

# Minutes for December 14, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

The Commissioners attended the Landbank meeting at 8:00 a.m.

They then attended the "Meet the Author" at Secrest Auditorium, hosted by the Straker Foundation. They then attended the LEPC Luncheon meeting at the EMA office.

**RES 23-1291** Meeting was called to order at 1:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Jennifer Shuey and Austin Davis from DLZ Architects came to say Merry Christmas to the staff.

The following legislation was now considered:

**RESOLUTION 23-1292** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Maintenance Contract Services	001-115-504001	\$ 6,000.00
Facilities-Contract Services	001-117-504001	\$15,000.00
Intergovernmental-Outside Agencies	001-902-507024	\$ 7,100.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1293** approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Juvenile, as requested by Rachael Dille, Finance Manger.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Clinical Assessments	064-444-504312	\$689.91

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1294** approve the line item transfer of monies within Fund Number 064 as requested by Rachael Dille, Finance Manager of Juvenile Court, in order to close out the Felony Delinquent Care and Custody Grant for the period of July 1, 2022 – July 30, 2023, as follows:

## **LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
DVRSN EMPLOYEE SALARIES: 064-444-501002	TRANSFER OUT 064-444-501002	\$574.82
REENT EMPLOYEE SALARIES: 064-444-501002	064-444-501002	\$814.29
RETS EMPLOYEE SALARIES:		

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064-444-501002	064-444-5010002	\$20,572.13
STATS EMPLOYEE SALARIES:		
064-444-501002	064-444-5010002	\$48,139.00
DVRSN MEDICARE:		
064-444-502001	064-444-5010002	\$68.10
REENT MEDICARE:		
064-444-502001	064-444-5010002	\$16.06
RETS MEDICARE:		
064-444-502001	064-444-5010002	\$298.28
STATS MEDICARE:		
064-444-502001	064-444-5010002	\$698.01
DVRSN PERS:		
064-444-502003	064-444-5010002	\$80.53
REENT PERS:		
064-444-502003	064-444-5010002	\$113.94
RETS PERS:		
064-444-502003	064-444-5010002	\$2,880.05
STATS PERS:		
064-444-502003	064-444-5010002	\$6,739.46
DVRSN INSURANCE:		
064-444-502004	064-444-5010002	\$6,338.38
REENT INSURANCE:		
064-444-502004	064-444-5010002	\$683.80
RETS INSURANCE:		
064-444-502004	064-444-5010002	\$36.40
STATS INSURANCE:		
064-444-502004	064-444-5010002	\$24,570.00
DVRSN WORKERS COMP:		
064-444-502009	064-444-5010002	\$710.11
REENT WORKERS COMP:		
064-444-502009	064-444-5010002	\$758.48
RETS WORKERS COMP:		
064-444-502009	064-444-5010002	\$640.84
STATS WORKERS COMP:		
064-444-502009	064-444-5010002	\$722.09
JUV WORKERS COMP:		
064-444-502010	064-444-5010002	\$344.94
RETS SUPPLIES&OTHER EXP:		
064-444-503001	064-444-5010002	\$867.68
RETS MAINTENANCE:		
064-444-504018	064-444-5010002	\$5,199.62
GRANT ADMIN-TRAINING:		
064-444-504114	064-444-5010002	\$638.00
RESTITUTION YOUTH WAGES		
064-444-504178	064-444-5010002	\$3,871.32
ASSESS/COUNSELING		
064-444-504308	064-444-5010002	\$21,100.00
CLINICAL ASSSSMENTS		
064-444-504312	064-444-5010002	\$42,271.65
MENTAL HLTH COUNSEL		
064-444-504355	064-444-5010002	\$500.00
PROBATION INCENTIVES		
064-444-504344	064-444-5010002	\$336.00
ELECTRONIC MONTORING		
064-444-504362	064-444-5010002	\$9,272.00
MI QUALITY ASSURANCE		

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064-444-504339	064-444-5010002	\$5,000.00
DVRSN INCENTIVES		
064-444-504344	064-444-5010002	\$1,000.00
PROJECT BLUEPRINT		
064-444-504420	064-444-5010002	\$15,000.00
EQUIP&MAINTENANCE-RESTS		
064-444-506001	064-444-5010002	\$600.00
EQUIP&MAINTENANCE-STATS		
064-444-506001	064-444-506001	\$1,600.00
Motion made by Commissioner Bell, seconded by Commissioner Crooks.		
Roll Call: Cameron, aye; Bell, aye; Crooks, aye.		Motion carried.

**RESOLUTION 23-1295** approve the line item transfer of monies within Fund Number 001 & 114 as requested by Rachael Dille, Finance Manager of Juvenile Court as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
114-244-504016-JBI Billings Con Serv	114-244-504182-Foster Care Exp.	\$22,000.00
001-244-502013-Travel & Training Exp.	001-244-503001-Misc Exp.	\$ 307.55
001-244-504171-Child Support	001-244-503001-Misc Exp.	\$ 559.95

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1296** approve the payment of 2024 County Dues in the amount of \$1,721.00 for National Association of Counties (NACo).

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1297** accept and authorize payment to the County Commissioners Association of Ohio 2024 dues in the amount of \$9,766.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1298** approve the line item transfer of monies within Fund Number 007 & 011 as requested by Tom Smith, Fiscal Supervisor of MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	
<b>Amount</b> 007-692-504027-PRC	007-692-504180-CCMEP-TANF Various	15,500.00
011-692-504409-WIOA Disloc. Worker	011-692-504181-WIOA Youth	\$35,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1299** accept and sign IV-D Contract Amendment between the Muskingum County Child Support Enforcement Agency (CSEA) and Common Pleas-Domestic Court as presented by Maria N. Kalis, Domestic Relations Court Judge.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-1300** approve the line item transfer of monies within Fund Number 015 (DRETAC) as requested by Todd Hixson, County Treasurer, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
015-104-504001 Contract Services	015-104-504038 Foreclosure Auction Fund	\$2,100.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1301** approve the Supplemental Appropriation of Funds within Fund Number 033, for Muskingum County Juvenile, as requested by Rachael Dille, Finance Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies	033-244-503001	\$3.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1302** authorize Cindy S. Cameron to sign the amendment to the engineering agreement Number 2 with Vaughn, Coast and Vaughn Inc for engineering services for the Maysville Regional Watermain Extension and Upgrade. This amendment will allow Vaughn, Coast, and Vaughn, Inc. to resume work to upgrade the water treatment plant and well field.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1303** approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-502009-Workers Comp.	013-372-502004-Insurance	\$1,041.97

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1304** approve the Supplemental Appropriation of Funds within Fund Number 143, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Federal Memo Entries- Gaysport Bridge Construction Phase	143-369-504334	\$850,000.00
SIB Loan Memo Expense-Gaysport Bridge Construction Phase	143-369-506069	\$250,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1305** approve the line item transfer of monies within Fund Number 015 Treasurer's Office DRETAC Fund, as requested by Todd Hixson, County Treasurer, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
015-104-502004 Insurance	015-104-501002 Employee Salaries	\$6,500.00
015-104-502004 Insurance	015-104-502001 Medicare	\$ 100.00

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015-104-502004 Insurance                      015-104-502003 PERS                      \$ 800.00  
The shortfall is due to the agreement to pay 100% of Dennis Dove's salary.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

**RESOLUTION 23-1306**                      approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund for the Muskingum County EMA as requested by Jeffrey Jadwin, as follows:

**ADVANCE OF MONIES**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
001-990-510001-General Fund	134-000-414001-FY 2023 Mitigation Fund	\$21,043.60

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

**RESOLUTION 23-1307**                      authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 5 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 5 is to Stonegate Construction Inc. for \$487,861.14.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

Eric Reed, County Administrator, reported that Kennedy Blakely of OMEGA has offered a draft press release regarding the ACG application for Muskingum County. All agreed that they would allow the press release.

Eric gave a report on the Workforce Advisory Committee Meeting this morning. The next meeting will be February 15, 2024.

Eric, Commissioner Cameron and Commissioner Bell attended the Building Program meeting with the Sheriff and Eric Ratts of DLZ and Brian Addis of APG Architects on Wednesday; 3:00 p.m. at the Sheriff's office. The next meeting will be Wednesday, January 3; 3:00 p.m. at the Sheriff's office.

**RESOLUTION 23-1308**                      approves the permanent appropriations for County Funds 002 through Fund 257 submitted December 14, 2023 for Muskingum County for the calendar year 2024.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

It was noted that the Commissioners have received Court Orders from Common Pleas and Domestic Courts for the Commissioners to accept their budgets for 2024. Commissioner Cameron said she does not remember receiving such an order since she has been Commissioner.

Eric discussed with the Commissioners Capital Budget points.

Commissioner Crooks gave a report on a Junior Achievement organizational meeting that she attended.

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Commissioner Cameron said that Eric Ratts is proposing January 17 and 18 for the trip to Georgia to visit the site that manufactures the jail pods.

Kyle Dunn, Community Development Director, came to update the Commissioners regarding the Lead Safe Ohio Lead Abatement Program.

Don Madden, Projects Manager, came to update the Commissioners on the WPCLF Program Management Plan regarding the Weber project. We did not receive an award. HB33 application is still pending, should hear by spring.

Eric Reed, County Administrator, asked permission to send Laura Bowman of Bricker Graydon an email with some questions. All agreed.

There was discussion regarding the request for a resolution for AEP/PUCO regarding broadband applications for use of AEP towers. Commissioner Crooks reported that she called Kyle Petty at CCAO to ask what he was hearing about the request. She also asked Brian Cox of AEP for a contact...she left a message. CCAO is suggesting talking to AEP before issuing resolution.


Commissioner Crooks moved to approve the minutes of the November 20, 2023 session. Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the November 27, 2023 session. Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:19 p.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*