

Minutes for December 09, 2024

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 24-1161 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Allen Bennett, Superintendent; Todd Fitz, Court Director; Judge Martin; Mike Blake, Chief Probation Officer; and Rachael Dille, Finance Officer, Juvenile Court/Detention, came to meet with the Commissioners.

Allen informed the Commissioners of a Capital Grant they applied for November 2023, has been awarded to them. It is a 60/40 match with the Commissioners paying the entirety of the cost up front with reimbursement coming after project completion. The grant funds will be used to upgrade/replace the current security system with Hilscher-Clark.

Allen and Todd then presented their 2025 budgets.

Allen also presented the following for their consideration:

RESOLUTION 24-1179 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Amendment No. 4 to Agreement of Sublease between Ohio Department of Youth Services and the County of Muskingum, Ohio, as requested by Allen Bennett, Juvenile Court Superintendent.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Mark Eicher, County Engineer and Matt Russell, Chief Administrator, came to discuss Gary Williams' salary with the Engineer's office.

Mark asked the Commissioners about SR60 "road to nowhere".

- ODOT built the road
- Trustees do not want the road
- County and ODOT fixed the slip and cul-de-sac
- The road needs chip sealed
 - Mark is asking if the County would be willing to pay for it
 - \$10,000
 - At that point it would be turned over to the township
- He is proposing it be called Cass Hill Road.

RESOLUTION 24-1180 open bids for Guard Rail, Various Roads, Muskingum County Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for December 09, 2024

RESOLUTION 24-1181 take bids under advisement for Guard Rail, Various Roads, Muskingum County Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1182 open bids for Pavement Marking, Various Roads, Muskingum County Engineer.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1183 take bids under advisement for Pavement Marking, Various Roads, Muskingum County Engineer.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners and Eric Reed, County Administrator, met virtually with Brian Addis, APG Architects/Owner's Representative, to discuss Jail Security Electronics.

- Brian suggests meeting with DLZ and Granger to discuss further

Mark Zanghi, Assistant Prosecutor, presented the following for consideration:

RESOLUTION 24-1184 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Water and/or Sanitary Sewer Easement and Right-of-Way Agreement between the Board of County Commissioners, Muskingum County, Ohio and Mattingly Enterprises, LLC.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric reported that he sent Modern Glass an email inquiring of the status the Courthouse window project, and has not yet heard back from them.

Eric received a call from Treasurer Todd Hixson. Per Todd's letter, Auditor Debra Nye suggested using ARPA funds to purchase scanners for his office. The cost would be approximately \$19,000 based on quote that Todd received. There was brief discussion.

The following legislation was now considered:

RESOLUTION 24-1162 approve the Transfer of Monies within fund number 001, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

Line Item Transfer of Monies:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-114-506025 (Transportation Improvement)	001-114-506070 (Fairgrounds Project)	\$512,100.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

Minutes for December 09, 2024

RESOLUTION 24-1163 approve the line item transfer of monies within Fund Number 162 as requested by Chad Tyson, Director of Business, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
162-696-504386-Rentals	162-007-503045-Activities Supplies	\$5,000.00
162-696-504386-Rentals	162-025-503055-Janitorial Supplies	\$1,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1164 approve the line item transfer of monies within Fund Number 001 as requested by Marlee Gibson, Director of Board of Elections, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-112-504007-Contract Repairs	001-112-501002-Employee Salaries	\$ 6,000.00
001-112-504007-Contract Repairs	001-112-501005-County Seas Elect Workers	\$ 846.00
001-112-504120-Advertising & Print	001-112-501005-County Seas Elect Workers	\$ 5,154.00
001-112-504120-Advertising & Print	001-112-502003-PERS	\$18,430.00
001-112-504120-Advertising & Print	001-112-502004-Insurance	\$ 5,708.21
001-112-504160-Election Workers	001-112-502004-Insurance	\$ 6,232.17
001-112-504001-Contract Services	001-112-502004-Insurance	\$13,783.38

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1165 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Building Department, as requested by Jason Baughman, Chief Building Official.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Permit Refunds	001-456-504425	\$3,798.49

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1166 approve the line item transfer of monies within Fund Number 125 as requested by Stephanie Spencer, Chief Administrator, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
125-103-510002-Transfer Out	001-000-414002-Transfer In	\$141,150.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1167 approve the Supplemental Appropriation of Funds within Fund Number 125 to transfer the cash balance of the Maysville building Debt Service Fund to General Fund, for the Muskingum County Auditor's Office, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer Out	125-103-510002	\$141,150.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for December 09, 2024

RESOLUTION 24-1168 approve the line item transfer of monies within Fund Number 001 as requested by Matthew J. Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-502009-Workers Comp	001-458-504001-Contract Services	\$25,000.00
001-458-502009-Workers Comp	001-458-504007-Contract Repairs	\$20,000.00
001-458-503005-FUEL	001-458-504112-Training	\$ 8,000.00
001-458-504348-Jail Kitchen	001-458-504349-Jail Medical	\$12,000.00
001-458-506002-Computer Equipment	001-458-506001-Equipment	\$30,000.00
002-502-504001-Kennel Cont.	002-502-503001-Kennel-Supplies	\$ 4,000.00
002-502-504001-Kennel-Cont.	002-502-504403-Kennel & Veterinary	\$ 5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1169 approve the line item transfer of monies within Fund Number 001 as requested by Racheal Dille, Finance Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-245-506001-Equipment & Maint.	001-245-503001-Supplies	\$600.00
001-244-504021-Process Server Fees	001-244-504041-Cont Serv Memberships	\$100.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1170 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-371-506001-Equipment & Maint.	001-371-504001-Contract Services	\$ 110.01
001-115-504007-Contract Repairs	001-115-503001-Supplies & Other Exp.	\$20,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1171 approve the Supplemental Appropriation of Funds within Fund Number 111 & 142, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Fed. Memo Entries Piper Rd Bridge Rep.	111-368-506076	\$838,990.66
Fed. Memo Entries Schoolhouse Rd Bridge Rep.	111-368-506077	\$950,456.43
Fed. Memo Entries Wortman Rd Bridge Project	111-368-506078	\$519,255.48
Fed. Memo Entries Guardrail Improvement	142-368-506079	\$300,000.00
Fed Memo Entries Pavement Markings	142-368-506080	\$150,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1172 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Confirmation of Benefit Changes for Muskingum County, effective November 19, 2024. Requested by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Minutes for December 09, 2024

RESOLUTION 24-1173 authorize Cindy S. Cameron to sign on behalf of the Muskingum County Board of Commissioners, the Medical Benefits Administrators, Inc. Coverage Disclosure/Approval Statement as requested by Pam Davis, Human Resources. Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1174 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Postage	001-117-503002	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1175 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-115-504007-Contract Repairs	001-115-504001-Contract Services	\$10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1176 rescind Resolution 24-1145 dated 12.02.2024, requested by Peggy Taylor, Office Manager of Water Department, Muskingum County Commissioners.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1177 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, Fiscal Administrator of MCJFS, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-506001-PA Equipment	007-692-504022-PA Profess Serv	\$3,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-1178 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, Fiscal Supervisor as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-697-501002-Salaries	007-692-501002-PA Salaries	\$19,785.96
007-697-502001-SS Medicare	007-692-502001-PA Medicare	\$ 274.81
007-697-502003-SS PERS	007-692-502003-PA PERS	\$ 2,736.44
007-697-502004-SS Insurance	007-692-502004-PA Insurance	\$ 3,541.24
007-697-502009-SS BWC	007-692-502009-PA BWC	\$ 71.96
007-697-504141-SS Corsa Ins.	007-692-504141-PA Corsa Ins	\$ 88.69
007-697-502013-SS Travel	007-692-502013-PA Travel	\$ 352.06
007-697-503001-SS Supplies	007-692-503001-PA Supplies	\$ 888.69
007-697-504022-SS Professional Serv.	007-692-504022-PS Professional Serv	\$ 214.54
007-697-504176-SS Facilities	007-692-504202-PA Facilities	\$ 838.68

Minutes for December 09, 2024

007-697-506001-SS Equipment	007-692-506001-PA Equipment	\$ 192.89
007-697-504007-SS Repairs	007-692-504007-PA Repairs	\$ 50.32

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners received and reviewed the November 2024 Financial Report from the County Auditor.

The Commissioners left at 11:10 a.m. to attend the SEO Joint Solid Waste meeting in Caldwell.

The Commissioners returned at approximately 2:30 p.m. Commissioner Bell attended the Records Commission meeting.

All three Commissioners attend the CCAO Conference reported on the Conference.

- The Muskingum County Landbank was mentioned at the Conference referencing the work at the Mosaic Tile property and the fact that Muskingum County purchased the property and will be home to the new County jail.
- Election Recap
- Legislative Update from House and Senate with some Bills still pending
 - Results should be available within a week

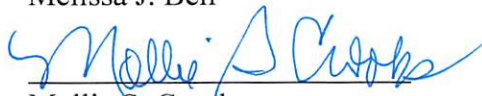
Commissioner Bell shared a report on the Lorena. There was discussion regarding no future funding.

There was continued discussion regarding the Treasurer's request for ARPA dollars for scanners for their office, which led to discussion of the Treasurer's funding of the DETAC fund for the Landbank.

With no further business being before the Board, the meeting was adjourned at approximately 3:34 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks