

# Minutes for December 04, 2023

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 23-1250** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.  
Seconded by Commissioner Cameron.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-1251** approve the line item transfer of monies within Fund Number 001 as requested by Lucretia Frame, Coordinator of Records Center, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-109-504001-Contract Services	001-109-5010002-Employee Salaries	\$600.00
001-109-504001-Contract Services	001-109-502001-Medicare	\$ 20.00
001-109-504001-Contract Services	001-109-502003-PERS	\$ 50.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1252** authorize Cindy S. Cameron to sign the Notice to Proceed for the Licking View Sanitary Sewer Project.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1253** approve the line item transfer of monies within Fund Number 000 as requested by Beth Iden, Deputy Clerk, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-506001 Equip & Maintenance	001-102-507001 Misc Expenses	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1254** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Subordination Agreement form for the mortgage of William & Victoria Cannon, in the original amount of \$26,468.00 for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-1255** approve the line item transfer of monies within Fund Number 001 & 002 as requested by Stephanie Spencer, Chief Administrator, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-103-502004-Insurance	001-103-502002-PERS	\$2,000.00
002-503-502009-Workers Comp	002-503-502004-Insurance	\$ 28.80

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1256** approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager of Juvenile, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-246-504366-Nursing Contract	001-246-506001-Equipment	\$14,070.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1257** authorize Danny Brenneman to attend the Ohio Job & Family Services East Central Ohio District Directors Association Executive Retreat on January 10-12, 2024, in Logan, Ohio.

Estimated cost: \$375.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was a rather contentious discussion regarding whether to meet with Candy Emmert and Gary King regarding Avondale and the proposed HVAC upgrades.

- Commissioner Cameron thinks we should have the meeting with Candy and Gary to discuss the cost of the upgrades. She feels they need to be made aware that we are prepared to invest \$1 million dollars in the facility.
- Commissioner Crooks believes it is not our place to tell them how many residents they should have
- Commissioner Cameron stated that was never the intent. It was to discuss the upgrades, the cost and Avondale's prior commitment to the project
- Commissioner Cameron placed a call to Eric Reed asking him not to schedule a meeting with Avondale and proceed as Commissioner Crooks directs

Commissioner Cameron left for a medical procedure.

The Clerk was asked to send a meeting reminder for the December 18 Lorena meeting.

Mark Eicher, Engineer and Matt Russell Administrative Deputy, came to discuss their 2024 Budget and update the Commissioners on upcoming projects.

The following was presented for consideration:

**RESOLUTION 23-1258** accept and sign Title Sheet for Arcadia Avenue Sanitary Sewer Improvements, as presented by Mark Eicher, Muskingum County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye.

Motion carried.

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Pam Davis, Human Resources, came to present the following for consideration:

**RESOLUTION 23-1259** accept and sign Memorandum of Understanding between Muskingum County Center for Seniors and Teamsters Local Union No. 637 dated the 1<sup>st</sup> day of December, 2023.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Capital Budget Webinar today; 2:30 p.m.
- CDB Advisors Meeting – Virtual
  - Friday, December 8; 9:00 a.m.


The Commissioners adjourned for lunch.

Session resumed after lunch and the Commissioners participated in a Capital Budget Webinar. Eric Reed, County Administrator, was also present.

With no further business being before the Board, the meeting was adjourned at approximately 3:35 p.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*