

Minutes for December 07, 2023

Commissioners Present: Cameron, Bell, Crooks at CCAO Conference
Staff Present: Beth Iden

RES 23-1260 Meeting was called to order at 8:30 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Cameron, aye, Bell, aye, Crooks, absent. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Cameron, aye; Bell, aye; Crooks, absent Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

The following legislation was now considered:

RESOLUTION 23-1261 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors, as requested by Chad Tyson, Director of Business.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Vehicles	162-696-506010	\$15,575.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1262 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Maintenance-Contract Repairs	001-115-504007	\$75,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1263 approve the line item transfer of monies within Fund Number 069 as requested by Tom Smith, Fiscal Officer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
069-692-507001-CSEA Misc.	069-692-501002-CSEA Salaries	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1264 approve the line item transfer of monies within Fund Number 187 & 195 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
187-375-504216-V. of Zanesville	187-375-502003-PERS	\$300.00
195-375-504375-Owner Rehab	195-395-501002-Employee Salary	\$ 0.02
195-375-504375-Owner Rehab	195-395-502001-Medicare	\$ 19.49

Minutes for December 07, 2023

195-375-504375-Owner Rehab 195-395-502003-PERS \$212.14
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1265 adopts the following resolution:

WHEREAS, a request for payment to the County's flexible spending account for the period of October 01, 2023 through December 31, 2023, in the amount of \$150,000.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, and WHEREAS, the transfer of funds in said amount, \$150,000.00 is now requested as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510013 JFS Flex Support	069-000-414002 CSE Transfer-In	\$150,000.00

NOW THEREFORE BE IT, RESOLVED, that this Board of County Commissioners does hereby approve the transfer of funds into Fund 069 in the amount of \$150,000.00 for Muskingum County Department of Job and Family Services as listed above.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1266 request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2022 was requested to be paid for the period of April 2022 through June 2022 , in the amount of \$ 54,459.50 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510004	007-000-414002	\$54,459.50

(See attached)
NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the above request.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1267 approve the line item transfer of monies within Fund Number 001 & 015 as requested by Todd Hixson, Treasurer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-104-502004-Insurance	001-104-501002-Employee Salaries	\$500.00
015-104-502004-Insurance	015-104-501002-Employee Salaries	\$650.00
015-104-502004-PERS	015-104-502003-PERS	\$100.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1268 hereby rescind Res 23-1173 to Authorize repayment & forgiveness of advance to Community Development, requested by Stephanie Spencer, Chief Administrator.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1269 approve and authorize the partial repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 191 as requested by the Kyle Dunn, Community Development Director, as follows:

Minutes for December 07, 2023

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
191-000-101000	001-000-414001	\$22,230.36

Requesting forgiveness for the remaining \$9,899.64. This is a 2020 grant.
 Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1270 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-506001-Equip & Maint.	001-102-503001-Supplies & Other Exp.	\$2,500.00
001-111-504017-License & Support	001-111-503001-Supplies & Other Exp.	\$1,500.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1271 approve the request for the purchase of Four (4) new dump trucks from FYDA Freightliner. The total amount for the purchase is \$1,111,356.00. We are requesting \$800,000.00 in a long term advance that will be repaid over 4 years (\$200,000.00 per year) beginning in 2025, with the final payment in 2028. The \$800,000.00 advance will be needed in 2024 when the trucks are available. Requested by Mark Eicher, County Engineer. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1272 approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Juvenile, as requested by Rachael Dille, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Clinical Assessments	064-444-504312	\$33,267.81

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1273 approve the establishment of new fund, number 186, which does *not* require approval of the State Auditor's Office, and line items as requested by Kyle Dunn, Director of Community Development.

ESTABLISH NEW FUND

<u>Purpose of New Fund</u>	To reflect the financial activity for the purpose of repairing or replacing failing home sewage systems.
<u>Fund Number</u>	186
<u>Fund Name</u>	2023 HSTS
<u>Department</u>	375
<u>Award Amount</u>	\$100,000.00
<u>Grant #</u>	HS390060-0042
<u>Grant Period</u>	April 01, 2024 through November 30, 2024
<u>Grant Administrator</u>	Kyle Dunn
<u>Matching</u>	None

LINE ITEMS TO BE CREATED

<u>Revenue:</u>	<u>Description</u>	<u>Fund</u>	<u>Dept.</u>	<u>Account Code</u>
	WPCLF	150	000	409061
	Private Funds	150	000	409188

Minutes for December 07, 2023

Expenditures:

Description	Fund	Dept.	Account Code
Contractual Services	150	375	504001

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1274 approve and authorize the repayment of an ADVANCE of monies to Muskingum County Water Fund 014 from Fund 156 as requested by the Projects Department. The repayment of the ADVANCE will include \$22,686.24 for the repayment of money advanced to fund 156 and \$77,313.76 to be forgiven as an Advance of Funds.

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
156-373-510001	014-000-414001	\$22,686.24

FORGIVENESS OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
156	014	\$77,313.76

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1275 authorize Cindy S. Cameron to apply for, accept & sign the Water Supply Revolving Loan Account (WSRLA) application to be used for the design of the Maysville Regional Water Connection and Upgrades. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1276 approve the line item transfer of monies within Fund Number 198 as requested by Mark Fleegle, Judge for Common Pleas, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
198-440-502001-Medicare	198-440-501002-Salaries	\$1.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-1277 approve the Supplemental Appropriation of Funds within Fund Number 005, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
OPOTA CPT-Training	005-458-504111	\$1,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent Motion carried.

RESOLUTION 23-1278 approve and authorize the repayment of an ADVANCE of monies to Muskingum County 018 from Fund 086 as requested by Stephanie Neuhart, Business Manager of Muskingum County Board of Developmental Disabilities, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
083-694-510001-Special Ed Grant	018-000-414001-Starlight	\$33,933.87
086-694-510001-Early Childhood Ed Grant	018-000-414001-Starlight	\$ 4,551.43

Minutes for December 07, 2023

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 23-1279 approve appointments and approve Cindy S. Cameron to sign applications, to LEPC for the term August 1, 2023 through July 31, 2025 per the attached application. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 23-1280 approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-244-504021-Process Service Fees	001-244-507001-Misc. Expenses	\$900.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Discussion on Commissioner appointments for the MEOAG board.

The following legislation was now considered:

RESOLUTION 23-1281 appoint Matt Schley and Mackenzie Hill to the Muskingum Economic Opportunity Action Group (MEOAG) Board with a term to commence January 30, 2024 and end on Jan 30, 2029.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Scott Lee, Maintenance Supervisor, came to session to give an update on opening the old dog pound facility regarding housing animals that had been surrendered from a resident at 1441 Putnam Ave.

Commissioner Bell reported she talked to Commissioner Dave Daniels, Highland County.

- He had questions about the cost per day for our Juvenile Center bed rental
- He would like to get together with other counties and discuss rates

Pam Davis, H.R., came to session to discuss the Lorena.

- The certificate requires the Lorena to be dry docked by August 2024 for inspection
- Insurance will require the shaft wheel to be fixed if needed
- Limited insurance carriers for this type of vessel

Commissioners left session at 9:15 to attend a Probable Cause hearing at Municipal Court with the Humane Officer.

Eric Reed, County Administrator, came to give updates.

Carlene Barnes came to ask the Commissioners when the hearing about the jail will take place.

- Commissioner Cameron said the Notice of Appeal has been filed, but not the Appeal

Minutes for December 07, 2023

Commissioner Cameron read a thank you letter from Michael Jackson, Nelson T. Gant Foundation. He thanked them for their donation to the foundation.

The Commissioners received and reviewed the Auditor's November 2023 Financial Reports.

Commissioners called Andy Roberts, Land Bank, regarding the blighted properties in Frazeyburg and how the process was going to get it demolished.

- The Village of Frazeyburg has changed the ordinance on identifying condemned properties

Eric Reed gave updates.

- Commissioners were given the invoice from McBride Dale Clarion for approval to pay.
- Eric gave updates from the OMEGA meeting he attended

Andy Roberts came in regarding a condemned house on Putnam Ave.

Eric presented a letter sent from Candy Emmert and Gary King regarding the Avondale Youth Center's HVAC study.

- Commissioner Cameron called and left a message for Candy Emmert and Gary King.

Robert Moore, I.T., came to session to discuss the Fiber Internet Circuit contract for 22 N 5th St.

Commissioners discussed the Counties Face Book page and what type of items to post.

- Mark Eicher was called to provide updates on the new Gaysport bridge opening.
- The lights will be installed at a later date
- The bridge was completed about 9 months before original completion date and is open to the public
- He will provide pictures and a ribbon cutting date to the Commissioners for the FB post

Commissioner Cameron reported on the visit from Ohio History Channel.

- They inquired about why the Courthouse was lit in different colors at certain times
- Would like to see the bell tower on their next visit

Eric Reed returned to session.

A call was made to Mark Zanghi, Assistant Prosecutor, regarding a closing date for the Engineer.

Further discussion on the Avondale Youth Center.

Candy Emmert and Gary King called the Commissioners. Eric joined.

- Discussion on the HVAC
- Eric gave information on possible funding from Capital Grants from the State
- Eric will request a design fee proposal from APG

Minutes for December 07, 2023

- Candy and Gary very appreciative of the call and pointed out great timing as their Board meeting is tonight
- Candy knows the Board will be appreciative of the support and information provided

The Commissioners and Eric Reed worked on the 2024 Budget. Commissioner Bell called Auditor Nye and asked her if she was available to come down. Auditor Nye presented a worksheet and offered to print an up-to-date Proposed Budget.

With no further business being before the Board, the meeting was adjourned at approximately 2:40 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell .


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.