

Minutes for Wednesday, December 10, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

The Commissioners attended a Elected Official/Department Head meeting at 8:30 a.m.

RES 25-1225 Meeting was called to order at 10:20 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Jason from Ohio Department of Transportation came in to discuss with the Commissioners the Y-Bridge and Traffic light at Military and Northpointe. At his requested, he will provide a date to meet with stake holders to discuss SR146 concerns and funding for possible solutions regarding NorthPointe and SR146 intersection and Dillon Falls Road intersection at SR146.

The following legislation was now considered:

RES 25-1226 authorize Melissa J. Bell to sign the Contract Agreement and the Notice of Award for the asphalt paving for the Licking View Sanitary Sewer Project for The Shelly Company.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 25-1227 authorize Melissa J. Bell to sign the Substantial Completion document for the Norwich Valley-Pidcock Road Water Project.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 25-1228 approve years of prior service credit Shannon Weaver, Muskingum County Center for Seniors;
Muskingum County – County Home
08/21/1994 – 07/31/2012 = 17.944 years of service credit
Total years of prior service credit will be 17.944 years with her anniversary date for Vacation Leave Accrual being August 21st. She is not eligible to transfer any sick leave
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 25-1229 accept and sign the Memorandum of understanding between the Muskingum County Commissioners & Village of Philo for Blighted Properties, requested by Chris Crook, Redevelopment Specialist.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RES 25-1230 accept and sign the Information Services Contract with Zanesville Municipal Court effective December 31, 2025 through December 31, 2026, Requested by Robert Moore, Information Services Director.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 25-1231 approve the decrease in Appropriations within Fund Number 145 for Muskingum County as follows:

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contingency	145-373-504999	\$5,290.61

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 25-1232 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Auditor's Office, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-249-501002	\$5,000.00
Medicare	001-249-502001	\$100.00
PERS	001-249-502003	\$700.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 25-1233 adopt the Muskingum County Cybersecurity Program. Requested by Pam Davis, Human Resources.

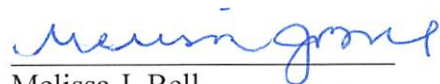
Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

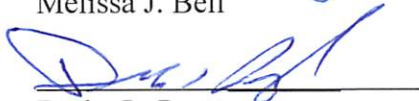
Commissioners left at 11:50 to attend Land Bank at the Welcome Center. They returned around 1:55 p.m.

Chris Crook came in to update Commissioners on Blighted Properties

With no further business being before the Board, the meeting was adjourned at approximately 2:34 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron