

# Minutes for December 06, 2021

Commissioners Present: Porter, Cameron  
Commissioner Crooks was absent because of illness  
Staff Present: Susan Reese

**RES 21-1227** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported that Gary King from Avondale messaged her to say they would be meeting with Energility tomorrow. He asked if the Commissioners wanted to attend.

- Commissioner Cameron suggested Eric attend on the Commissioners' behalf

The following legislation was considered:

**RESOLUTION 21-1228** Authorize Mollie S. Crooks to sign the Notice to Proceed, and the Notice of Commencement for the Muskingum County Water Systems, New Well Number Seven with Downing Construction Company, Inc. for a contract price of \$807,653.00, Requested by Peggy Taylor, Water Department Office Manager.  
Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-1229** approve the Supplemental Appropriation of Funds within Fund Number 110, for the Muskingum County Engineer, as requested by Mark Eicher, Engineer.  
Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-1230** approve the line item transfer of monies within Fund Number 192 as requested by Sheila Samson, Director as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
192-375-504300-Administration	192-375-504381-Rehabilitation	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 21-1231** approve the Supplemental Appropriation of Funds within Fund Number 118, for the Muskingum County Common Pleas Court, as requested by Wendy Sowers, Clerk of Courts.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	118-122-501002	\$15,000.00
Medicare	118-122-502001	\$ 217.50
PERS	118-122-502003	\$ 2,100.00
Insurance	118-122-502004	\$ 2,600.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-1232** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

## LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504022-Professional Serv.	001-102-504131-Membership & Subscriptions	\$13,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-1233** approve the Supplemental Appropriation of Funds within Fund Number 071, for the Muskingum County Sheriff Department, as requested by Sheriff Matthew Lutz.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
2020 Coronavirus Emergency	071-458-504001	\$103,415.00
Supplemental Funding- Contract Services		

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-1234** accept the resignation of Julia Jones, for the reason of retirement, for Julia Jones of the Muskingum County Water/Sewer Departments. Retirement to be effective December 31, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-1235** approve the line item transfer of monies within Fund Number 001 as requested by Andrew Roberts, Executive Director of Planning Commission, as follows:

## LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-355-501002-Salaries	001-366-502003-PERS	\$1,100.00
001-355-501002-Salaries	001-366-502001-Medicare	\$ 95.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-1236** appoint Ann Day, Michael Bullock & Karen Green to the Muskingum County Board of Children Services with a term to commence January 01, 2022 and end on December 31, 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

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Commissioner Porter placed a call to Pam Davis and asked her to email the Records Commission Board to invite them to sit in on this afternoon's interviews for Records Coordinator.

Mark Eicher, County Engineer and Matt Russell Administrative Deputy, came to update the Commissioners.

- Mark reported that International Drive is becoming wash-boardy because of the extra traffic and contractors for SR146 using the road
  - Mark talked with ODOT this morning
    - ODOT was not aware that the contractors were using that road
  - Mark got some estimates
    - If cement stabilizing; \$350,000
    - Shelly quote for motor paving International Drive; \$220,000
    - Zion Ridge Road motor paving; \$330,000
    - Paving costs have gone up by approximately 20-25%
    - Stone has also increased by \$2.50 per ton
    - Chip and seal has also increased from \$10,000 a mile to \$13,000
  - Mark will be meeting with CVB on the 20<sup>th</sup> about help with funding
  - International and Zion Ridge both need widened
- The Commissioners agreed on a verbal commitment for funding up to \$600,000 for International and Zion Ridge Roads
  - Mark will continue to check with other funding sources, as well
- Mark reported that they lost a grant with OPWC this year and inflation really hurting their project funds
- They replaced 15 bridges last year and 12 this year
- Mark reported that they have not yet got funding for Wills Creek
  - Approximately \$450,000

**RESOLUTION 21-1237** declare an Executive Session at 10:57 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of the Muskingum County Engineer's Office. This session ended about 11:14 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

There was discussion regarding Gaysport Bridge

- Mark and Matt are estimating a State Infrastructure loan for approximately \$2.5 million for the local share

Muskingum County has 406 bridges and 525 miles

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Clean Face Water Project
  - Mark Eicher has the map and is working on the plans and specs
- Roads to The Wilds
  - Would the repair of those roads be considered for tourism because they lead to The Wilds
  - The Wilds have not asked for ARPA funding because they are hoping for funding from EDA

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- Eric reported that he will be going to Avondale Youth Center tomorrow to meet with Energility
- Eric is waiting on estimates for Clean Face from APG
  - It is Eric's understanding that the Fair Board will approve the revised water project and their next Board meeting; December 14
- Mark Zanghi and Eric are working on setting up meetings with the townships to discuss their ARPA funding
- Commissioner Cameron mentioned that she had a conversation about CDL testing
  - There are several people ready to take the test but it is scheduled out to February
- Commissioner Porter asked what if we don't do round two for Genesis
  - Matt Perry said they didn't need it all right now, but it was agreed to do the other half when we receive our next half of ARPA funding
- It was agreed to remove Pollock Apartments' request from the list

Commissioner Cameron moved to approve the minutes of the November 22, 2021 session.

Commissioner Porter seconded.

Vote was Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the minutes of the November 29, 2021 session.

Commissioner Porter seconded.

Vote was Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

Howard Stewart and Andrea Dupler with SouthEast Area Transit came to meet with the Commissioners to share their annual update and ask the Commissioners for their continued support.

Don Madden, Water Department Manager and Pam Davis, Human Resources, came to meet with the Commissioners. The following was then considered:

**RESOLUTION 21-1238** declare an Executive Session at 2:02 p.m. for the purpose of discussing Union Negotiations pertaining to that of the Muskingum County Water Department. This session ended about 2:35 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 21-1239** declare an Executive Session at 2:46 p.m. for the purpose of conducting interviews pertaining to the position of the Records Coordinator for the Muskingum County Records Center. This session ended about 4:22 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 21-1240** approve the employment of Lucretia Frame as Records Coordinator for the Muskingum County Records Center. Starting wage will be \$16.00 per hour with the opportunity for an hourly increase of \$.50 after the completion of a successful probationary period. Lucretia will assume her new duties effective December 07, 2021.

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Lucretia is currently employed at the Records Center, so pre-employment testing will not be necessary.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

Pam Davis, Human Resources and Mackenzie Hill came to discuss their 2022 Budget.

- Only two things changing from their July submittal
  - Increase Voluntary Life line item from \$105,000 to \$110,000
  - Increase Retiree Life line item from \$21,000 to \$24,000

There was continued discussion among the Commissioners regarding ARPA funds.

- Commissioner Porter would prefer to fund the Engineer through General Fund rather than a jail
- We are better off now because the debt from previous Boards is paid off now

Commissioner Porter questioned the late invitation to the Christmas Parade.

- Just six hours before the parade was to begin

With no further business being before the Board, the meeting was adjourned at approximately 4:47 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

 ABSENT \_\_\_\_\_  
Mollie S. Crooks

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James W. Porter

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Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*