

Minutes for December 29, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

RES 25-1271 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell moved to approve payroll, pending review.
Seconded by Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

There was discussion regarding Public Records request from Attorney Matthew Brown, representing Heroes Landing.

Don Madden and Zack Forker, Projects Department, met with the Commissioners to update them on current projects.

- Licking View
 - All pipe is in the ground and has been tested
 - Knox pump stations will serve 16 residents
 - However, one of the two pumps is not working properly
 - Waiting on vendor to replace
- Maysville Waterline Extension
 - Operator for SCADA out of town for two weeks
 - Lines were not flushed and cleaned upon completion by RDR, as required
 - Water Department has completed
 - Maysville Regional Water is currently the delay in turning the valve to open
 - County was ready at Thanksgiving
- Claysville
 - Complete
- Dozer Ridge
 - Preparing for bid
 - \$566,000 EPA funding
- SR555
 - Working on Right of Ways
- Boggs Road Sewer
 - Received WPCLF Design Loan
 - Starting February
- Culbertson
 - Should be starting first of year

Kade Haddox, County Administrator, joined the meeting and the following was requested:

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RESOLUTION 25-1279 moved to go into Executive Session at 9:42 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County Projects, Water and Sewer Departments. This session ended approximately 11:00 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-1272 authorize and approve the promotion of Chad Hutchins to Manager of the Muskingum County Water Department to be effective December 28, 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1273 agree to be guarantor to the Port Authority for the State Infrastructure Bank Loan Application. This funding will be used for the Eastpointe Transloading Rail Expansion Project.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1274 rescind Resolution 25-1263 dated December 22, 2025 for Muskingum County Community Development.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1275 WHEREAS; the Muskingum County Land Reutilization Corporation is applying to the Ohio Department of Development for \$1,400,000.00 in Welcome Home Ohio (WHO) funds for the construction of 14 affordable owner-occupied homes in Muskingum County,

AND, WHEREAS; the Muskingum County Commissioners would like to extend their support for this much needed addition of housing,

THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby support the application of the Muskingum County Land Reutilization Corporation for Welcome Home Ohio funds for State Fiscal Year 2026.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1276 approve the establishment of new fund, number 184, which does *not* require approval of the State Auditor's Office, and line items as requested by Kyle Dunn, Director for the Muskingum County Community Development.

ESTABLISH NEW FUND

Purpose of New Fund

For the implementation and administration of Community Housing Impact Preservation.

Fund Number

184

Fund Name

2025 CHIP II

Department

375

Award Amount

\$465,000

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Grant # B-C-25-1CC-2
Grant Period December 1, 2025 through April 30, 2028
Grant Administrator Kyle Dunn
Matching Amount \$1,800

LINE ITEMS TO BE CREATED

Revenue: Description	Fund	Dept.	Account
CDBG Grant	184	000	409010
Local Revenue	184	000	409188
Advance In	184	000	414001
Expenditures: Description	Fund	Dept.	Account
Salaries	184	375	501002
Medicare	184	375	502001
PERS	184	375	502003
Insurance	184	375	502004
Workers Comp	184	375	502009
CORSA	184	375	504141
Administration	184	375	504300
Supplies	184	375	503001
Owner Rehab	184	375	504381
Tenant Based Rental	184	375	504375

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1277 approve the establishment of new fund, number 177, which does *not* require approval of the State Auditor's Office, and line items as requested by Kyle Dunn, Director for the Muskingum County Community Development.

ESTABLISH NEW FUND

Purpose of New Fund Implementation and administration of Community Housing Impact Preservation and Fair Housing

Fund Number 177

Fund Name 2025 CHIP I

Department 375

Award Amount \$285,000

Grant # B-C-25-1CC-1

Grant Period December 1, 2025 through April 30, 2028

Grant Administrator Kyle Dunn

LINE ITEMS TO BE CREATED

Revenue: Description	Fund	Dept.	Account
Community Development	177	000	409010
Intergovernmental	177	000	409182
Advance In	177	000	414001
Expenditures: Description	Fund	Dept.	Account
Employee Salaries	177	375	501002
Administration	177	375	504300
PERS	177	375	502003
Insurance	177	375	502004
Medicare	177	375	502001

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Workers Comp	177	375	502009
CORSA	177	375	504141
Supplies	177	375	503001
Fair Housing	177	375	504332
Home Repair	177	375	504341

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Pam Davis, Human Resources, was called into session to explain how MedBen medical and pharmacy claims are paid.

Jacob Gates, Falls Township Volunteer Fire Department, met with the Commissioners to ask for a letter of support for a Straker Foundation Grant. They are applying for funds to update their dive team PPE.

The Commissioners took a call from David Bradley of Ridge Road. Mr. Bradley has continued concern regarding the quality of Maysville Regional Water and would like to know when County water will be available. He also has concerns with the lack of fire hydrants, fire hydrants that don't work and the need for flushing of the existing fire hydrants.

The Commissioners explained to Mr. Bradley that the County has been ready to begin the supply of water to Maysville since Thanksgiving, however, Maysville says they are not ready to start accepting the water. Also, the understanding is that Maysville Regional Water will still be running the operation of the water plant, the County is just supplying the water.

The Commissioners, along with Judge Cottrill, Judge Anderson, Eric Ratts, Jennifer Shuey and Kade Haddox met for an update of the Courtroom renovation design.

Eric Watkins, Facilities Superintendent, met with the Commissioner to present the following for consideration:

RESOLUTION 25-1280 accept and sign proposal from Muskingum Contractors, LLC for repairs to building #1 at the EMA site, in the amount of \$40,850.00.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners received an email notice that Muskingum County Juvenile Court's FY 2026-2027 Subsidy Grant Agreement and Funding Application has been approved.

Pam Davis, Human Resources, reported that Dave Danison, Water and Sewer Inspector, will be retiring December 31. All agreed to grant him the 3% wage increase.

Kade Haddox, County Administrator, presented the following for consideration:

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RESOLUTION 25-1278 BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio hereby grants a nonprecedential setting wage rate adjustment for Water and Sewer employees to be effective December 28, 2025 as noted and attached hereto;

WITH THE EXCEPTION of those New-Hire employees who are in their 180 day probationary period;

RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio hereby approve wages adjustments as noted and attached hereto.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1281 approves the permanent appropriations for County Funds 002 through Fund 257 submitted December 29, 2025 for Muskingum County for the calendar year 2026.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Prouty moved to approve the minutes of the December 22, 2025 session.

Commissioner Cameron seconded.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

There was brief discussion regarding LATCF Funds. There is no obligation date for the funds. The following was considered:

RESOLUTION 25-1282 approve funding of \$11,000.00 (eleven thousand dollars) to the Falls Township Volunteer Fire Department's Public Safety Dive Team, from the FY2022 & FY 2023 Local Assistance and Tribal Consistency Fund.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

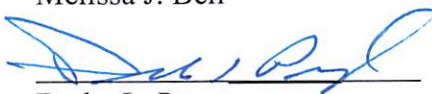
Motion carried.

There is now \$15,875 Remaining in the LATCF fund.

Chris Crook, Redevelopment Specialist, met with the Commissioners to share blighted property updates.

With no further business being before the Board, the meeting was adjourned at approximately 3:34 p.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.


Melissa J. Bell


Drake L. Prouty


Cindy S. Cameron