

# Minutes for Thursday, December 19, 2024

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Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 24-1211** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.

Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Cameron.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The following legislation was now considered:

**RESOLUTION 24-1212** open bids for Claysville Water Extension. Muskingum County Projects Department.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Hazen Services	\$664,473.00
Muskingum Site Services	\$690,855.90
KE Site Company	\$716,948.00
Layton Services	\$697,426.00
Mid Ohio Utilities	\$664,633.84
RDR	\$992,534.75
Perry	\$507,529.50
Zemba	\$579,796.00

**RESOLUTION 24-1213** take bids under advisement for Claysville Water Extension. Muskingum County Projects Department.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Don Madden, Projects Manager, presented the following for consideration:

**RESOLUTION 24-1214** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Notice of Award, Notice to Proceed, and Contract Documents for the Pidcock and Norwich Valley Roads Water Extension.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator; Sheriff Lutz; Mark Zanghi, Assistant Prosecutor; Debbie Nye, County Auditor; Tina Huebner, Deputy Auditor and Judge Gerald Anderson, came to meet regarding the Jail Guaranteed Maximus Price.

Eric reported that he has been involved in over 170 pre-construction meetings involving 25 contractors and 23 subcontractors, 47% of which are local labor.

The following was then considered:

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## RESOLUTION 24-1215

This Board of County Commissioners of Muskingum County, Ohio (the “Board”), previously determined that it is in the best interest of the County to use the Construction Manager at Risk (“CMR”) construction delivery model for the New Muskingum County Jail Project (the “Project”) and previously entered into a construction manager at risk agreement with Granger Construction Company (“Granger”) for preconstruction services for the Project, with the understanding that a guaranteed maximum price (“GMP”) for construction of the Project was anticipated to be added to the agreement by amendment.

Granger has now completed the preconstruction services and subcontractor bidding and has proposed a GMP for construction of the Project.

Based on Granger’s GMP proposal, the County Administrator worked with construction legal counsel, Assistant County Prosecutor Mark Zanghi, and the Commissioners to negotiate and finalize the GMP Amendment to the CMR Agreement for the construction services for the Project with Granger, contingent upon the County of Muskingum, Ohio closing its anticipated bond and note financings in December, 2024, with a GMP of \$78,654,657.00, for execution by the Board of Commissioners.

BE IT RESOLVED:

1. The Board approves a Guaranteed Maximum Price (“GMP”) for the Project in the amount of \$78,654,657.00 and execution of the GMP Amendment, along with any related documents, by the Board of Commissioners.
2. This resolution shall be in full force and effect immediately upon its passage.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Auditor Nye reported that the bond and note funding should be received Monday, December 23, 2024.

Mobilization is scheduled to begin February 2025.

Todd Hixson, County Treasurer, came to voice his concerns with the elevator being repaired/replaced during the first-half tax collection. It was agreed to place notice on the County Website when the repairs begin and encourage the public to drop off payments at the box provided outside the Commissioners Office and to use the online payment method.

Eric followed up with some additional information.

- Jail construction/architect meetings on Tuesdays. Commissioner Cameron asked to notify them when these meetings start.
- Fairgrounds South Entrance Restroom project has begun
- Avondale HVAC project will be wrapping up soon

Eric reported that \$447,827.79 is remaining in ARPA funding, at which point the following was considered:

**RESOLUTION 24-1216** approve \$447,827.79 of ARPA funding to be awarded to the New Muskingum County Jail Project. This funding will be categorized in the “revenue loss” bucket of ARPA funding.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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**RESOLUTION 24-1217** approve the Supplemental Appropriation of Funds within fund number 088, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator. These funds will be used for the New County Jail Project.

**Supplemental Appropriations:**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
088-103-503022 (ARPA Pass Thru)	New County Jail Project	\$447,827.79

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 24-1218** authorize the Board of Muskingum County Commissioners to approve the submittal of the ARC Application for the Sunflower and Getz Watermain Extension. This application is for a \$250,000 grant from Appalachian Regional Commission.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1219** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the various documents needed for the Appalachian Regional Commission Grant Application for the Sunflower and Getz Watermain Extension. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye, Crooks, aye. Motion carried.

**RESOLUTION 24-1220** authorize Cindy S. Cameron to sign Pay App #9 and the OWDA reimbursement form for the Licking View Sanitary Sewer Project. This Pay App is for \$62,853.22.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1221** approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Credit Memos Applied	014-373-504057	\$322,383.43

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1222** hereby approve the Supplemental Appropriation of Funds within Fund Number 223 for permissive MVL distributions to other local governments, for the Muskingum County Auditors Office, as requested by Stephanie Spencer, Chief Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Distribution	223-001-504353	\$50,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-1223** approve the Supplemental Appropriation of Funds within Fund Number 104 for issuance costs associated with capital facilities improvement bonds and improvement bond anticipation notes, for the Muskingum County Auditors Office, as requested by Stephanie Spencer, Chief Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Issuance Costs-Bonds	104-801-5100012	\$156,832.97
Issuance Costs-Underwriters Disc-Bonds	104-801-5100012	\$215,656.61
Issuance Costs-Bans	104-801-510017	\$ 50,192.03
Issuance Costs-Underwriters Disc-Bans	104-801-510017	\$ 73,213.69

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1224** re-appoint Steve Baldwin to the Rambo Memorial Health Center with a term to commence January 1, 2025 and end on December 31, 2027. Requested by Shannon Bell, Executive Director.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1225** approves the permanent appropriations for County Funds 002 through Fund 257 submitted December 19, 2024 for Muskingum County for the calendar year 2025.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1226** approve the line item transfer of monies within Fund Number 064 as requested by Rachael Dille, Finance Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
064-444-504151-Allwell Sexting Classes	064-444-504114-Grant Admin-Training	\$1,995.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1227** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 3 and the OWDA reimbursement form for the for the Granger Hill Water Storage Tank, which is part of the Maysville Regional Water project. Pay App 3 is to Mid-Atlantic Storage Systems, Inc. for \$121,116.73.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-1228** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Building Department, as requested by Jason Baughman, Chief Building Official.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Village Rebates	001-456-504404	\$24,431.73

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-1229** approve the line item transfer of monies within Fund Number 001 as requested by Jason Baughman, Chief Building Official, as follows:

**LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
001-456-502013-Travel & Training Expenses	001-456-504396-State of Ohio Assess	\$ 874.32
001-456-504001-Contract Services	001-456-504396-State of Ohio Assess	\$1,239.03
001-456-503001-Supplies & Other Expenses	001-456-504404-Village of Rebates	\$4,710.98
001-456-506001-Motor Vehicles	001-456-504404-Village Rebates	\$ 2,597.79

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-1230** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the PY2024 Community Development Program Grant Agreement for September 01, 2024 to October 31, 2026, requested by Kyle Dunn, Director of CDBG. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Shawn Digny, Times Recorder Reporter, came to talk with the Commissioners about housing within the County.

Jennifer Shuey, DLZ Architectural, came to meet with the Commissioners and staff wishing Happy Holidays to all.

The Commissioners read and addressed an email from Don Madden, Water Department Manager, and the following was considered:

**RESOLUTION 24-1231** approve a wage increase of \$1.00 per hour for Dirk George and Kenny Battieger, Muskingum County Water Department employees. The increase is to be retroactive to August 25, 2024. Requested by Don Madden, Water Department Manager.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners placed a call to Andrea McCarty, Probate Court Clerk and also to Judge Martin regarding their 2025 Budget.

A call was also placed to Wendy Roush, Domestic Court Clerk, regarding their 2025 Budget.

- They've hired an additional part-time magistrate
- Considered hiring a mediator
- Considered hiring an assistant for Wendy

The Commissioners continued to work on the 2025 Budget.

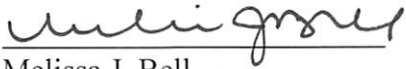
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With no further business being before the Board, the meeting was adjourned at approximately 3:25 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks