

Minutes for December 27, 2021

Commissioners Present: Crooks, Cameron
Staff Present: Beth Iden

RES 21-1301 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Pam Davis, H.R., and Sheila Samson, Community Development Director, came in to session.

The following legislation was considered:

RES 21-1302 declare an Executive Session at 8:00 a.m. for the purpose of conducting interviews pertaining to the position of the Community Development Program Administrator of the Muskingum County Commissioners. This session ended about 9:30 a.m.

Commissioner Crooks returned a call to Sheriff Lutz who gave an update on the Adoption Center project.

- Sheriff Lutz said he talked to Pat Kelly
- Strauss Fencing said extra fencing could be completed in a couple weeks
- Discussion on surface covering....grass, black top grindings, woodchips

Commissioner Porter arrived at session at 10:00 a.m.

Pam Davis said she would be in at 10:30 and that her, Don Madden, Mark Zanghi will be in to see the Commissioners at 11:30 a.m.

Commissioner Porter reported that he attended the Solid Waste meeting on Dec. 22, 2021.

- Normal discussion on budget and raises
- Reported that Rob Reiter mentioned the possibility of him retiring in July 2022
- Commissioner Porter said there will be future meetings to discuss hiring his replacement

Commissioner Porter asked if the Commissioners were to respond to a Summons that they all received.

- Commissioner Crooks said that Mark Zanghi stated it was a City issue and there should be a motion to dismiss. The County had no role in it.

Commissioner Crooks summarized the call from Sheriff Lutz to Commissioner Porter regarding the Adoption Center contract on the fence cost.

- Received a text from the Sheriff that Park National Bank will sponsor the fence.
- Sheriff wanted to see if the Commissioners would make up the difference if there's a portion not covered by Park National

Minutes for December 27, 2021

- Commissioner Porter said the reason we are still involved is because it is a County building, Sheriff is the Warden, but any decisions on the buildings are up to the Commissioners.
- Commissioner Cameron said it is because of a change to the contract that they are discussing the fencing price.

The following legislation was now considered:

RES 21-1303 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Licenses & Support- Info	001-111-504017	\$10,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RES 21-1304 approve the line item transfer of monies within Fund Number 001 as requested by Matthew J. Lutz, Sheriff as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-502003-PERS	001-458-502004- Insurance	\$1,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RES 21-1305 approve the line item transfer of monies within Fund Number 001 & 191 as requested by Stephanie Spencer, Chief Administrator, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-238-502004- Insurance	001-238-502003-PERS	\$30.00
191-375-502004-Insurance	191-375-501002-Salaries	\$54.28
191-375-502004-Insurance	191-375-502003-PERS	\$ 5.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RES 21-1306 authorize the signing of the agreement between the Muskingum County Water Department and the Ohio Council 8, American Federation of State, County, and Municipal Employees, AFL-CIO, the expiration date is June 30, 2024

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RES 21-1307 hereby sign Water Pollution Control Loan Fund as requested by Sheila Samson, Director of Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for December 27, 2021

RES 21-1308 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum Commissioners, as requested by Beth Iden , Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Lodging Tax	257-000-511250	\$22,578.90

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RES 13-1309 authorize additional funding in the amount of \$10,619.00 for extra interior fencing per the suggestion and request of the staff and volunteers at the Adoption Center. The cost is to be paid by Park National Bank. The Commissioners will pay the difference, if not fully covered by the donation of Park National.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked if HB 168 Solid Waste request was turned down.

- Commissioner Crooks said nothing had been decided, yet
- Commissioner Porter said counties were told to resubmit projects that were turned down

Commissioner Porter moved to approve the minutes of the December 16, 2021 session.

Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, aye; Cameron, abstain. Motion carried.

Commissioner Porter hopes to discuss the water issues at Clean Face with Eric Reed today.

Commissioner Cameron moved to approve the minutes of the December 20, 2021 session.

Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, present; Cameron, aye. Motion carried.

Pam Davis and Debra Nye, Auditor came in to see the Commissioners.

The following legislation was now considered:

RES 21-1310 declare an Executive Session at 10:30 a.m. for the purpose of discussing a Personnel Matter pertaining Disciplinary Action to that of a public employee of the Muskingum County Auditor. This session ended about 11:13 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Eric Reed came in to update the Commissioners on ARPA Funding.

- First quarterly expenditure report is due at the end of January 2022
- No decision yet from HB168 on the Licking View project
- Eric was told the counties were told to resubmit their project requests
- Charles Schilling, Washington County Commissioner would be a good resource for guidelines on resubmitting requests
- Don Madden said he heard there will be one more round of money

Minutes for December 27, 2021

- Commissioner Crooks mentioned that she talked to Mark Eicher about the water line at Clean Face
 - Commissioner Crooks said Commissioner Porter mentioned if we could get contractors now, we might get better bids on it
 - Could timeline be sped up a little bit? After the first of the year should get started
 - Commissioner Crooks said there is no changing the Fairboards mind
 - Commissioner Porter said sure there is...tell them we are not going to fund it
 - Commissioner Porter said it is a Board decision and wondered if we couldn't at least talk to them and explain our rationale
 - Commissioner Crooks felt her and Don Madden gave a convincing justification on why Plan B was suggested and all eleven board members were in agreement to stay with Plan A (which they voted on and approved at their October Fair Board meeting.)

Don Madden, Mark Zanghi and Pam Davis joined the session.

The following legislation was now considered:

RES 21-1311 declare an Executive Session at 11:30 a.m. pursuant to ORC 121.22G3 for the purpose of discussing pending litigation and court action Matters of the Muskingum County Commissioners. This session ended about 12:02 p.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Pam Davis and Debbie Nye, Auditor came in to see the Commissioners

The following legislation was now considered:

RES 21-1312 declare an Executive Session at 1:30 p.m. for the purpose of discussing a Personnel Matter pertaining to Disciplinary Action that of a public employee of Muskingum County Auditor. This session ended about 2:10 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Discussion with Debbie Nye regarding debt schedule, budget deadlines, jail feasibility study.

- Debbie Nye can prepare the debt schedule and then meet with the Commissioners
- Stephanie Spencer will be preparing the County conversion report this year
- General Fund debt is down this year
- Discussion to have budget hearings earlier in 2022 in order for bookkeeping to finalize the budget figures
- Time set for meeting between Auditors and Commissioners on debt schedule will be the 3rd week in January

Commissioner Crooks asked if any more applications for the Community Development position came in.

Minutes for December 27, 2021

- Pam Davis said no more have been received as of today
- Commissioner Crook and Commissioner Cameron were in favor of the applicant they interviewed
- Technical training resources are available
- Bookkeeping will help with training on P.O.'s and pay-ins
- Guernsey County and Licking County will be a helpful resource

The following legislation was now considered:

RES 21-1313 approve the employment of Kyle Dunn as Community Development Director. Starting wage will be \$27.00 per hour with the opportunity for an hourly increase of \$.50 per hour after the completion of a successful 180 day probationary period. Contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, present; Cameron, aye.

Motion carried.

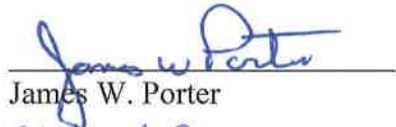
A letter of support for funding for the rehabilitation of Blackhand Gorge State Nature Preserve was signed by the Commissioners.

- Commissioner Cameron sent an email to Hank Littick to let him know the letter was available to be picked up.

With no further business being before the Board, the meeting was adjourned at approximately 2:55 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.