

Minutes for December 15, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-1246 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Pam Davis, Human Resources and Robbie Frame, Housekeeping Supervisor, came to discuss a concern with the cleaning of the Health Department building.

- The Commissioners received an email from residents of the Muskingum Valley Educational Service Center regarding the lack of cleaning in their offices
 - Pam and Robbie confirmed that there are issues that need addressed
- A plan has been determined and will be addressed with the cleaning company

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- MARCS Radios
 - Wayne Township turned in their invoice for reimbursement
 - \$1,083.75
- Local Tribal and Consistency Fund
 - Through the U.S. Treasury
 - County Auditor will set up separate fund
 - Deadline is January 31
 - Should receive funding within 4-5 days of application
 - The following was then considered:

RESOLUTION 22-1250 authorize Eric Reed to submit for the Local Assistance and Tribal Consistency Fund's allotment of federal funding to Muskingum County.
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

- Avondale
 - HUD Webinar on DRGR System
 - Needs two users
 - One that creates the voucher and one that approves them
 - Process will be:
 - Receive invoice
 - Pay invoice
 - Submit for reimbursement
 - Funds must be used by 2030
- Fair Grounds
 - Eric will be talking with Jeremy Monday regarding Clean Face
 - 4'x6' Display board has been ordered for the hog barn

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Pam Davis, Human Resources and Kenzie Hill, Benefits Specialist, came to talk with the Commissioners about TruData Rx.

- Effective February 1, 2023
- Finalizing communication pieces to employees
- TruData and Med Ben is recommending that we offer a Grandfather period to March 1, 2023, to anyone that is one an affected medicine and can't get it changed by February 1
- Communications will be as follows:
 - General communication to elected officials, department heads and also on the employee portal
 - To the member affected by the drug change
 - To the prescribing physician
- It was agreed to allow the grandfathering

The Commissioners attended the Investment Committee meeting.

Todd Hixson stayed to discuss his 2023 Budget for the County Treasurer.

- Todd reported that they have bought new cameras for their office
 - They are able to read the serial numbers on cash given by customers
- He would also like to purchase a cash discriminator
 - Cost is approximately \$2,500
- Commissioner Cameron asked Todd for a report on the number of on-line transactions

The following legislation was now considered:

RESOLUTION 22-1247 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504131-Member/Subscrip	001-115-503001-Supplies & Other Exp.	\$1,000.00
001-115-504001-Contract Serv	001-115-506001-Equip/Maintenance	\$5,000.00
001-117-504101-Utilities/Electric	001-117-503005-Fuel	\$2,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1248 hereby grant permission to change Credit Card Companies. THEREFORE, permission is granted to switch over from Park National Bank Credit card to a non-reward Community Bank credit card with a limit of \$10,000

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-1249 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Amendment to Plan Administrator/Employer Payor Agreement with Quality Care Partners dated January 01, 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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RIGHT OF WAYS SIGNED:

**Brightspeed; Lorain
Salem Township; 8545 New Hope Rd
Road Bore; Other
Start Date: Upon Receiving permit; Completion: 90 days**

**American Electric Power; Zanesville
Jackson Township; Raiders Rd
Utility Pole Installation phone
Start Date: 01.15.2023; Same day completion**

**Muskingum County Commissioners
Perry Township; Airport , Old Wheeling, Pleasant Grove
Install 12" force main as shown on plans
Start date: July 2023; Completion date: 1 year**

**Muskingum County Commissioners
Salem, Perry, Union Township; Norfield, Arch Hill, Murphy Hill
Install Waterline as shown on plans
Start date: June 2023; Completion date: 9 Months**

The Clerk reported that she called Mark Zanghi, Assistant Prosecutor, late yesterday afternoon, to follow up on questions regarding the Center for Seniors. He said they are still working on that and will reply promptly.

Commissioner Cameron explained to Commissioner Porter that she thought he was going to stay for the afternoon session and invited Kate Paul, Center for Seniors Director, in to discuss Commissioner Porter's proposal.

- Commissioner Cameron's concern was that the previous discussion will be in the minutes and Kate's board would know this motion was out there. The minutes also explain why Commissioner Cameron didn't second the motion.
 - Kate said that Commissioner Porter had mentioned what he was going to propose
- Commissioner Cameron asked Kate if the Center could afford to maintain the building on their own; had she talked to anyone on her board?

Commissioner Porter moved to permanently forgive the rent to the Center for Seniors. Commissioner Cameron asked Commissioner Porter if he would consider doing an additional three years...no, just permanently. Commissioner Cameron said she is not prepared at this time to second the motion, without hearing from the Prosecutor's office and Kate. There was no second to the motion....motion died. Commissioner Cameron said she is not saying after they talk with legal counsel and Commissioner Porter introduces it again...Commissioner Porter said he won't be introducing it again. The current lease agreement is up for renewal.

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The Commissioners adjourned for lunch to attend Steve Welker's retirement celebration. Session will resume at 1:30 p.m.

Ron Welch, Prosecutor and Sacha Daniels came to meet with the Commissioners regarding their 2023 Budget.

The Commissioners met virtually with ODOT regarding IR70 updates.

Commissioner Cameron moved to approve the minutes of the December 12, 2022 session. Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter reported that he talked with Allen Johnson of NCompass Construction and asked him if he might be interested in cleaning for the County...yes.

Scott Lee, Facilities Supervisor, came to discuss his 2023 Budget for Maintenance and Fleet Garage.

- They will be looking to purchase two more vehicles next year

Commissioner Porter left to attend the Records Commission meeting.

Commissioner Cameron referenced a FaceBook exchange that was brought to her attention, regarding the Commissioners.

- She would like the minutes to reflect that the Commissioners did NOT receive a bonus and they do NOT give themselves raises. Commissioner salaries are set by the State by Ohio Revised Code.
- A former employee shared a very important piece of advise...
 - Don't conduct County business on FaceBook

Commissioner Cameron, per Stephanie Spencer, Chief Administrator, suggested approving appropriations for funds 002-257. The following was then considered:

RESOLUTION 22-1251 approves the permanent appropriations for County Funds 002 through Fund 257 submitted December 15, 2022 for Muskingum County for the calendar year 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye.

Motion carried.

The Clerk reported that the Deputy Clerk just heard from the Ohio Public Defender that Indigent Fees would be reimbursed at a rate of 90% for 2023.

Commissioner Porter returned from the Records meeting.

A reminder: Cyber Security Training will take place in the session room, Monday, December 19; 8:30 a.m.

With no further business being before the Board, the meeting was adjourned at approximately 3:11 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

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Mollie S. Crooks

James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.