

Minutes for December 14, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RESOLUTION 20-1168 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter .
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1169 declare an Executive Session at 10:01 a.m. for the purpose of discussing a Personnel Matter pertaining to an interview for Muskingum County Information Services Department. This session ended about 11:57 a.m.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Kellie Brown, Stephanie Neuhart and Melinda Russell of Muskingum County Starlight Programs met the Commissioners virtually to present their 2021 Budget.

Andy Roberts, Chris Hamill and Todd Hixson came to discuss their Land Bank funding request.

- Requesting that the Commissioners consider ORC 321.261(B) designating five percent of all collections of delinquent real property, personal property and manufactured and mobile home taxes and assessments be deposited in the Treasurer's DTAC Fund to be available for use by the Muskingum County Land Reutilization Corporation (Land Bank) in pursuit of their stated mission.
- Land Bank has previously run off of land sales
- Commissioner Porter asked how the County would benefit
 - Andy said that every property that they (Land Bank) take and is developed or cleaned up and put back into productive tax status, those monies flow right back into the County, City and Schools
- Commissioner Porter has heard lately that all Land Bank properties are in the City
 - Andy would agree, but along with that the highest rate of tax delinquency also sits south of I70 in the City of Zanesville
- Could you ask more for the properties
 - Have been asking the most and fair price for the properties that we have, however the properties that are acquired are not always the most attractive
 - It will take a long time and a lot of vacant lots to make enough money to even go after any type of grant funding
 - We need something for those match funds to even go after something like the old Mosaic or Munson school
- Commissioner Crooks asked if they had a timeline
 - Andy thought the beginning of the year would be a nice clean starting point

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RESOLUTION 20-1170 declare an Executive Session at 2:30 p.m. for the purpose of discussing a Personnel Matter pertaining to an interview for Muskingum County Information Services Department. This session ended about 5:15 p.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-1171 approve the line item transfer of monies within Fund Number 001 as requested by Mark C. Fleegle, Administrative Judge, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-240-501002 Employee Salaries	001-236-502001 Jury Comm Medicare	\$ 78.30
001-240-501002 Employee Salaries	001-240-502004 Common Pleas Ins	\$ 16.20
001-240-501002 Employee Salaries	001-241-502001 Adult Prob Medicare	\$1,740.01

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1172 approve the funds transfer of monies for the Muskingum County Engineer as requested by Mark Eicher, Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-99999	056-900-99999	\$5,011.37

These funds will be utilized for road and bridge OPWC loan payments.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1173 approve acceptance of Old Glory Drive (Hina's Subdivision – Phase #2 – Plat Book 19, page 24), southwest of Freedom Lane, as a Newton Township Road so it can be added to the Ohio Department of Transportation road inventory.

Newton Township has been maintaining this portion of road for years and has just had it paved. Mark Eicher, County Engineer, has inspected this road, at the Township's request, and is satisfied with its condition.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1174 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-119-507026 Prop & Liab	001-119-502005 Ins & HR Expenses	\$ 400.00
001-102-507001 Misc Expense	001-102-504131 Mem/Sub	\$4,700.00
001-102-506001 Equipment	001-102-504131 Mem/Sub	\$1,500.00
001-102-504120 Advertising	001-102-504131 Mem/Sub	\$4,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-1175 approve the Supplemental Appropriation of Funds within Various Funds, for OWDA direct payments, for the Muskingum County Auditor, as requested by Michael Babcock, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Expenses	182-373-501001	\$ 989,000.00
Forgiven Loan Memo	182-373-508007	\$1,200,000.00
Forgiven Loan Memo	172-375-508007	\$ 115,909.00
Forgiven Loan Memo	186-375-508007	\$ 28,555.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-1176 approve the line item transfer of monies within Fund Number 014as requested by Peggy Taylor, Office Manager, Muskingum County Water Department, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-5069001 Equip over 5k	014-373-503032 Equip under 5k	\$7,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Porter, aye; Crooks, aye.

Motion carried.

RESOLUTION 20-1177 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Building Department, as requested by Jason Baughman, Chief Building Inspector.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Treas of State of OH/BBS	001-456-504396	\$2,000.00
Village Rebates	001-456-504404	\$4,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-1178 approve and authorize the FORGIVENESS of an ADVANCE of monies to Muskingum County North Moose Eye Water Fund 183 from Fund 001 as requested by the Projects Department. The repayment of the ADVANCE will include \$0.00 for the repayment of money advanced to fund 183 and \$700,000.00 to be forgiven as an Advance of Funds.

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-102-99998	183-900-99998	\$0.00

FORGIVENESS OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001	183	\$700,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

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RESOLUTION 20-1179 approve the establishment of new fund, number 137, which does *not* require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Department

ESTABLISH NEW FUND

Purpose of New Fund Construct the Imlay Road-Wilsonwood Road Water Project

Fund Number 137

Fund Name Imlay-Wilsonwood

Department Water Dept

Type Capital Project Fund

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
WSRLA Loan	Loan Funds	137	000	410016
Advance In		137	000	414001
Transfer In		137	000	414002

Expenditures:	Description	Fund	Dept.	Account Code
Contract Service		137	373	504001
Engineering Fees		137	373	504013
Contingency		137	373	504999
Land Acquisition		137	373	506030
Advance Out		137	373	510001

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20- approve the establishment of new fund, number 154, which does *not* require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Dept

ESTABLISH NEW FUND

Purpose of New Fund Construct the Big B Road and Mutton Ridge Road Water Project

Fund Number 154

Fund Name Big B Water

Department Water Dept

Type Capital Project Fund

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
WSRLA Loan	Loan Funds	154	000	410016
Advance In		154	000	414001
Transfer In		154	000	414002

Expenditures:	Description	Fund	Dept.	Account Code
Contract Service		154	373	504001
Engineering Fees		154	373	504013
Contingency		154	373	504999
Land Acquisition		154	373	506030
Advance Out		154	373	510001

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-1181 approve the establishment of new fund, number 153 , which does *not* require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Department

ESTABLISH NEW FUND

Purpose of New Fund Construct the County Line Road Water Project

Fund Number 153

Fund Name County Line

Department Water Dept

Type Capital Project Fund

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
WSRLA Loan	Loan Funds	153	000	410016
Advance In		153	000	414001
Transfer In		153	000	414002
Expenditures:	Description	Fund	Dept.	Account Code
Contract Service		153	373	504001
Engineering Fees		153	373	504013
Contingency		153	373	504999
Land Acquisition		153	373	506030
Advance Out		153	373	510001

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-1182 approve the establishment of new fund, number 156, which does *not* require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Department

ESTABLISH NEW FUND

Purpose of New Fund Construct the Twin Hills Drive Water Project

Fund Number 156

Fund Name Twin Hills Water

Department Water Dept

Type Capital Project Fund

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
WSRLA Loan	Loan Funds	156	000	410016
Advance In		156	000	414001
Transfer In		156	000	414002
Expenditures:	Description	Fund	Dept.	Account Code
Contract Service		156	373	504001
Engineering Fees		156	373	504013
Contingency		156	373	504999
Land Acquisition		156	373	506030
Advance Out		156	373	510001

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

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RESOLUTION 20-1183 approve the establishment of new fund, number 181, which does *not* require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Department

ESTABLISH NEW FUND

Purpose of New Fund Construct the Wilds Water Project

Fund Number 181

Fund Name the Wilds Water

Department Water Dept

Type Capital Project Fund

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
WSRLA Loan	Loan Funds	181	000	410016
Advance In		181	000	414001
Transfer In		181	000	414002
Expenditures:	Description	Fund	Dept.	Account Code
Contract Service		181	373	504001
Engineering Fees		181	373	504013
Contingency		181	373	504999
Land Acquisition		181	373	506030b
Advance Out		181	373	510001

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-1184 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-240-504002 Contract Labor	001-240-506001 Equipment	\$1,500.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to accept and approve the minutes of the December 10, 2020 session with changes. Commissioner Porter approved.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Ron Welch, Prosecutor Elect, called while the Commissioners were in Executive Session. It was decided to wait until Thursday to call him back.

It was discussed and agreed to purchase a temperature QT Scanner from Warren Fire Equipment, with the intent of using CARES money to purchase.

There was discussion regarding the Health Department's request for extra overtime hours to be paid through CARES money.

- Commissioner Cameron asked Erin from the Health Department if they have used the \$200,000 from the State for the contact tracers
 - Erin said they just received it and started using it to pay the contact tracers and will be impossible to use it all by the December 31 deadline

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There was discussion regarding today's interviews for IT Director.

Commissioner Porter reported that he called John Graham to ask about the Fair Board charging \$2,000 to hold the pop-up COVID testing there Friday and asked why they couldn't work together.

- John said they will have expenses, too
- Commissioner Cameron's thought, initially, was that this could be a win/win for everyone; they (Fair Board) could get a little CARES money and some good publicity
- John left Commissioner Cameron a message that said, not him, but some on the Fair Board that are still mad at the Health Department
- Commissioner Cameron said it has nothing to do with the Health Department. It has to do with this community and showing a little good will, and stepping up. He (John for Fair Board) doesn't hesitate to ask half this County and to knock on doors to ask for money, but can't work with us during a pandemic to help the community
- Commissioner Crooks said that she would understand them charging something for electric, staff to pay and things like that
 - But Corey said they have never been charged that much

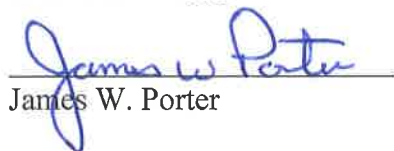
With no further business being before the Board, the meeting was adjourned at approximately 6:11 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.