

# Minutes for Monday, December 21, 2020

Commissioners Present: Porter, Cameron, Crooks  
Staff Present: Susan Reese

**RES 20-1211** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payroll, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 20-1212** approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 150 as requested by Sheila Samson, Director, Muskingum County Community Development, as follows:

**REPAYMENT OF ADVANCE OF FUNDS**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
150-375-510001	001-000-414001	\$23,765.00

Also, requesting partial forgiveness of \$1,235 for Administrative costs. PY2017 Grant did not include Administrative in grant award.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1213** accept and sign Grant Amendment PY2018 – MOU 831 Fairmont, as requested by Sheila Samson, Director, Muskingum County Community Development.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Teddy Michel, Office Clerk, was asked to come in to talk with the Commissioners about a question she asked of Commissioner Cameron last Friday.

- She is wondering when her and Beth can start working together again
  - She would prefer working together, but that is up to Commissioners
- Commissioner Cameron said Teddy told her last week that working this way when it is convenient and it's hard to get any work done this way
- Commissioner Cameron understands it's harder to work this way, but just trying to keep everyone safe. If one person would get the virus...
- Commissioner Cameron agreed that there is concern when we look at Teddy training Kacey
- Teddy said the decision is up to the Commissioners and Beth should be included in the decision as well

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- Teddy said it's hard with just one person to take things upstairs, go to the restroom...
  - Commissioner Cameron said to imagine if it's hard with one, what if one would get sick and the other would have to quarantine
    - So would we be looking at two or three in the office when Kacey starts training
      - Teddy's thought is that it will be strange for her and Kacey to sit side by side but not for Beth to work six feet away
      - Commissioner Cameron said just so it's understood that if one would come up positive, and then they're both positive, there'll be no one here
- Commissioner Crooks said when they did her contact tracing, because we wore masks consistently and distanced, we didn't have to quarantine
- Commissioner Cameron said the point is if someone is positive; in the Governor's guidelines #5 say if you can work from home, work from home
- Commissioner Porter said whatever they work out is fine with him

A call was placed to Jason Baughman regarding his request for supplemental appropriations.

- He will do further research.

Mark Zanghi, Assistant Prosecutor, came to talk with the Commissioners.

- There was discussion regarding Bass Environmental's decision
- Commissioner Cameron was disappointed they didn't inform the County of their decision

Andy Roberts, Land Bank Director, joined the conversation.

- Andy distributed information regarding their request for 5% delinquent taxes to go to Land Bank
- Who will lose the 5%
  - Villages and school districts
    - But they will be getting delinquent taxes that they weren't receiving in the first place
      - Rehabbing will put the property back in the tax base and can offset the 5%

**RESOLUTION 20-1215** WHEREAS, pursuant to the authority granted in Section 321.261(B) of the Ohio Revised Code, a board of county commissioners, upon request by the county treasurer, may designate that an additional amount not to exceed five percent (5%) of all collections of delinquent real property, personal property, and manufactured and mobile home taxes and assessments, be appropriated to a county land utilization corporation; and

WHEREAS, the Muskingum County Treasurer and the Muskingum County Land Reutilization Corporation have requested this board of commissioners to designate five percent (5%) of all collections of delinquent real property, personal property, and manufactured and mobile home taxes and assessments to be annually appropriated to the Muskingum County Land Reutilization Corporation; now therefore

BE IT RESOLVED, by the Board of County Commissioners of Muskingum County, Ohio, that pursuant to Ohio Revised Code Section 321.261(F), this board hereby designates that

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five percent (5%) of all collections of delinquent real property, personal property, and manufactured and mobile home taxes and assessments is to be annually appropriated to the Muskingum County Land Reutilization Corporation, effective January 1, 2021.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Crooks, aye; Porter, nay. Motion carried.

Commissioner Cameron mentioned that Mayor Mason has informed her that the Commissioners' appointment to the Library Board term is up very soon.

- She had thought about recommending Sadie Anderson

Commissioner Cameron referenced a message from Sheriff Lutz regarding the Dog Warden Volunteer meeting.

- He said he couldn't have expected a better meeting
- He has at least 3-4 interested in the Kennel Master position/s
- Sheriff needs to know budget
- There was continued discussion

Shawn Johnson, Engineer's Project Manager for the Dog Warden Facility, came to update the Commissioners.

- Shawn said he understood that the contractor got his time extension after all
  - The Commissioners were not aware
- Shawn said Liam (Flecto) said there is a long lead time on the kennel fronts and the Commissioners had discussed it last week
  - The Commissioners were not aware
  - Commissioner Crooks said she talked to Pat Kelly last week about putting together color pallets for the new building, he told her he could have them to her by next Monday, because there is a 14 week lead time on the kennels
  - Shawn also was not aware
  - Commissioner Cameron asked why weren't we ordering these a week or two ago
  - Commissioner Porter's thought was that they would have generic kennels that could be supplied

Jason Baughman returned the Commissioners' call.

- He talked with Stephanie in Accounting who told him that he is not the only department running short
- It was most likely because the individual departments didn't start putting the insurance costs in their budget until towards the end of 2019, which then skewed the calculating for 2020

Continuing discussion with Shawn:

- Shawn met with AEP on site today
  - He has concerns about trenching and disturbing the new asphalt
  - It was decided to have the Water Department bore the line rather than trench

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- They can do it the first or second week of January
  - Will there be a deduct from the contractor
- Shawn will ask the Water Department about boring and talk with the contractor
- The Commissioners' office will have to talk with the gas company to authorize the new account
- Shawn will also send payroll information to Sheila Samson for Prevailing Wage
- Shawn will talk with Kim Hambel about wiring to the new building for communications with the Sheriff's Office
- Shawn has concerns about the kennel fronts being opaque
  - A question for Pat
- Pat Kelly will be asked if he would be available today for a conversation with the Commissioners and Shawn
  - See through kennels
  - 14 week lead time
  - Is the interior wall color white

The Commissioners adjourned for lunch to attend a virtual SEO Joint Solid Waste Meeting.

Shawn Johnson came back to talk with Pat Kelly, as well as Scott Lee, Facilities Superintendent. Pat was not available, but Michael, his assistant, called in.

- Kennel gates
  - Lower 4 feet solid
  - Upper 2' clear plexiglass
  - 14 week lead time on any color
  - Will probably be the end of March before dogs can be moved in
  - Were we aware of a 14 week lead time
    - Michael said initially they were told 8-10 weeks
    - It was suggested to contact Mason Kennels directly
- Shawn will communicate to Pat Kelly and Flecto regarding interior colors the Commissioners chose

The Commissioners talked with Wendy Roush, Domestic Court Clerk, regarding Magistrate Tompkins pay out. The following was then considered:

**RESOLUTION 20-1216** approve fund transfer of monies for the Muskingum County

Commissioners as follows:

**FUND TRANSFER OF MONIES**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
001-114-504001 Econ Dev	001-247-501002 Domestic Court	\$35,938.31
Contract Services	Employee Salaries	

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Commissioners took a call from Sheriff Lutz regarding the Dog Warden position.

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- Sheriff Lutz felt good about the meeting with the Volunteers
  - There was support for the current staff
- Commissioner Porter suggested Sheriff Lutz talk with the Animal Shelter about veterinarian services
  - Sheriff has considered the possibility of a rotation of 4-5 veterinarians that would come to the Kennel
- Sheriff will work up a budget to present to the Commissioners

Commissioner Porter moved to approve and accept the minutes of the December 17, 2020 session. Commissioner Crooks seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1217** declare an Executive Session at 3:26 p.m. for the purpose of discussing a Personnel Matters pertaining to that of public employees of Muskingum County Court; Law Library; IT Director. This session ended about 4:33 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-1218** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Building Department, as requested by Jason Baughman, Chief Building Official.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	001-456-501002	\$ 9,000.00
PERS	001-456-502003	\$ 1,500.00
Insurance	001-456-502004	\$38,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter reported that there is no Wi-fi capabilities at the Records storage on Adamsville Road. He has called Dan to make him aware.

**RESOLUTION 20-1214** approve the Funds Transfer and Supplemental Appropriations as requested by Stephanie Spencer, Muskingum County Auditor's Office, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-501002 IS Salaries	001-111-502004 IS Insurance	\$ 140.48
088-103-503002 COVID Passthrough	088-103-501010 COVID Reimbursements	\$42,310.45

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
County Court Employee Salaries	001-242-501002	\$ 11,000.00
County Court Medicare	001-242-502001	\$ 200.00
County Court PERS	001-242-502003	\$ 2,000.00
Health Dept Renovation - Contract Services	059-102-504001	\$350,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

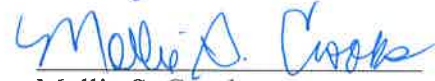
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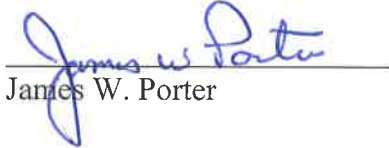
With no further business being before the Board, the meeting was adjourned at approximately 4:27 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*