans and the Fair Board is okay with that

She also discussed the need to bid out the project.

- Will be brought to the Fair Board at their December 14 meeting

Don Madden, Projects Manager, came to update the Commissioners.

- McDonald Road extension request
 - Additional \$3-4,000
 - Agreed to proceed
- Water to The Wilds future RV Park
 - March 2020 estimate \$312,810
 - Don estimated an increase to \$400,000
 - Morgan Coast's new estimate \$628,000
 - The Wilds Board had agreed to \$200,000 contribution
 - County revenue over 30 years would be \$200,000 towards debt
 - \$200,000 shortfall
 - ARPA dollars a possibility
 - Will see what EDA does first
- Twin Hills
 - Seven houses on other side of railroad tracks
 - Requires 200' under railroad which will require ROW

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- Additional \$20,000
- Agreed to proceed
- Julie Jones retirement
 - Current staff at Utilities Office willing to try to make it work with three employees
 - Don's concern is 75-80% of the time that will work fine, but what happens if one is on vacation and another falls ill
 - Commissioner Crooks asked if we would hire a replacement, could that person work half time for water/utilities and half time for CDBG

Don asked for Executive Session and the following was then considered:

RESOLUTION 21-1225 declare an Executive Session at 3:00 p.m. for the purpose of discussing Pending Litigation of the Muskingum County Water Department. This session ended about 3:07 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye.

Motion carried.

RESOLUTION 21-1226 approve to grant bonuses, to show appreciation, for the 20 Employees under the Commissioners' Appointing Authority at the Center for Seniors. The Center for Seniors' Budget can accommodate the bonuses for their Department. Bonuses will be granted as follows:

14 Full-time Employees	@	\$ 400.00 each
5 Part-time Employees	@	\$ 225.00 each
<u>1 Probationary Employee</u>	<u>@</u>	<u>\$ 125.00 each</u>
Total		\$ 6,850.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye.

Motion carried.

The Clerk presented a request for Beth Iden, Deputy Clerk.

- Beth has requested to use one hour of vacation each Thursday morning to take her granddaughters to a school function
 - Approved

Robert Smith and Allen Bennett from Juvenile Court and Detention came to discuss their 2022 Budget with the Commissioners.

- They don't anticipate any changes from their July request
- They will be returning approximately \$270,000 from this year's budget
- Their "Wish List" for that \$270,000 would be
 - New Case Management System
 - \$33,000 – DYS already has \$29,000 to contribute
 - Will need \$77,000 to complete the system
 - Security system upgrade in Detention
 - Current system will be obsolete in one – one and a half years
 - No proposal yet, but estimating \$80 – \$100,000
 - Would like to have duct work professionally cleaned
 - \$30,000

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- It was suggested they ask about occupying building during cleaning
- The Commissioners agreed for Juvenile to move forward with the above requests and ask bookkeeping how best to handle the purchase orders

They have factored a 3% wage increase for their employees for 2022

They are also considering bonuses for year end

Robert gave a brief update of Juvenile Court and Detention

Sheila Samson, Community Development Director, came to discuss her 2022 Budget.

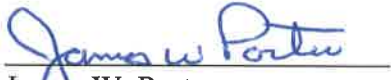
Pam Davis, Human Resources asked the Board to consider dates for interviews for the Records Coordinator position.

- They asked her to try to get two scheduled for Monday afternoon

With no further business being before the Board, the meeting was adjourned at approximately 4:43 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.