

Minutes for December 20, 2021

Commissioners Present: Crooks, Cameron
Commissioner Porter was absent due to illness
Staff Present: Susan Reese

RES 21-1294 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

The Commissioners received an email from Erica at the Center for Seniors.

- They will continue to be closed due to staffing issues related to COVID

There was discussion regarding the job description for the Community Development Grants Program Administrator.

- Commissioner Crooks said she has reached out to Matt Schley at the City asking if he knew of anyone that may be interested
- Commissioner Crooks also talked with Sheila to clarify some duties of the position
 - Sheila says person needs thick skin and be able to set limits
- Commissioner Crooks would like to consider placement of the position
 - Would like for clients to go through security
 - Possibly in first floor office with Projects
- Applications due December 24
- Commissioner Cameron would like to interview as soon as we receive a qualified applicant; start interviews Monday, December 27; 8:00 a.m.
 - Note on Agenda email if early start time

The following legislation was considered:

RESOLUTION 21-1295 declare an Executive Session at 10:25 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Auditor. This session ended about 10:44 a.m.

Motion made by Commissioner Crooks, seconded by Cameron.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron reported that she heard back from the Center for Seniors and Seniors who depend on delivered meals should have approximately 15 extra meals that were previously delivered.

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Stan Lucas, Sewer Department Manager, came to talk with the Commissioners about his 2022 Budget.

- He did have an increase to salaries anticipating a wage adjustment
- Increased Supplies by \$50,000 because of additional in-house projects
- Lowered contract services because of in-house projects
- Increased Equipment and Maintenance by \$20,000; in need of a new truck

Stan distributed some information from US EPA regarding the biosolids lagoon proposed for Perry County.

Commissioner Cameron said that a representative from EPA told her that the comment-time is closed and the public meetings are over, but they will still accept and consider letters during the permitting period.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Lear Property
 - City received low bid of \$732,000 for clean up
 - County has given the City \$500,000 toward the clean-up that was estimated at \$1.8 million, but was actually \$732,000
- Eric asked the Commissioners about reimbursing COVID/CARES expenses with ARPA dollars
 - It was agreed to allow the General Fund to absorb those costs
 - They've already been paid through General Fund
- Clean Face Water Project
 - Commissioner Crooks reported that the Fair Board voted unanimously to keep "Plan A" for the water project as was voted for at their October Board Meeting
 - Commissioner Cameron asked why they didn't want everything fixed as presented in "Plan B"
 - Commissioner Crooks said they told her they have had no issue with the "Plan B" area
 - There are old water line and electric lines and they just want the water line to go directly to Clean Face
 - They are concerned they will get into a lot more than what they want to see
 - Commissioner Cameron's point would be, it doesn't matter who previously installed it incorrectly, if we know something is not right, why not fix it
 - Eric asked how the Fair Board can explain not having enough water for livestock last year if there are no issues in that line; that would be a question he would ask
 - How do we tell the Engineer's office to proceed
 - Jim Bunting, Chair of Grounds Committee, will be Mark's point of contact
 - Commissioner Cameron said we are not the water experts
 - Why has this become such a fiasco

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- Don says either plan is doable, no length really added, just a different route
- Commissioner Cameron said when we know that electrical conduit is there, why wouldn't we fix that

Don Madden, Projects Manager, came to meet with the Commissioners.

Don was asked who would be handling the bids for the Clean Face Water Project.

- Don said Mark Eicher is absolutely capable

Don updated on the following water projects.

- Wilsonwood
 - In-house extension
 - Four taps – 2,400 feet = \$18-\$19,000
 - 30 year revenue = \$28,800
- Ruraldale
 - In-house extension
 - Four taps – 2,560 feet = \$19,500 - \$20,500
 - 30 year revenue = \$28,800
- County Line
 - In-house extension
 - Three taps – 2,825 feet = \$19,270 - \$20,750
 - 30 year revenue = \$21,600
 - If charge Gratiot water rate of \$40 - \$32,400
 - Commissioner Cameron noted that this depends on three taps and three people using water; currently there is only one older mobile home there
 - Petition has never been filed
 - It is believed that the person that owns the property is deceased

It was agreed to proceed with Wilsonwood and Ruraldale

- Need more information on the County Line Road property

There was discussion regarding Dwayne Deal's job description. He is currently listed as an Inspector, but Don says that he does much more than that; a valuable asset.

Don also reported that ODOT is agreeable to allowing us to extend wellfield property to the north.

- However, not optimistic about a purchase
- A reverter clause would also be included in any agreement
- Don has contacted and conversed with Mark Zanghi, Assistant Prosecutor, for his opinion

The following legislation was now considered:

RESOLUTION 21-1297 approve forwarding the amount of \$3,399.00 that was received from Treasurer of Noble County on behalf of SEO Joint Solid Waste for reimbursement for Washington Township funding, to Washington Township. These monies are provided to the County as provided in Ohio Revised Code Section 3734.57 (G) (4) as an allowable cost within District expenditures as provided by law.

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Washington Township is required to complete Attachment B “Documentation of District Funding Expenditure Report”.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch at 12:15 p.m. to resume session at 1:30 p.m.

Ron Welch, Prosecutor, came to share some updates with the Commissioners.

- They have found a Case Management software they would like to purchase
 - Cost for training and implementation is \$40,000 then \$3,100 per month
 - Ron would propose the Prosecutor’s Office pay the \$40,000 with drug seizure money and the Commissioners pay the \$3,100 monthly fee

Commissioner Crooks said she would like to have the 2022 Budget completed by January 21.

The following was then considered:

RESOLUTION 21-1299 approves the permanent appropriations for County Funds 002 through Fund 257 submitted December 20, 2021 for Muskingum County for the calendar year 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

RESOLUTION 21-1300 approves the temporary appropriations for County General Fund 001 submitted December 20, 2021 for Muskingum County for the calendar year 2022 at 25%.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Cindy Rodgers, Recorder, came to discuss her 2022 Budget

- She has adjusted the fees line item for 2022
- Figured 5% wage increase for employees to include Market Adjustments

There was discussion regarding the appointment to the Convention Facilities Board.

There was discussion regarding the latest pay request from Flecto.

- It was agreed when all three Commissioners met with Flecto at the Adoption Center, that there was extra work that needed done and Flecto would get paid to do it
- It’s Commissioner Cameron’s thought that if the facility couldn’t be built for \$650,000, then we should have been told that we would have feces and urine running in the aisles and the drains weren’t going to work for that price and we would never have approved it
 - That’s why we hired an architect and a contractor
 - It’s hard to know what to do in regards to paying this request, but she just goes back to the meeting at the Adoption Center when Tom said, some of

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this is due to you changing things and does everyone agree that Flecto will get paid for that...all agreed yes

- The following was then considered:

RESOLUTION 21-1298 approve and authorize Pay Request Number Eight (8) in the amount of \$68,908.25 to Flecto Construction for the Muskingum County Dog Warden Project, as authorized and approved by Pat Kelly, Architect.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Crooks will notify Liam of the approval of the payment.

In reviewing the December 16, 2021 minutes, Commissioner Cameron noted that Commissioner Porter wondered why all three Commissioners were not involved in the interviews for the Center for Seniors Director.

- She had asked at a previous CFS Board meeting and also read minutes and she did not see where the Commissioners were involved in interviews last time
- She attends the Board meetings and she doesn't know if that's why they asked her to participate; She didn't vote when they did the scoring sheet
- She reported in session how many applicants they had; that one of the finalists had withdrawn her name; and when they decided to interview again, on three different occasions
- She also noticed Commissioner Porter said it is his opinion that the Center for Seniors are desperate
 - Commissioner Cameron doesn't think she ever said anything to make anyone believe they were getting desperate
 - In fact, they were having a difficult time deciding between two very good candidates

Commissioner Cameron shared an email from Hank Littick regarding Black Hand Gorge requesting a letter of support for rehabilitation.

- Will seek more information

Commissioner Crooks mentioned to the Sheriff about her conversation with Warren County Commissioner at CCAO Conference.

- He said that Granger and McAnnally & Wachtel are a good working combo for jails

Commissioner Cameron suggested that Debbie Nye and Stephanie Spencer come down sometime with a debt sheet to talk about current debt.

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With no further business being before the Board, the meeting was adjourned at approximately 3:35 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks

ABSENT

James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.