

Minutes for December 11, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Beth Iden

RES 23-1282 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-1283 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Office Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
PA Mandated Transfer Out	001-999-510004	\$5,718.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1284 hereby re-appoint Lary Merry to the Rambo Memorial Health Center Board of Trustees with a term to commence January 01, 2024 and end on December 31, 2025. Requested by Shannon Bell, Executive Director of Rambo Memorial Health Center.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1285 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Building Department, as requested by Jason Baughman, Chief Building Official.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Village Rebates	001-456-504404	\$21,000.00
State of Ohio Assessments	001-456-504396	\$ 7,558.77

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-1286 approve the line item transfer of monies within Fund Number 001 as requested by Jason Baughman, Chief Building Official, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-456-503001-Supplies&Other Exp.	001-456-507001-Misc Expenses	\$ 390.67
001-456-502004-Insurance	001-456-501002-Employee Salaries	\$4,800.00
001-456-502009-Workers Comp	001-456-501002-Employee Salaries	\$3,200.00
001-456-503001-Supplies&Other Exp.	001-456-501002-Employee Salaries	\$ 600.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-1287 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 5 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 5 is to Zemba Bros Inc. for \$270,258.74. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1288 approve and authorize the advertisement of a Request for Qualifications from Engineering Firms for possible upcoming public water and sewer projects in calendar year 2024 for Muskingum County.

REQUEST FOR QUALIFICATIONS

The Muskingum County Commissioners will accept qualifications from engineering firms for possible upcoming public water and sewer projects for calendar year 2024 within Muskingum County. Therefore, the following Request for Qualifications is being posted for public information for any water and sewer projects. Muskingum County reserves the right to design projects with county employees as needed.

Please send 4 copies of qualification submittals by 4:00 pm January 4, 2024 to:

Muskingum County Utilities Office
375 Richards Road
Zanesville, OH 43701

approve and authorize the advertisement of a Request for Qualifications from Engineering Firms for possible upcoming public water and sewer projects in calendar year 2024 for Muskingum County.

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375 Richards Road
Zanesville, OH 43701

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye. Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-1289 authorize the establishment of water rate code M1 for the Maysville Regional Water Connection and Upgrades.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell moved to approve the minutes of November 30, 2023 session.

Commissioner Crooks seconded.

Vote was: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Pam Davis, H.R., reported to the Commissioners that Captain Page doesn't think the Lorena needs to be drydocked, but that decision will have to be made by the Coastguard. Kelly Ashby will check with them.

Commissioner Bell moved to approve the minutes of December 07, 2023 session.

Commissioner Cameron seconded.

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Vote was: Cameron, aye; Bell, aye; Crooks, abstain.

Motion carried.

Don Madden, Projects Manager, came in to discuss purchasing two new vehicles for the Water Department. All Commissioners agreed to the purchases.

Commissioners called Mark Eicher, Engineer, and a message was left regarding Kadie Lane.

Mark Eicher, Engineer, returned the Commissioners call.

- Commissioner Cameron said a resident had questions about Kadie Ln, Falls Township and whether it was built to specs for Trustees to maintain
- Mark Eicher recommends residents speaking to Andy Roberts, GIS, he would know the guidelines for road widths.

Eric Reed, County Administrator, reported he will be attending a building programming meeting with DLZ on Wednesday at 3:00 p.m.

Eric discussed the Capital Budget for water plant upgrades

- Eric, Don Madden, Projects Manager and Zack Forker, Assistant Projects Manager, will be working on the application
- They will ask for letters of support

Commissioner Crooks gave updates from CCAO regarding the state budget discussions; the Senate and House are still debating a final version.

Andy Roberts reported his findings of the Frazeyburg blighted properties

- No signs of inhabitants, no new trash, no dumping
- Samples have been taken and waiting on the findings
- Flecto is ready to start demolition, which should begin in January 2024

Eric Reed and Andy Roberts discussed Zoning

- They will arrange three zoning informational meetings in January 2024, that will be open to the public
- Trustees will be notified of the dates and meeting places

Commissioner Cameron asked Commissioner Crooks about the PUCO resolution that was discussed at CCAO with Ashley Karlen of Charter-Spectrum

- It was decided that there would be discussion after all three Commissioners reviewed the proposed resolution

Commissioners Bell and Crooks left to attend the Solid Waste lunch and meeting in Caldwell.

The Commissioners returned from Solid Waste meeting and Commissioner Bell attended Records Commission Meeting at 2:30 p.m. and Commissioner Crooks returned to session at 2:50 p.m.

Don Madden returned the Commissioners call. He will look at the loan packet and get back with the Commissioners.

Commissioner Cameron called Tom Strock, WHIZ, in regards to running an ad for the K-9 Adoption Center on WHIZ. He will contact Jay Benson and get back with the Commissioners.

Commissioner Bell returned at 3:30 from the Records meeting.

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- Lucretia Frame, Records Supervisor, is participating in NAGARA and will be submitting a proposal for the Mentorship Program. If the proposal is approved, she would present it in person at the National Conference. The topic will be Diversity and Inclusion about utilizing a Starlight employee in their office.
- The Records Board agreed to meet 4 times per year

Pam Davis, H.R., came to give Lorena updates.

- She received a second email from the Underwriter asking if there was a sign off on the repair work that was said to be completed
- Captain Page will send Pam pictures of the repairs
- The Underwriter will not be held liable if the County and City sign off that repairs were done
- Commissioner Bell does not feel the Captain should determine if the Lorena “sea worthy”
- There will be further discussion during the session meeting on Monday about the drydocking deadline

The meeting with Granicus for Monday will be rescheduled.

Discussion on the S.E.A.T. meeting set for Thursday, Dec. 14th with the Commissioners.

The following legislation was now considered:

RESOLUTION 23-1290 approve a Financial Grant for South East Area Transit in the amount of Ten Thousand Dollars (\$10,000) from the Board of Muskingum County Commissioners from line item 001-902-507024

Motion made by Commissioner Bell, seconded by Commissioner Crooks.


Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:20 p.m. on the motion of Commissioner Crooks and the second of Commissioner Cameron.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.